# Victory Lutheran College Parents & Friends Association

# 2026 Nomination Form

EXCELLENCE IN LEARNING | PROMOTE WELLBEING | STRENGTHENING OUR LUTHERAN IDENTITY | BUILDING COMMUNITY | ASSURE OUR FUTURE

The P&F is an integral part of the Victory Lutheran College community.

The 2025 AGM of the Victory Lutheran College Parents and Friends (P&F) Association will take place at 5:00pm, Monday 17th November, 2025 in the new Eagle Art extension.

**The goals of the P&F are to:**

A. Support the aims of the College.
B. Support and work in the interest of Christian education at the College.
C. Assist in actively fostering strong relationships within the College community, especially through closer co-operation between parents/carers and staff members.
D. Assist parents/carers to enjoy the experience of their child/ren's formal school years by their active participation and personal involvement in the life of the College.
E. Organise fundraising activities on behalf of the College in consultation with and the approval of the College Principal.

Please complete and return this Nomination Form by 12pm, **Monday 3rd November, 2025** to the Administration Office or send via email to **principal@vlc.vic.edu.au**

**P&F Association Committee positions open for nomination:**

- **Chairperson** – The Chairperson is considered the leader of the Committee, responsible for maintaining its order and proper functioning. The duties of the Chairperson include setting agendas, scheduling meetings, organising committee documents and ensuring members are fulfilling their duties.
- **Vice Chairperson** - The Vice Chairperson supports the Chairperson in their role. They are expected to fill the Chairperson position when the Chairperson is not there, so they must have a good understanding of the responsibilities of the role.
- **Secretary** – The role of the Secretary is to support the Chairperson in ensuring the smooth functioning of the Committee. Duties include the preparation of agendas & supporting paperwork, minute taking during the meeting, circulate correspondence to Committee members and stakeholders, ensure up to date records are kept and to promote upcoming events.
- **General Committee** – This is a non-elected Committee position, open to all Victory Lutheran College community members.

| **Nomination for Victory Lutheran College P&F Association** |
|---|
| *Name:* |
| *Child/ren attending Victory / Relationship to College:* |
| *P&F Committee position nominating for:* |

Nominee Signature: _____

Seconded by (Name): _____

Seconded by (Signature): _____