

EMPLOYMENT COLLECTION NOTICE

ENRICH - LEADER - CHAMPION - STRENGTHEN - EMPOWER - GROW

PRIVACY POLICY

In applying for positions at Victory Lutheran College, you will be providing the College with personal information.

If you provide us with personal information, for example, your name and address or information contained in your resume, we will collect the information in order to assess your application.

You agree that we may store this information for twelve months.

You may seek access to your personal information that we hold about you if you are unsuccessful for the position. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others.

We will not disclose this information to a third party without your consent.

We require you to provide us with a police check.

If you provide us with the personal information of others, we encourage you to inform them that you are disclosing that information to the College and why, that they can access that information if they wish, that the wCollege does not usually disclose the information to third parties and that we may store their information for twelve months.