



PENINSULA

GRAMMAR

FEE STATEMENT 2020

INTERNATIONAL STUDENTS

CRICOS Provider Code: 00333A

TERMS & CONDITIONS

Your child's enrolment is subject to the terms and conditions set out in:

- This Fee Statement, approved by our Board of Directors and published annually on our website;
- The Enrolment Agreement, a copy of which is provided to you upon enrolment; and
- School Policies, which are available upon request.

Please be aware that these terms and conditions are subject to change from time to time. You will be required to accept revisions (if any) to the Fees Statement, the Enrolment Agreement and School Policies each year. You are welcome to contact our **Registrar** on **9788 7702** or **Business Manager** on **9788 7706** if you have any questions. In signing the Enrolment Agreement you agree that subject to any agreement in writing to the contrary, all signatories will be jointly and severally responsible for all terms, conditions, fees and charges outlined in this agreement.

OUR FEES (INTERNATIONAL STUDENTS)

Peninsula Grammar's Fees comprise of five components:

1. **Enrolment and Entrance Fees**
2. **Annual Tuition Fees**
3. **Annual Compulsory Charges** (eg. camps/transport/capital development etc.)
4. **Optional Charges** (eg. private music/sport lessons etc.)
5. **Boarding Fees** (if applicable)

1. ENROLMENT AND ENTRANCE FEES

ENROLMENT FEE

A non-refundable, non-transferable Enrolment Fee of \$100* per student (day and boarding) is payable when an Application to Register for Enrolment is completed with the School.

ENTRANCE FEE

A non-refundable, non-transferable Entrance Fee of \$850 is payable on acceptance into the School to cover the administrative cost of our admissions process. This is not offset against tuition fees.

HEALTH INSURANCE

All international students are required to hold valid Australian private health insurance during their time at the School. This will be arranged by the School and charged on the student billing account on enrolment at the School.

The estimated cost is in the range of \$700-\$800 per annum and this will need to be paid at commencement at the School for the term of the enrolment.

COMPUTER EXPENDITURE

Students in Years 7 to 12 are required to purchase a laptop computer. The laptop needs to meet the school specifications which will be provided to students on commencement. For more information please email our Information Technology Department on itdept@pgs.vic.edu.au.

SCHOOL UNIFORM

Students attending Peninsula Grammar must purchase the required school uniforms. Initial uniform purchases are made under supervision and must be paid for on the day of purchase. The estimated initial cost is \$1,290* per student; however, this may vary depending on co-curricular involvement. Ongoing uniform requirements must be paid for at time of purchase.

2. ANNUAL TUITION FEES

Tuition Fees are charged in two instalments per year. These instalments in 2020 will be issued on 15 January 2020 and 30 July 2020. Monthly invoices will be sent for other incidental costs incurred. These are payable in full within 30 days from the issue date.

New students to the School are required to pay six months tuition fees in advance to confirm their enrolment at the School.

These fees are for students that are **NOT** Australian Citizens or students with permanent residence status that are **NOT** entitled to Government Grants.

Tuition fees for International Students in 2020 are:

YEAR LEVEL	ANNUAL FEES	INSTALMENTS X 2
Years 7 to 8	\$34,260	\$17,130
Years 9 to 12	\$35,910	\$17,955

For current students, fees are not pro-rata to exclude days when a student is absent from school due to illness or any other reason, nor if the student does not commence on the first day of any term. Tuition fees will be applied pro-rata for new students who commence at the School after the first day of Term 1 on the condition the student commences on the date specified in the letter of offer.

Please note that additional minor fees and charges may be incurred in addition to those listed in this Fee Statement.

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3. ANNUAL COMPULSORY CHARGES

CAPITAL DEVELOPMENT LEVY

An annual Capital Development Levy of \$690 per family is charged in two instalments per year. These funds are used by the School to maintain and develop the grounds and the facilities of the School.

SOFTWARE LICENSING FEE

A fee of \$200* for students in Years 7 to 12 will be charged with billing 1 per student. This fee is to cover the licensing costs associated with school-used software and applications.

TRANSPORT LEVY

The Transport Levy is an annual compulsory levy for all student bus travel. This includes transport to sporting fixtures, academic excursions, outdoor education camps and off-campus lessons. Students from Years 7 to 12 incur a fee of \$398 per student which will be charged with billing 1.

VCAA FEES

Students completing a VCE subject will be required to pay Victorian Curriculum Assessment Authority (VCAA) fees each year. These fees are published by the VCAA each year and will be charged as an incidental cost on the billing account.

BOOKLISTS

Students will be required to purchase textbooks, online materials stationery and calculators depending on year level and subject selection. Booklists will be prepared and distributed by the School each year. The estimated cost is in the range of \$400-\$600* per annum.

PERSONAL DEVELOPMENT PROGRAM (PDP)

Students from Years 7 to 8 are expected to participate in our Personal Development Program, which includes the Cadets program as an option. The activities offered within PDP incur estimated costs between \$20-\$500 depending on the activity selected. A cost schedule will be provided at the time students are requested to select their activity preferences and these will be charged twice per year.

CAMPS

Students in Years 7 to 10 are expected to attend compulsory outdoor education camps. Camp fees are charged as an incidental cost on the billing account.

YEAR LEVEL	CAMP FEES**
Year 7	\$715
Year 8	\$890
Year 9	\$1,100
Year 10	\$800 - \$1300 Varies, dependent on camp selection

** All camp fees include a food component which includes GST.

Our camp cancellation policy is available from the School upon request and will be provided with a CareMonkey notification. All camps are required to be booked and paid in advance and no refund can be provided, but the School has a student travel insurance policy in place. This insurance policy has terms and conditions that may qualify for a refund and the School can provide a copy of the policy and assist with claims.

4. OPTIONAL CHARGES

VOCATIONAL EDUCATION TRAINING (VET)

The VET program is an optional program for VCE students that involves a more practical hands-on approach to learning. For new enrolments into this program in 2020, the School will contribute the first \$830 of the cost of the program each year with the remainder charged to the billing account. Additional charges may be incurred for course specific materials.

TOPSA (THE OLD PENINSULA SCHOOL ASSOCIATION)

This is a one-off charge of \$325 for Life Membership to TOPSA, our alumni, to be charged with billing 2 for all Year 12 students. Year 12 students who leave the School prior to billing 2 and Year 10 and 11 students, who leave during 2020, will be offered the option of Life Membership to TOPSA.

MUSIC - PRIVATE INSTRUMENTAL LESSONS

Music fees will be billed each semester in advance in billing 1 and billing 3. Please contact the **Music Department** on **9788 7733** for further information on costs and enrolment.

LEARNING SUPPORT

Additional fees may apply if extensive support from the Department of Learning Support is required. Costs will be discussed in advance if such support is required.

5. BOARDING FEES

Peninsula Grammar offers boarding facilities for both domestic and international students. Boarding Fees are charged in addition to annual tuition fees. Boarding places are limited and only available from Years 7 to 12.

	ANNUAL FEE	INSTALMENTS X 2
Accommodation	\$18,638	\$9,319
Catering	\$10,070*	\$5,035*

In certain circumstances, the Boarding House may remain open during the September School Holidays. Additional fees and charges may be incurred.

BOARDER RETREAT

In addition to compulsory year level camps. Boarding students are required to attend a yearly retreat. This incurs a yearly charge of \$550*, which will be charged on billing 1.

EXCURSION LEVY

A compulsory excursion levy fee of \$300* for boarding students will be charged with billing 1 per student. This fee covers the cost of all compulsory excursions for students in the Boarding House.

AIRPORT TRANSFERS

Airport transfers may be arranged by the School for students returning to and from the School and Melbourne Tullamarine Airport. For students travelling between the School Boarding Houses and Melbourne Tullamarine Airport a fee of \$83* per student will be incurred each way. This will be charged as an incidental charge on the student billing account. Additional charges will be incurred for transfer between Melbourne Tullamarine Airport and Homestay venues.

HOMESTAY

Homestay may be selected as an alternative to the School's boarding facilities. Homestay is provided through an external provider and all charges will be charged to the student billing account. For more information, please contact the **Admissions Office** on **9788 7702** or email admissions@pgs.vic.edu.au.

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LIVING COSTS

The Australian government Department of Home Affairs calculates the following to be a guide to basic annual living costs for those seeking to reside in Australia:

- student/guardian – AUD \$21,041.

This is for comparative purposes.

BILLING DATES 2020

Accounts are sent to parents/guardians on the following dates

BILLING 1 2020 – 15 JANUARY 2020

BILLING 3 2020 – 30 JULY 2020

Monthly invoice/statements will be sent for other incidental costs incurred. These are payable in full within 30 days from the issue date.

PAYMENT OPTIONS

For your convenience, Peninsula Grammar offers a range of payment methods:

PAYMENT BY BPAY

The School encourages the use of BPay. This is an easy and secure method of paying fees. Please contact your participating financial institution for terms and conditions. Our biller code and your reference number appear on your account.

PAYMENT OF YEARLY TUITION FEES

If annual tuition fees (and boarding fees, if applicable) for 2020 are paid in full before 31 December 2019, a 2.5% discount will apply. Late payments will not attract a discount. For more information about paying fees in advance, please contact the **Business Office** on **9788 7782** or email accounts@pgs.vic.edu.au.

PAYMENT BY CREDIT CARD

The School accepts payment by EFTPOS as well as MasterCard and Visa. Payment by credit card can be made:

Online at www.peninsulagrammar.vic.edu.au. Go to **MENU** (top left corner) and scroll to the bottom of the drop down menu for School Fee Payments.

1. Telephone **1300 731 858** and follow the prompts. You will need your BPay reference number.
2. Via BPay (refer above).
3. At the School Business Office.

PAYMENT BY CASH OR CHEQUE

Cheques are payable in \$AUD to The Peninsula School, 20 Wooralla Drive, Mt Eliza Vic 3930. Cash payments of up to \$2,000 may be made at the School Business Office. Cash payments in excess of \$2,000 must be directly deposited into the School Bank account at the NAB bank using a deposit slip and quoting your Peninsula Grammar Account Number. Please refer to your monthly invoice for account details.

If you require further information on payment options please contact the **Business Office** on **9788 7782** or email accounts@pgs.vic.edu.au.

REFUND POLICY

The School will provide a refund in line with the School Policy and as required under the ESOS Act.

WITHDRAWAL AND LATE FEES

WITHDRAWAL

A minimum of one term's written notice is required to withdraw a student's enrolment from the School. This withdrawal notification must be provided in writing to the Principal. If the student is to be withdrawn at the conclusion of a term, notice must be given no later than 3.00pm on the Friday of the last week of the preceding term. Where the required notice is not provided a late notice of withdrawal fee of 25% of the annual tuition and, where applicable, boarding fee is payable.

LATE FEES

Any late payments will incur an administration charge of \$300* for every 30 days the payment is overdue.

Where a tuition fee account is in arrears, the student is not permitted to incur additional costs by participating in non-curriculum elective activities.

Our collection activities will pursue all avenues, including legal action to recover outstanding debt to the School.

LEGAL MATTERS

If legal matters arise which affect your child's enrolment (including changes to guardianship or access), or which may impact upon your child's education, you are required to promptly advise the Principal in writing. Hard copies of relevant legal documentation must also be provided. Unless advised otherwise, the School will proceed on the basis that both parents have equal parenting rights in relation to the student, and that both parents are jointly and severally liable for payment of fees and charges. Unless provided with legal documentation to the contrary, the School will not accept an enrolment, nor a withdrawal of enrolment, unless consent of both parents is provided.

DOMESTIC STUDENTS

This business notice is applicable to International students only. For domestic students, please refer to the document entitled **Enrolment and Fee Statement 2020**.

PRIVACY

In enrolling the student, the caregivers acknowledge and consent to the provisions of the School's Privacy Policy.

To view the School's Privacy Policy please visit the school website at: www.peninsulagrammar.vic.edu.au/all-policies/all-student-policies

*Throughout this document, * indicates GST inclusive*



Stuart Johnston PRINCIPAL



ENQUIRIES

Please direct all enquiries to the Business Office:

+61 3 9788 7782 | f: +61 3 9787 7646 | accounts@pgs.vic.edu.au