



## DIRECT DEBIT PAYMENT SCHEDULE 2021

**Bank Account Direct Debits Fortnightly payments will occur on the following dates:**

<b>January</b>	Thursday 28		
<b>February</b>	Thursday 11	Thursday 25	
<b>March</b>	Thursday 11	Thursday 25	
<b>April</b>	Thursday 8	Thursday 22	
<b>May</b>	Thursday 6	Thursday 20	
<b>June</b>	Thursday 3	Thursday 17	
<b>July</b>	Thursday 1	Thursday 15	Thursday 29
<b>August</b>	Thursday 12	Thursday 26	
<b>September</b>	Thursday 9	Thursday 23	
<b>October</b>	Thursday 7	Thursday 21	
<b>November</b>	Thursday 4	Thursday 18	
<b>December</b>	Thursday 2		

Fortnightly payments are processed in 23 equal installments

**Bank Account Direct Debit Weekly payments will commence from 28 January 2021 and continue through for 46 weeks and finish on 9 December 2021.**

**Bank Account and Credit Card Direct Debits Monthly payments will occur on:**

The 28<sup>th</sup> of each month or the next business day or your preferred date of the month.  
Monthly Payments are processed in eleven equal installments.

**Agreement (Customer Direct Debit Request Service Agreement)**

To ensure that your direct debit authority has been received by the College Finance Department, please check that your direct debit has been processed from your bank account or credit card on the first scheduled date.

In the event that our financial institutions online site is not available to process the direct debits, the direct debit will be debited to your account on the next business day following the scheduled drawing date.

If your drawing is returned or dishonoured by your financial institution, we will automatically add to your school fee account the dishonoured payment amount, plus an administration charge of \$9.00. Any transaction fees payable by us in respect of the above will also be added to your account.