

# Notification of Child Safety Concern – Parent/Public Report Form



**NB:** Should you wish to discuss your concern without completing the form, please call (07) 4687 2525 to speak with the Headmaster. Include information to the extent of your knowledge.

If you are a member of the public, you can report your concern directly to the Department of Families, Seniors, Disability Services and Child Safety (or department that is responsible for child safety) . For more information go to their website:

<https://www.families.qld.gov.au/our-work/child-safety> .

<b>SECTION 1: DETAILS OF PERSON MAKING THE NOTIFICATION</b>	
Full name	
Telephone / Email	
<b>SECTION 2: DETAILS OF STUDENT HARMED OR AT RISK OF HARM/ABUSE</b>	
Child's name	
Age	
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
Year Level	
Child's Residential Address	
Child's Mobile	
<b>SECTION 3: PROVIDE ALL INFORMATION YOU HAVE WHICH LED TO THE SUSPICION OF HARM OR ABUSE (attach extra pages if necessary)</b>	
Nature of Concern	
Please indicate the identity of anyone else who may have information about the harm or abuse	

**SECTION 4: PERSON ALLEGED TO HAVE CAUSED THE HARM OR ABUSE**

Adult Family Member     Child Family Member     Other Adult     Student / Other Child     Unknown

**THIS SECTION IS TO BE COMPLETED BY TOOWOOMBA GRAMMAR SCHOOL STAFF**

<b>Name of Person Receiving Initial Report</b>	
<b>Signature</b>	<b>Date</b>
<b>Name of Headmaster or Headmaster's Delegate</b>	
<b>Signature</b>	<b>Date</b>

TO ENSURE CONFIDENTIALITY, PLEASE BE SURE TO PRINT TO A LOCAL PRINTER AND NOT TO A PUBLIC PRINTER.

Please email this form to the attention of the Headmaster at [head@twgs.qld.edu.au](mailto:head@twgs.qld.edu.au)