



FOREWORD

Dear Parents/Guardians

Welcome to Trinity College

A warm welcome is extended to parents and students to Trinity College's Junior School.

For more than 125 years, Trinity and its predecessor (CBC–Perth), have provided excellence in education, a caring environment for students and a welcoming approach to parents and families.

As a long established school we have a rich history and tradition. We invite all students and their families to participate in being part of this tradition and maintaining the strong Catholic ethos that will enrich the lives of all members of the College community.

This Handbook provides items of information for parents/guardians. It also clarifies a number of expectations and procedures. I ask that you study these and the statements of the College's expectations carefully and support them enthusiastically.

We trust that you will find this information helpful and hope that your time with us will be happy and rewarding.

With regards and best wishes.

Yours sincerely

Mr Darren O'Neill
Principal

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HISTORY

Trinity College has its origins in the Christian Brothers' College, St George's Terrace Perth, founded by Bishop Mathew Gibney and Brother Ambrose Treacy in 1894. From the beginning, both boarders and day students were enrolled, but as the business section of the city expanded, the site became increasingly unsuitable for a boarding school. In 1938 the boarders were transferred to Mount Henry, Manning, to found Aquinas College.

Christian Brothers' College continued as a day school until 1961 when the buildings and land were purchased by the Perth City Council. The College was then transferred to its present location in 1962 and renamed Trinity College.

In 1968 it became a member of the Public Schools Association of Western Australia.

In 1994 the first lay Headmaster was appointed. Today all staff members are lay people.

Trinity College is a three stream Junior School in Years 4–6 and a Secondary School in Years 7–12.

COLLEGE CREST



The Trinity Crest presents in bold outline three golden crowns upon a royal blue background. This is symbolic of the dedication of the College to the three Persons of the Trinity.

The overall shape is that of the simple shield. Crowns are traditionally associated with kingship and dominion, and they are arranged in the form of an equilateral triangle to emphasise the unity and equality of the Trinity.

The arrangement as a whole was taken from the arms of the Irish Republic, being the Arms of Leinster where the Congregation was founded.

The Cross is the best known Christian symbol and is placed above the Marian symbol. This symbol signifies the special devotion of the Congregation to Mary. The Marian symbol was taken from the arms of Bishop Gibney, Founder of Christian Brothers' College, Perth.

The motto "In Nomine Domini" is taken from Psalm 123: 'Adjutorium nostrum *In Nomine Domini* qui fecit coelum et terram' - "*Our Help is in the name of the Lord who made Heaven and the earth.*"



BODIES ASSOCIATED WITH THE COLLEGE

TRINITY COLLEGE BOARD

The College Board is a body formally constituted by, and responsible to, the Trustees of the Christian Brothers. It is charged with the responsibility of overseeing the overall operation of the College - including its ethos, planning, budgeting and facilities. Its members are appointed by the Christian Brothers as is its Chairperson. The Headmaster is also appointed by the Christian Brothers with responsibility for the management of the College, and is an ex-officio member of the Board.

TRINITY-TERRACE OLD BOYS' ASSOCIATION

The Trinity-Terrace Old Boys' Association is an active body of past students which provides a forum for the social interaction of its members and for support of the College and its activities. The Association organizes formal gatherings for its members and assists the College by providing Bursaries for needy families. TOBA is an independent (and incorporated) organisation which is administered by a committee of Old Boys elected on an annual basis.

PARENT COUNCIL

The Parent Council is an association of parents of the College. Its purpose is to provide a forum to facilitate parent participation in the school by providing advice and feedback to the Headmaster and to organise social or other functions. It is not a decision-making body, nor is it involved in the management of the College. In addition to its valuable consultative role, it also aims to foster College community development.

COLLEGE AUXILIARY

The College Auxiliary has been functioning at the College for many years. It has a proud tradition of providing practical support for College functions and enables parents of students to meet socially as they work together for the welfare of the school. The College Auxiliary is managed by a committee which is elected annually. Two members of the Auxiliary are members of the Parent Council.

JUNIOR SCHOOL PARENT LIAISON GROUP

All Junior School parents are welcome to attend these meetings that take place once a term. Its purpose is to provide a forum to facilitate parent participation in the school providing advice and feedback to the Head of Junior School and organising social or other functions. In addition to its valuable consultative role it also aims to foster school community.

TEACHING AND LEARNING – JUNIOR SCHOOL

Foremost in the Junior School we aim to provide a learning environment in which students feel happy, productive and secure, underpinned by our Catholic Faith.

The Junior School provides students with a structured learning environment with a strong focus on literacy and numeracy. Our academic program is delivered within the framework of the Western Australian Curriculum.

At Trinity, we recognise that every student is individual and develops at a different rate intellectually, physically and emotionally. Staff provide differentiated programs in all learning areas to cater for the individual needs of students. The College encourages the boys to strive for excellence and to set high goals and standards for themselves while at the same time acknowledging the efforts of those around them

JUNIOR SCHOOL – EDUCATION IN FAITH

The aim of our Religious Education Program is to enable the children to integrate their personal faith with their daily lives. To achieve this, the Trinity College Junior School provides a range of opportunities for the boys to learn and share in our Catholic tradition, as well as to respond in faith. The school bases its Religious Education Program on the Perth Archdiocesan Primary Religious Units written by Catholic Education Western Australia. The Sacramental units of the First Eucharist in Year 4 and Confirmation in Year 6, are covered in Term 1 so that the boys can receive the Sacraments in their parish. The boys are issued certificates which they can present to their parish. Boys regularly attend Junior School masses in the College chapel. Various Feasts Days within the Catholic Church calendar are also studied and celebrated.

MISSION STATEMENT: To assist in the development of the whole person. Our mission is to offer innovative learning opportunities in a safe and nurturing environment which empowers our young men to realise their potential.

JUNIOR SCHOOL GENERAL CURRICULUM

ASSESSMENT AND REPORTING

Student progress and achievement, is monitored and reviewed regularly using a variety of means. The reporting process includes:

- Term 1 – Interim report and parent interviews
- Terms 2 and 4 – Formal report
- Term 3 – Learning Journey
- Parent response forms – which give parents the opportunity to make comment and arrange an interview with specific teachers.

LITERACY AND NUMERACY PROGRAMS

Literacy and Numeracy programs in the Junior School provide the students with authentic and relevant purposes for learning. Teachers provide opportunities for students to learn as a whole class, small group and at an individual level in order to cater for the diverse range of student needs found in most classrooms.

JUNIOR SCHOOL PHYSICAL EDUCATION & SPORT

The College encourages participation to the best of each person's ability. Trinity prides itself on the conduct and sportsmanship of our boys on the sporting field, and we have high expectations that our standards are always maintained. This includes dress and behaviour standards, accepting decisions of umpires and accepting victory or defeat graciously.

PHYSICAL EDUCATION: Physical Education is an integral part of the Junior School Curriculum. During their weekly sessions, the students are involved in a range of activities that develop their skills and fitness level in a wide variety of sports. Participation, enjoyment and good sportsmanship are the main priorities.

AQUATICS: Each student will take part in one aquatics lesson per week. A variety of water based activities are undertaken during the course of the year. Students must wear Trinity bathers for these lessons.

HOUSE SYSTEM: Much of the sport played within the Junior School is underpinned by our House System. Each boy is placed in a house, Queens, Xavier, Chanel and Champion, in his first year at the College. Throughout their years in the Junior School, boys will be aligned to this house in the many carnivals and sporting fixtures within the College.

SPORT: Trinity Junior School is a member of the JPSSA and participates in an interschool sporting program for much of the year. Sporting fixtures are scheduled each Thursday afternoon.

Term One

- Swimming
 - Carnival trials for all students
 - Inter-house and Inter-school carnivals
- Summer Sport
 - Interschool fixtures for Years 5 and 6
 - Cricket, basketball, water polo, tennis and volleyball
 - Year 4 Skills Development Program (Summer Codes)

Term Two

- Winter Sport
 - Interschool fixtures
 - Football, soccer, rugby and hockey
- Cross Country
 - Inter-house and Inter-school carnivals
 - Year 4 Skills Development Program (Winter Codes)

Term Three

- Winter Sport
 - Continuation of winter fixtures
- Athletics
 - Trials for all students
 - Inter-house and Interschool Carnivals

Term Four

- Summer Sport
- Interschool Fixtures for Years 5 and 6
 - Cricket, basketball, water polo, tennis and volleyball.
 - Year 4 Skills Development Program (Summer Codes)

JUNIOR SCHOOL – SPECIALIST PROGRAMS

Trinity College Junior School provides a rich program within the learning areas outlined in the Western Australian Curriculum.

VISUAL ARTS

Each Junior School class attends a weekly Art lesson with our specialist teacher in a well-equipped Art/Craft Centre.

ITALIAN

This program introduces the students to the language of Italian. The Italian program commences in Year 4 and allows the students to continue their studies through to Year 12.

SCIENCE

A Specialist Science program allows the boys to develop a deeper understanding of scientific concepts. The boys have their Science lessons in our well-resourced Science and Technology Room.

INCLUSIVE EDUCATION

In special education Trinity Junior School provides a program for students experiencing problems in the area of language (writing, reading, spelling and oral expression). A valuable member of Junior School staff is our Educational Psychologist who works on a range of programs with the boys.

EXTENSION

Extension classes are offered in the areas of Mathematics, Art, Music, Dance and Swimming. General extension is offered across all year levels.

GIFTED AND TALENTED

The school offers a Gifted and Talented program at each year level. The boys are selected based on testing, attitude and teachers' recommendations. They are entered into a variety of competitions throughout the year.

TECHNOLOGIES

Technology is incorporated into all areas of the curriculum. All boys are provided with a device, and students can use a range of technologies to enhance learning opportunities. Students also take part in Computer Science classes and have the option to join our after-school coding club.

MUSIC

Students at Trinity College can be involved with music from Year 4 through to Year 12, whether it is in the classroom, in the instrumental program, in performing ensembles, or in a combination of these activities. In the Junior School, each class has a music period where students engage in a range of activities aimed at enhancing their musical abilities.

INSTRUMENTAL TUITION

Instrumental tuition at the College begins at Year 4 with a compulsory strings program in violin or cello. Year 5 offers some woodwind and brass tuition and Year 6 a full concert band program. Students can continue their tuition through to Year 12 with the option of using their performing skills as part of the ATAR music subject. Tuition in tenor drumming with the Pipes & Drums is available to students from Year 5 onwards, in piping from Year 6 onwards.

ENSEMBLES

Performing groups in the Junior School include the Year 4 & 5/6 Choirs, the Junior Vocal Ensemble, the Junior String Ensemble for boys in Year 5 and 6, and the Year 6 Concert Band.

DANCE

Dance is an important part of the performing arts at Trinity College. The Junior School dance group is called BIG (Boys in Groove). The dance is contemporary and athletic in nature and each original work features innovative ideas and exciting soundtracks. All the music and dance groups perform at Trinity concerts and Presentation Night and represent the College in various School events and festivals such as the Catholic Schools' Performing Arts Festival.

SCHEDULE OF FEES

TUITION FEES

The Schedule of Fees and Charges for the year is available from the College website or office. The schedule lists tuition fees and charges for Years 4-6 and Years 7-12.

In determining the tuition fee schedule, consideration is given to the anticipated Commonwealth and State Government Recurrent Grants received and the budgeted expenditure for the College for the year.

INSTRUMENTAL MUSIC FEES

There is an annual charge for instrumental music tuition. Individual piano and other lessons can be arranged. *Tuition must be maintained for the full year.* Further information is available from the Director of Music.

CAMPS AND EXCURSIONS

Junior School tuition fees include all excursions, camps and special events.

COLLEGE ANNUAL

Each family will receive a copy of the Annual.

PAYMENT OF ACCOUNTS

Refer to the recent Schedule of Fees and Charges for payment options and other relevant information.

FAMILY CONCESSIONS

There is a reduction of 15% in the Tuition fees of the second son and 20% in the Tuition fees of the third son attending the College at the same time. No Tuition fees are charged for the fourth son. No concession applies to the eldest son in the College.

NOTICE OF WITHDRAWAL

One term's notice in writing must be given prior to the removal of a pupil, otherwise a full term's fees may be charged.

SCHOOL BOOKS/CLOTHING

Book sales are conducted online by Campion. Booklists are available from the office. The book packs are posted directly to your home once your order has been processed.

A fully stocked Clothing Store operates at the College on Thursday and Friday morning. Clothes can also be purchased through the Online Store at www.trinity.wa.edu.au.

STUDENT ACCIDENT INSURANCE

The College has a Student Accident Insurance Policy covering all students in the College 24 hours per day, 52 weeks of the year. Details of the policy are available from the College Bursar.

COLLEGE UNIFORM

*Up-to-date Price Lists are available at the Clothing Shop and on the Trinity website:
www.trinity.wa.edu.au*

JUNIOR SCHOOL SUMMER UNIFORM STANDARDS: TERMS 1 & 4

Summer uniform consists of:

- Grey shorts
- Grey College shirt (tucked in)
- Grey Trinity College socks (only)
- No ties to be worn
- Plain, lace-up black leather shoes (no casual/lifestyle shoes – Vans, Nike, other)

JUNIOR SCHOOL WINTER UNIFORM STANDARDS: TERMS 2 & 3

Winter uniform consists of:

- Grey pants
- Grey shirt (tucked in)
- Grey Trinity College socks (only)
- Junior School Tie
- Navy College blazer
- Grey College jumper
- Plain black leather shoes

JUNIOR SCHOOL PHYSICAL EDUCATION UNIFORM:

Physical education uniform consists of:

- Royal blue shorts
- Royal blue and light blue polo
- Trinity white sports socks
- College tracksuit
- Sports bag
- House shirt
- Sports cap
- Bathers
- Sports shoes (no street/skate shoes, including vans or converse. Please avoid fluorescent colours)
- Years 5 and 6: Individual winter sport-specific uniforms (sports-specific shirts, shorts, caps etc.)

OTHER ITEMS

Trinity College school bag, navy bucket hat, art smock (optional), towel with name (optional)



KEY PROCEDURES AND EXPECTATIONS

ABSENCES

Students should be in attendance at school by 8.30am each day.

If a student is absent for a valid reason, it is important that his parents:

- (A) Telephone Student Services, 9223 8186 before 9am on the day of the absence (this is a 24 hour service) to notify us that he will not be here; or
- (B) Email Student Services at absentee@trinity.wa.edu.au and his classroom teacher.

ACCESSORIES

Boys may not wear studs or sleepers while in school uniform or at school functions.

ATTENDANCE

Days for which special events (eg. sports days, camps, retreats) are planned are an integral part of the College's program. Attendance is required on these days as on other days.

APPEARANCE

It is an expectation of the College that Trinity students will take great pride in their appearance: by wearing their uniform neatly, and taking care in their personal grooming.

ASSEMBLIES

The Junior School conducts weekly assemblies each Friday. Classes have the opportunity to present items to the College. Awards are also an integral part of these assemblies and parents are encouraged to attend.

HAIR

Hair should be neat, washed and combed and be such that it does not cover the eyes or face.

Boys' hair needs to be above the collar and colours are not permitted. The Head of Junior School reserves the right to decide on the acceptability of hairstyles. Hair should be no shorter than a number 2 if cut with a razor.

CANTEEN

A nutritious range of food and drinks are sold at the College Canteen. Students requiring lunch should order before school commences.

CRUNCH AND SIP

The boys are encouraged to participate in crunch and sip. They stop for a brief break between recess and lunch to eat some fruit or vegetables.

HOMEWORK POLICY

Regular, organised and purposeful home study is seen as an integral part of the academic program of the College. An important element in the success of this program is the support and encouragement offered by parents.

COMMUNICATIONS WITH THE COLLEGE

General Enquiries/	Receptionist
Absences	Student Services
Finance/Fees/Accounts	Bursar
Principal	Principal's PA
Head of Junior School	By Appointment
Teachers	By Appointment

COMMUNICATION

Email is used as the predominant form of communication. Notes and messages are sent electronically. Email is also a preferred method if you need to contact your son's teacher. Classroom teachers regularly send you an outline explaining what is happening in their rooms.

CYCLISTS

Students riding to and from school are required to wear helmets. Helmets should be locked to bikes during the day; a protective bag is recommended for wet weather. Bikes are housed in a designated area.

EXCURSIONS, CAMPS AND RETREATS

Excursions, camp and retreat experiences are seen as important and integral parts of the College's curriculum and students are required to attend.

It is the school's policy that parents are advised in writing of all excursions, camps and outings.

HOMEWORK DIARY

Each student is provided with a homework diary into which home study is entered. Parents are asked to sign the diary regularly. This diary is regarded as an important channel of communication with parents. Parents are encouraged to write notes (related to school work or other matters) to teachers in the diary

LOST PROPERTY

Please name all the students' belongings. Lost property items which are found with names on them will be given back to the boys, the Lost Property Bin located at Student Services. Labelled items will be returned to their owners. All uniform items should be clearly marked with the student's name.

MOBILE PHONE

Boys are not permitted to access their mobile phones during school hours. Upon seeking teachers' permission, the boys are allowed to use a school phone if contact with parents is required.

NEWSLETTER

The College has the practice of communicating with all parents, students and staff on a weekly basis through the Trinity Newsletter. Newsletters are sent each Friday via e-mail. The newsletter is also available online at the Trinity website, www.trinity.wa.edu.au

PARENT/TEACHER CONTACT

If parents have a concern about their son's academic performance or his behaviour, the first point of contact is the individual teacher concerned. After discussion with the classroom teacher, either the parent or the teacher may need to refer the matter to the Head of Junior School.

PUBLIC TRANSPORT

Students are expected to display the highest standards of conduct and behaviour whilst travelling on public transport in accordance with the College's Code of Behaviour for Public Transport.

SCHOOL HOURS

8:30am to 3:00pm Monday to Friday. Playground supervision commences at 8:10am and after school until 3:20pm. Library supervision takes place after school from Monday to Thursday until 3:45pm.

SICK STUDENTS

Sick students cannot be accommodated for lengthy periods at the school. Parents will be contacted to take sick children home. The Student Services area is intended for students with temporary ailments only.

SUSPENSION

Suspension from classes for a length of time is a sanction reserved for serious offences.

TRAVEL

Students are expected to use the most direct route from home to school, and following dismissal from school at the end of the day, must go straight home. Full school uniform is required when travelling to and from school.

UNIFORM

The uniform is a sign of identity with the College and should be worn with pride. Each student is expected to be properly attired in full uniform coming to and going home from the College. Parents are asked to see to this requirement upon students leaving and returning home. A note is required if a student cannot wear part of his uniform. It is essential that all items be clearly marked with students' names.

Map of College

