

# Schedule

## International Fees and Charges 2020



### Conditions of Entry

Admission to Toorak College is conditional upon the Enrolment Agreement that includes the Terms and Conditions being signed by each Parent/Guardian being accepted and agreed to by the School. Together, the Enrolment Agreement, the Terms and Conditions and this Schedule (as amended from time to time) will form a legally binding agreement between each Parent/Guardian and the School (**Agreement**).

### Application Fee

A non-refundable fee of \$260 (includes GST) is payable when an Application for Enrolment is lodged by a Parent/Guardian (**Application Fee**).

If a place cannot be offered, the student will be included on a waiting list without further fee.

### Endowment Fee

A non-refundable Endowment Fee of \$1,400 for the first child of the family and \$250 for each subsequent child is payable upon an Application for a place at the School being accepted. The Endowment Fee includes a compulsory membership fee to the School's Alumni Association, Toorak Collegians, which will become active when the student departs the School.

### Capital Development Levy

An annual fee of \$800 per family is applicable and is not included in the tuition fees (**Levy**). The Levy will be charged as an annual fee and will not be charged pro-rata for a part year of enrolment. The Levy is used to assist with improvement and upgrade of physical facilities and assets at the School.

### Notebook Computer

International Students from Years 5 to 12 are required to use notebook computers. Details of the purchasing requirements will be provided with enrolment documents.

PLEASE NOTE: International Students are not permitted to purchase their own notebook computer overseas.

### School Uniform

Initial uniform purchases are made under supervision and may either be paid for on the day of purchase or charged to your account. The estimated cost is \$1,500. Ongoing uniform requirements must be paid for at the time of purchase.

### International Student Health Cover

Toorak College organises overseas student health cover with Medibank Private. A condition of the student visa requires that students must join Overseas Student Health Cover for the duration of their visa. The fee will vary according to the length of the visa. Details can be found at [www.medibank.com.au](http://www.medibank.com.au).

### Tuition and Boarding Fees

Tuition fees are charged in two instalments. These instalments are due in December and April.

Year Level	x2 Instalments	Annual Fee
Years 5 to 6	\$17,692	\$35,384
Years 7 to 8	\$18,769	\$37,538
Years 9 to 12	\$20,656	\$41,312
Boarding Fees	\$16,433	\$32,866

The annual Boarding fee includes \$940 GST. All fees are quoted in Australian Dollars.

## Change of Residency Status

If the student changes visa status (eg. becomes a temporary or permanent resident) they will continue to pay full international student fees for the duration of that calendar year.

## Activity Fees and Charges

### Beyond Boundaries, Co-Curricular and Curriculum Based Activities

Activity Fees and Charges are the minimum applicable charges as applied by the School for participation in compulsory School activities. These fees will be charged on a full annual basis and will not be charged pro-rata for a part year of enrolment. The fees charged include Excursions, Visiting Performers, Outdoor Education Program, Accident Insurance and Other Compulsory School items and activities as determined by the School.

Year Level	x2 Instalments	Annual Fee
Year 5	\$405	\$810
Year 6	\$777	\$1,554
Year 7	\$812	\$1,624
Year 8	\$1,024	\$2,048
Year 9	\$1,906	\$3,812
Year 10	\$554	\$1,108
Year 11	\$267	\$534
Year 12	\$322	\$644

The Parent/Guardian accepts that the School will not provide refunds for programs associated with 'School Life' when a student falls ill or is otherwise unable to attend for any reason. Events are booked in advance, and costs calculated on a pre-determined number of students attending. The only exception, at the School's discretion, may be students who have identified pre-existing medical conditions that prevent them participating in a nominated event and which is supported by relevant medical evidence submitted in writing to the Principal.

## Other Charges

The Parent/Guardian agrees to pay other fees and charges to the School when students purchase items from the School (e.g. Retail Shop) or participate in any non-compulsory excursions, activities or extra-curricular activities (e.g. private music lessons). Such fees and charges will appear on the appropriate fee statements. Any fees and charges not included on the October account will be billed in January of the following year. Students in Years 9 to 12 undertaking a range of electives will be charged according to the subject studied. These charges will be billed as 'Other Charges' during the year. The Parent/Guardian accepts that the School will not provide refunds for any non-compulsory excursions, activities or extra-curricular activities when a student falls ill or is otherwise unable to attend for any reason.

## Payment of Fees

- All fees are due and payable within thirty (30) days from the date of account.
- Where fees are not paid in full by the required date, the Parent/Guardian agrees to pay an administration fee of \$150 monthly and pro rata until the fees are paid in full.
- Where a payment is dishonoured a fee of \$20 will be charged.
- Where a payment is dishonoured, the Parent/Guardian agrees to pay a fee of \$20 per occasion.
- No student will be permitted to commence a new Term while any part of the fees for the previous instalment period remains unpaid.
- In the event of default in payment of any monies due to the School, the Parent/Guardian agrees that Items 12 to 14 (inclusive) of the Terms and Conditions detailed in their Agreement shall apply.

## Methods of Payment

### Payment by BPay



**Bill Code:** 6049  
**Ref:** Your "Account No."

### Payment by Credit Card

The School will accept payment by Visa or MasterCard. Credit Card payments may be made online via the School's website at [www.toorakcollege.vic.edu.au](http://www.toorakcollege.vic.edu.au), in person at the Business Office or by phoning the Business Office.

### Payment by Cheque

Payable in \$AUD to Toorak College, PO Box 150, Mt Eliza Vic 3930

### Payment by Cash

Cash payments in excess of \$2,000 will not be accepted at the Business Office and must be directly deposited into the School Bank account at the ANZ bank using a deposit slip and quoting your Toorak College Account Number.

### ANZ Bank

Payment may be made at any ANZ bank using a deposit slip. Frankston Branch - 48 Wells St Frankston - Swift Code: ANZ BAU3M.

Transfer funds online to the Toorak College ANZ bank account, details as follows:

- BSB 013 322
- Bank Account Number 7770 12342

Please use the Account Number on your statement as your Reference Number so we can identify your payment.

### Payment Dates

Payment Type	Bill Date	Payment Due Date
Semester 1 Tuition and Boarding Fees	11 November 2019	29 November 2019
Semester 2 Tuition and Boarding Fees	1 April 2020	30 April 2020
Miscellaneous (Retail, Music etc.)	1 October 2020	31 October 2020

No payment will be deemed to have been made or accepted until such payment has been credited to the School's account as 'cleared funds'.

### Withdrawal or Absentee Charges

Further to Item 6 of the Terms and Conditions in the Enrolment Agreement, one full School Term's notice in writing is required to be given before a student is removed from the School or boarding house. If one full School Term's notice is not given, 27.5% (includes GST) of the annual tuition fee (and 27.5% of the annual boarding fee if applicable), is payable in lieu of the required notice. Such payments in lieu will immediately become a charge to be paid by the Parent/Guardian which shall be subject to the default provisions as contained in Items 12 to 14 inclusive in the Terms and Conditions until paid in full.

For Example: If a student is not returning for Term 1 next year, the Parent/Guardian must give written notice to the Principal that must be received by the School prior to the last day of Term 3.

### Cancellation Charge for Extra Subjects

One full School Term's written notice is required to cancel a student's enrolment in an extra subject or one half of one Term's fee in respect of that enrolment is payable in lieu of that notice.

## Refunds

Any refund of tuition fees or non-tuition fees for student default will be paid as per the School's refund policy, which is part of the Enrolment Agreement.

Any refund of tuition fees in the event of visa refusal or School default is prescribed by legislation (Education Services for Overseas Students (ESOS) Act 2000 and Regulations 2001).

## Interpreter

The School reserves the right to charge parents for the services of an Interpreter should one be required.

## Liability

The Parent/Guardian acknowledges and agrees that the School will not accept responsibility or liability for the loss or damage to property belonging to Parents/Guardians or students however occasioned and they agree they will not have any claim or demand against the School and that they release the School in respect of the same.

## Change of Address

The School must be notified immediately of any changes to a Parent/Guardian's business or residential address and / or contact telephone numbers and email addresses.

Notification can be provided through CareMonkey or by email to [changeofdetails@toorakc.vic.edu.au](mailto:changeofdetails@toorakc.vic.edu.au)

## School Rules and Policies

The Parent/Guardian agrees that the student must abide by the School policies, rules and dress regulations. The Parent/Guardian agrees that the student may be suspended or expelled from the School for a breach of rule or regulation at the sole discretion of the Principal.

## Attendance

Students are expected to attend classes from the first to the last day of each term as published on our Term Dates.

## General Welfare

Toorak College is mindful of the well-being of the individual student. Students have access to the School Chaplain, School Psychologist and Health Services and the School can assist students to make appointments with local medical practitioners.

## Guardianship

Toorak College requires all International Students, irrespective of age, to have a Guardian for the duration of their enrolment. Please refer to the School Guardianship Policy. Toorak College covers all costs associated with Guardianship.

## Schedule of Fees and Charges

The Parent/Guardian acknowledges that all fees and charges detailed in this Schedule are the relevant fees and charges as at the time of signing the Enrolment Agreement. The Parent/Guardian acknowledges and agrees that the School may change such fees and charges from time to time in its sole discretion and that upon such change, those fees and charges shall become the applicable fees and charges from that time. The Parent/Guardian agrees that they shall have no claim or demand upon the School in respect to changes of the fees and charges. Save for the change in the amount of the fees and charges, the Parent/Guardian agrees that each other term of this Schedule shall remain binding and of full effect during the term of the Agreement.