



## APPLICATION FOR LOCAL STUDENT SIBLING ENROLMENT

This Application for Enrolment ('Application') is an important document and records some of your contractual obligations to Toorak College ('the School') if your child is accepted as a student.

It is recommended that parents keep a copy of this complete document.

### SIBLING ENROLMENT

This form is to be used when completing multiple applications for the same family, where a Local Enrolment Application Form has been completed for the initial sibling. This form can be used for any further siblings.

Please complete an additional Sibling Enrolment Form for each additional sibling.

### ENROLMENT ENQUIRIES

#### AUSTRALIA:

Email: [enrolments@toorakc.vic.edu.au](mailto:enrolments@toorakc.vic.edu.au)

Phone: (03) 9788 7234

#### POSTAL ADDRESS:

PO Box 150  
Mount Eliza, VIC, 3930  
Australia

#### CRICOS:

Provider Code: 00349D

Course code: 005454G (Senior)

Course code: 097816B (Primary)

### FOR OFFICE USE ONLY

Parent ID

Student ID

Receipt Number

Acceptance Date

DD / MM / YYYY

Application Received Date

DD / MM / YYYY

### APPLICANT DETAILS

Surname

Given Names

Gender

Date of Birth

DD / MM / YYYY

Place of Birth

Nationality

Aboriginal/Torres Strait Islander

Country of Citizenship

If not an Australian Citizen, please provide passport number and copy of visa

Religious Denomination

Home Language

Present School

Present Year Level

Proposed Year Level

Proposed Year of Entry

Boarder

### VICTORIAN STUDENT NUMBER (VSN)

Does the applicant have a VSN?

Yes – please specify the number:

Yes – but the VSN is unknown

No – the student has never been issued with a VSN

### SIBLING DETAILS

Name of sibling/s

## ADDITIONAL INFORMATION FOR ENROLMENT IN EARLY LEARNING

It is a condition of enrolment that your child is aged 3 (Kindergarten) or 4 (Pre-Prep) by February 1 in the year of commencement.

I wish to enrol my child in the following:

### 3 YEAR OLD KINDERGARTEN

- 2 Days (Thursday, Friday)
- 3 Days (Monday, Tuesday, Wednesday)
- 3 Days (Wednesday, Thursday, Friday)
- 5 Days (Monday to Friday)

### 4 YEAR OLD PRE-PREP

- 3 Days (Monday, Tuesday, Wednesday)
- 4 Days (Monday, Tuesday, Thursday, Friday)
- 5 Days (Monday to Friday)

Early Learning places are limited. Priority will be given to those who continue their education in Wardle House. This intention is indicated by payment of a non-refundable \$900 Prep Bond which will be credited against fees for your child upon commencement of their Prep year. Should your child not proceed or commence Prep, the Prep Bond will not be refunded or credited against any fees for that child or any other children who may attend the school.

## ADDITIONAL ENROLMENT INFORMATION

Are there any court orders or access arrangements which the School should be aware of in relation to this application?

- Yes
- No

*If YES, please provide details at your enrolment interview.*

## FEE INFORMATION

A non-refundable application fee of \$150 (individual application) or \$275 (family application) must accompany the Application. Please indicate below your fee payments:

### OPTIONAL FEE

- \$900 non-refundable Prep Bond

## PAYMENT METHODS

### CREDIT CARD

Please charge to my credit card:

- Mastercard
- Visa

Amount of:

Name of Card Holder

Card Number

Expiry Date

Signature

## APPLICATION AGREEMENT

I/We the undersigned, wish to enrol our child as a student at the School. We enclose the non-refundable Application Fee and understand that this does not guarantee enrolment.

I/We agree to keep the School informed if our family experiences any difficulties which could impact on our child's well-being, performance and attendance at School.

I/We have read the Conditions of Application for Enrolment and agree to be bound by these terms.

Signature of Parent/Guardian 1:

Date

Signature of Parent/Guardian 2:

Date

## MEDICAL OR LEARNING NEEDS

As a non-select entry school, Toorak College advocates for the National Disability Standards for Education. In partnership with prospective students and their families, we work to adjust our programs, policies, expectations and standards to suit the needs of the individual student (as per the Disability Discrimination Policy).

Upon submitting an application, it is a condition of our enrolment, that all information pertaining to a student's disability/additional needs, be it physical, social/emotional and/or academic, is stated. Failure to disclose or withholding information and reports, may ultimately result in withdrawal of a position at Toorak College.

  
  
  
  
  
  
  

## APPLICATION CHECKLIST

To complete this application the following must be forwarded to the Enrolment Office (PO Box 150 Mount Eliza VIC 3930 or via email: [enrolments@toorakc.vic.edu.au](mailto:enrolments@toorakc.vic.edu.au)):

- This signed and completed application form
- Payment of the application fee (and Prep Bond if selected)
- A photocopy of the student's passport or birth certificate
- A copy of the student's most recent school report and NAPLAN (if applicable)
- A copy of visa (if not an Australian Citizen)