



Est. 1874

TOORAK COLLEGE

Mount Eliza

APPLICATION FOR INTERNATIONAL STUDENT ENROLMENT

This Application for Enrolment ('Application') is an important document and records some of your contractual obligations to Toorak College ('the School') if your child is accepted as a student. It is recommended that parents keep a copy of this complete document.

CONDITIONS OF APPLICATION FOR ENROLMENT

I/We agree to the following terms and conditions in respect to the application for enrolment of our child at Toorak College:

- Application for enrolment must be made on the School's official Application form.
- A non-refundable application fee of \$260 and an Extract of Birth (or similar documentary evidence of date of birth) must accompany the Application.
- Parents/s and child will be required to have an interview with the Director of International Education & Boarding or their delegate prior to the nominated date of entry. If possible both parents/guardians should attend.
- Admission to the School is conditional upon the Principal being satisfied as to the suitability of the applicant.
- The Application is for the year in which the student is enrolled and subsequent years.

- Change of contact details should be supplied promptly. Failure to do so may result in the School being unable to make contact and cancellation of the Application may result.
- The School reserves the right without prior notice to make changes as it deems appropriate in its course offerings, curricular, co-curricular offerings, teaching policies and other rules affecting its students.
- When making an application for enrolment parents must notify the School of any disability including specific learning or behavioural needs that the child may have and of which the School should be aware and which may require adjustments to be made by the School to meet the child's special needs in relation to education.
- Tuition and Boarding fees are subject to change at the discretion of Toorak College and there will be no dispute, claim or demand in respect of the same.
- This application will be assessed in accordance with the Enrolment Policy

PRIVACY STATEMENT

Information is collected on this form and during your enrolment in order to meet our obligations under the ESOS Act and the National Code 2018; to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, and Education Services for Overseas Students Regulation 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2018. Information collected about you on this form and during your enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, Tuition Protection Service. In other instances information collected on this form or during your enrolment can be disclosed without your consent where authorised or required by law.

For more information on privacy, please refer to the School's Privacy Policy at www.toorakcollege.vic.edu.au

ENROLMENT ENQUIRIES

AUSTRALIA:

Email: enrolments@toorake.vic.edu.au
Phone: +61 3 9788 7234

POSTAL ADDRESS:

PO Box 150
Mount Eliza, VIC, 3930
Australia

CRICOS:

Provider Code: 00349D
Course code: 005454G (Senior)
Course code: 097816B (Primary)

FOR OFFICE USE ONLY

Parent ID

Student ID

Receipt Number

Application Received Date

APPLICANT DETAILS

Surname

Given Names

Preferred Name

Date of Birth

Place of Birth

Nationality

Religious denomination

Present School

Present Year Level

Proposed Year Level Proposed Year of Entry

Home Language (if other than English)

Language of instruction at present school

If instruction is English, state the number of years of English instruction

Does the applicant intend to reside as a

- Full Time Boarder
- Weekly Boarder
- Full time with Parent, Legal Custodian or Eligible Relative (Department of Home Affairs approved)

PARENT/ GUARDIAN DETAILS

Please complete details for both parents or guardians.

Applicant resides with:

- Both Parents
- Parent/Guardian 1
- Parent/Guardian 2

PARENT / GUARDIAN 1

Surname *Mr / Mrs / Ms/ Miss / Dr / Rev (circle)*

Given Names

Relationship to Applicant

Address

Telephone (*home*)

Telephone (*work*)

Mobile

Email

Primary Occupation

Employer

PARENT / GUARDIAN 2

Surname *Mr / Mrs / Ms/ Miss / Dr / Rev (circle)*

Given Names

Relationship to Applicant

Address

Telephone (*home*)

Telephone (*work*)

Mobile

Email

Primary Occupation

Employer

ADDRESS FOR CORRESPONDENCE

- Both Parents
- Parent/Guardian 1
- Parent/Guardian 2

If other, relationship to applicant:

Name

Address

Postcode

Country

ADDRESS FOR ACCOUNTS

- Both Parents
- Parent/Guardian 1
- Parent/Guardian 2

If other, relationship to applicant:

Name

Address

Postcode

Country

FAMILY MEMBERS AT TOORAK COLLEGE

Name(s) of applicant's sibling(s) currently enrolled at Toorak College:

Name(s) of applicant's sibling(s) currently with an application for enrolment at Toorak College:

Name(s) of applicant's family who have attended Toorak College in the past:

Name

Relationship to Student

Year of Leaving

House

Name

Relationship to Student

Year of Leaving

House

ADDITIONAL INFORMATION

If there are any family circumstances the School needs to be aware of, please detail below:

FEE INFORMATION

A non-refundable application fee of \$260 (AUD) must accompany the Application. Please indicate below your method of fee payments:

COMPULSORY FEE

- \$260 (AUD)

PAYMENT METHODS

- I enclose payment for \$260 (AUD) made payable to 'Toorak College'

OR

- Please charge my credit card:
- Mastercard Visa

Amount of: \$

Name of Card Holder

Card Number

Expiry Date

Signature

APPLICATION AGREEMENT

I/We the undersigned, wish to enrol our child as a student at the School. We enclose the non-refundable Application Fee and understand that this does not guarantee enrolment.

I/We agree to keep the School informed if our family experiences any difficulties which could impact on our child's well-being, performance and attendance at School.

I/We have read the Conditions of Application for Enrolment and agree to be bound by these terms.

Signature of Parent/Guardian 1:

Date

Signature of Parent/Guardian 2:

Date

APPLICATION CHECKLIST

To complete this application the following must be forwarded to the Enrolment Office (PO Box 150 Mount Eliza VIC 3930 or via email: enrolments@toorak.vic.edu.au):

- This signed and completed application form
- Payment of the application fee
- A photocopy of the student's passport or birth certificate
- A copy of the student's most recent school report (translated)
- A copy of the AEAS test results
- A copy of visa (if available)