



St Patrick's College  
LAUNCESTON

20 March 2020

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Dear Parent/Guardian,

RE: Coronavirus (COVID-19) – Friday, 20 March Update: Application for Temporary Fee Assistance

Throughout the past few weeks we have observed world events in relation to Coronavirus (COVID-19) and it's devastating effect on the global and local economy. It has not been lost on us that some members of our community may be currently experiencing extreme financial hardship due to job loss, decreased hours of work or significant business disruption.

If you are in a situation where your household income has been negatively impacted by the current events and you are experiencing difficulties meeting your financial obligations, we encourage you to contact us as we may be able to offer you a temporary fee reduction conducive to your particular circumstances. If you believe you may be eligible, please complete the Application for Temporary Fee Assistance form by clicking the following link: <https://forms.gle/vJHbJYK81T9TGytg7>.

The information we collect on the form is required to inform us of your current and previous financial situation and includes details such as the number of dependents you are supporting, your current net income, your net income prior to recent events and a brief summary of what has occurred in your particular case to change your circumstances. We will then be in touch with you to organise the collection of supporting documentation such as payslips or bank statements and to further clarify your situation if required.

If you have any questions, please email [karen.cole@stpatricks.tas.edu.au](mailto:karen.cole@stpatricks.tas.edu.au).

Kind regards,

**Ms Karen Cole**  
Business Manager

