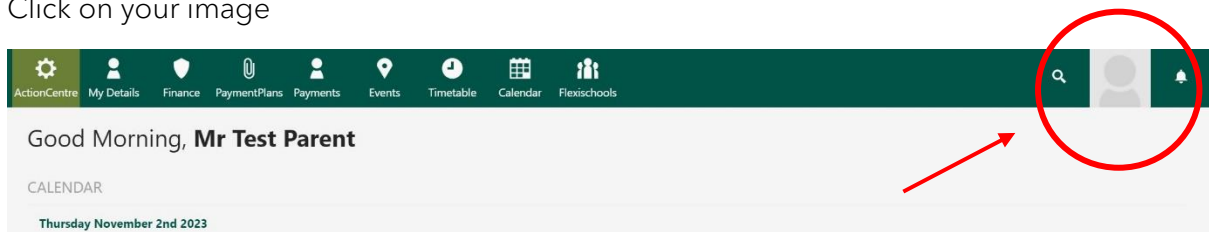


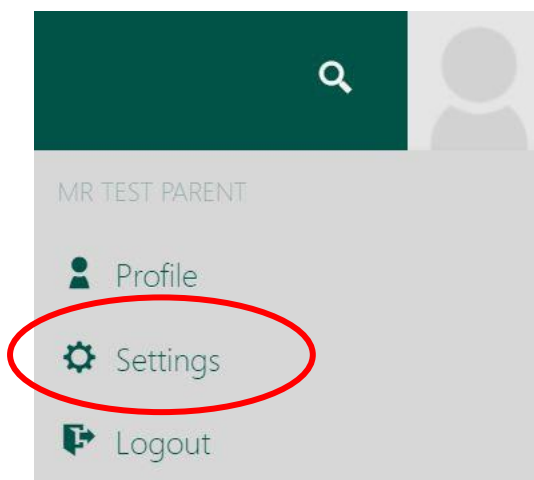
## Step 1:

Click on your image



## Step 2:

Drop down menu will appear. Select "Settings"



## Step 3:

Scroll down all the possible notifications until you see "Receive Pastoral Care Messages when..."

Choose any or all of Schoolbox notification, phone alerts or email. (When they are green they are activated)

