

BREACH OF ACADEMIC INTEGRITY PROTOCOL

ST PATRICK'S COLLEGE TASC ACADEMIC INTEGRITY TASK:

Academic integrity is an essential aspect of student work at St Patrick's College. As a student of the College, you are expected to observe highest standards of academic integrity in your work. The Office of Tasmanian Assessment, Standards and Certifications (TASC) requires that all senior students adhere to the following rule:

"Any material submitted by a candidate for external assessment must, except where the source of the information, images, ideas or words is explicitly acknowledged, be the work of the candidate."

(TASC, 2017, p.3)

Academic integrity means that you are being honest about your work. It is essential that you acknowledge what you have read to protect yourself against possible charges of plagiarism. It is not plagiarism to use another person's work to help you construct your assignments. It is plagiarism when you take another person's work or ideas and do not reference them.

The best way to avoid plagiarism is to take careful notes while carrying-out your research, including where you found the material. Any material referred to in your completed assignment must then appear with an in-text citation and also in a reference list (Harvard/APA), works cited list (MLA), or bibliography (Oxford/Trad. Note) at the end of your work.

If you are still not sure why you have to make this effort, think about it from the content creator's point of view. By supplying a reference to a person's work you are rewarding them for going to the trouble to research and publish their ideas. Without this acknowledgment people may choose not to publish their work. This would discourage new ideas and research being developed and made available.

It is also your responsibility to ensure your work is true, accurate and clearly presented. This applies to both the body of your work and the citations and references you refer to in the construction of your assignment. If you require any help with your research or with referencing your work remember you can ask the St Mary MacKillop Library staff who are always willing to help.

Both St Patrick's College and TASC treat breaches of academic integrity seriously and there are consequences if you do not follow the academic integrity standards. These consequences can vary in severity depending on how bad the breach of academic integrity is, from simply removing an unreferenced source of information from an assignment, to capping the grade of an assignment a C, to regarding entire folios of work as not submitted for serious breaches in externally assessed subjects.

The following pages of this document offer you a chance to recap the academic integrity requirements of the College. Please complete all questions and tasks and submit them to the Director of Curriculum for the Senior School.

REFERENCE

TASC (2017). *Authenticity and Academic Integrity: A Guide*.

ACADEMIC INTEGRITY TASK

Q1 - ACADEMIC INTEGRITY

Why is academic integrity an important aspect of your work?

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Q2 - PLAGIARISM

You have one day left until an assignment is due. You know your older sibling studied the same course, so you find their completed assignment and decide to copy sections of it to make your job easier. You do not acknowledge this or reference the work as it has not been published. Is this plagiarism? Why?

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Q3 - SOURCES OF INFORMATION

You are having trouble answering a question for your homework. Your friends are talking about it on social media and you decide to copy their answers without checking where the information came from. Is this a good source of information? Why?

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Q4 - IN-TEXT CITATION

You submit an assignment that includes images. You add the images to the reference list correctly but get marked down for not including an in-text citation with the image. What should you have done?

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Q5 - REFERENCING

Here are two different references in a Harvard reference list. Which reference is correct? Why?

- A. McNeill, S 2020, *We can't say we didn't know*, HarperCollins Publishers, Sydney.
- B. R. Bowles 2019 *Death on the Derwent* Scribe Publications

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HARVARD (AUTHOR/DATE) REFERENCING SYSTEM

BREACH OF ACADEMIC INTEGRITY TASK

ON THE FOLLOWING PAGE YOU ARE ASKED TO COMPLETE FIVE PRACTICE REFERENCES FOR DIFFERENT FORMATS OF MATERIAL.

You are required to reference your work to show your teacher where you have conducted your research.

It is important that you always acknowledge another author's work when preparing an assignment. The reference you provide becomes the link between how you have conducted your research and what you have written. It shows your teacher the resources you have used, for example books, websites, magazines and newspaper articles.

The reference list is at the end of your assignment, and is in alphabetical order. The default referencing system for St Patrick's College is the Harvard Author/Date system

THE BASIC ELEMENTS OF HARVARD REFERENCING REQUIRED FOR A REFERENCE LIST:

- Author's last name, and Initial(s)
- Year of publication,
- *Title, – in italics*
- Edition, if not the first one - use edn
- Publisher,
- Place of Publication.

THIS IS HOW THE BASIC ELEMENTS FOR A BOOK WOULD APPEAR IN A HARVARD REFERENCE LIST.

BOOK

Author	Year,	Title, edn,	Publisher,	Place of Publication.
Westcott, P	1999,	<i>How does my diet affect me?,</i>	Wayland,	Fressingfield, Suffolk.

SAMPLE HARVARD REFERENCE LIST

Burgan, M 2014, *The European industrial revolution*, Scholastic Children's Press Milwaukee, WI.

'James Cook' 2016, *World Book*, World Book Inc., Chicago, vol 4, pp. 1025-1026.

Godfrey, N 2018, 'Bad blood and bitterness', *Metro*, 195, pp. 6-11.

Hill, D (ed.) 2009, *Chronicle of war: 1914 to the present day*, New Holland, London.

'Industrial Revolution' 2019, *Britannica School*, retrieved 11 February 2019, [https:// school.eb.com.au/levels/middle/article/Industrial-Revolution/275053](https://school.eb.com.au/levels/middle/article/Industrial-Revolution/275053).

Maxwell-Stewart, H & Hood, S 2001, *Pack of thieves? 52 Port Arthur lives*, Port Arthur Historical Site, Port Arthur, Tas.

Verrinder, I 2020, *Australia unlikely to experience 'post-war' recovery after coronavirus*, ABC News, retrieved 14th April 2020, <https://www.abc.net.au/news/2020-04-14/coronavirus-covid-19-australian-economy-recovery-bounce-back/12145482>

PRACTICE IN-TEXT CITATION

When you refer to another person's work in your assignment, you need to include an in-text citation with the author's surname and date in brackets: (Westcott, 1999); or if you refer directly to the author: Westcott states that... (1999).

The in-text citation acts as a link to your reference list so that your teacher can find the correct resource that you have used. Choose a reference from the previous page and complete an in-text citation for it.

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PRACTICE REFERENCE LIST

Write your full reference down in the space provided. You must complete all five references using the correct Harvard referencing standard.

BOOK WITH AUTHOR

Author Year, Title, Publisher, Place of Publication.

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BOOK WITH MULTIPLE AUTHORS

Author, Author & Author Year, Title, Publisher, Place of Publication.

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WEBPAGE

Author Year, Title of webpage, Publisher, retrieval date, URL.

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ONLINE JOURNAL OR DATABASES Note: shorten volume to vol. and pages to p. or pp.

Author Year, 'Title of Article', Title of magazine, volume no., retrieval date, URL.

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PRINT MAGAZINE OR JOURNAL Note: shorten volume to vol. and pages to p. or pp.

Author Year, 'Title of Article', Title of magazine, volume no., page(s).

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