



ACCEPTABLE INFORMATION TECHNOLOGY USE POLICY (STUDENTS)

1. Rationale

Information Technology is a ubiquitous part of today's society. Use of this technology must be in keeping with current legislation and be consistent with ethos of a Catholic school in the Edmund Rice Tradition.

2. Application

Students

3. Policy Statement

3.1 Utilising the College Network

- a) When utilising the College computer network students should:
 - i. use the College's computer network solely for educational purposes within the St Patrick's College curriculum.
 - ii. obey staff directives and department specific guidelines regarding the use of the St Patrick's College computer network
- b) Students must ensure that they do not :
 - i. disclose their username and password details to another person;
 - ii. disclose other private or confidential information to unauthorised persons;
 - iii. computer equipment is not deliberately misused or damaged;
 - iv. gain unauthorised access to any systems by any means;
 - v. deliberately alter or disrupt College's computer network;
 - vi. use St Patrick's College ICT resources to attack or compromise another system or network;
 - vii. download install or use unauthorised software programs;
 - viii. deliberately install computer viruses or other malicious programs;
 - ix. access or intercept others' electronic communications without permission;
 - x. access or distribute publications dealing with illegal activities, pornography or other offensive or violent material which would contravene either the Commonwealth Crimes Act or values of the College;
 - xi. use the College computer network in a manner that could cause menace, harassment or offense to others.
- c) All material on a student's home drive or external storage devices (such as USB memory sticks, laptops, multi-media storage devices etc) must be relevant to the College's curriculum. To ensure this occurs, staff may inspect student home drives or storage devices bought onto the St Patrick's campus.
- d) The College uses an internet filtering system to promote a cybersafety through the process of blocking and reporting pre-configured terms that are identified during internet browsing. This filtering system is located on student laptops and filter searches or comments. Flagged terms are reported to the Dean of Students and who will determine the appropriate action given the nature of reported terms.
- e) Students may not connect personal computer devices to the College network.

- f) Students may not use College laptop or netbook computers to connect to external internet providers while at school.
- g) Copyright must be respected and copyright rules followed. (See www.copyright.org.au)

3.2 Utilising external internet

When using information technology external to the College it is unacceptable for students to:

- a) Associate St Patrick's College with sites that would bring its good name into disrepute.

Examples may include:

- Including the College crest on inappropriate websites.
 - Using the College name to identify groups or web pages that condone behaviour contrary to the ethos of a Catholic school in the Edmund Rice Tradition.
 - Posting photographs on websites that associate the College or its students with unacceptable behaviour.
- b) Construct or participate in social networking sites that offend, degrade or vilify any member of the College community.
- c) Administer or participate in chat rooms or forums that offend, degrade or vilify any member of the College community.

3.3 Infringements

- a) Failure to adhere to this policy will be dealt with in accordance with the College's Behaviour Management Policy. Consequences may include complete or partial loss of access to the computer network, confiscation of storage devices brought by students to the College, deletion of non-curriculum material.
- b) In the case of major infringements students may be suspended or excluded from the College at the discretion of the Principal.

Responsible Officer		Dean of Students	
Review		November 2019	
Associated Documents		Netbook Policy Copyright Legislation College Mission Statement	
Version	Authorisation	Approval Date	Effective Date
[1.5]	Authorised by Principal	[14/ 11/2016]	[14/11/2016]