



School Fees Payment Authority - 2020

By signing this document, I/we authorise Archdiocesan Development Fund with Debit User Number 062782 (the Debit User), and on behalf of St Patrick's, College Shorncliffe, to debit my/our account detailed below through the Bulk Electronic Clearing system (BECS). The College may, by prior arrangement and advice to me/us, vary the amount or frequency of future debits to my nominated bank account or credit card as follows:

Parent Account No	Student Name(s)	Parent/Guardian Name

College Use Only

- 4 term instalments (first Friday of each term) \$
- 10 monthly instalments (Commences Friday 7 February unless otherwise stated below)
SELECT CYCLE 15th OR 3rd Friday of each month \$
- 20 fortnightly instalments (commences on Friday the 7 February) \$
- 40 weekly instalments (commences on Friday 7 February) \$

I/We intend to pay the optional levies

College Foundation \$160/year Yes No Edmund Rice Foundation \$132/year Yes No

Direct Debit (Australian Bank Accounts only)

Note: Direct debit is not available on the full range of accounts. If in doubt, please refer to your financial institution.

- Please debit my/our nominated bank account with any charges/tuition fees as per my/our annual fee account, including any miscellaneous charges appearing during the year.
- I/We acknowledge this authority is to remain in place until cancelled in writing by me/us or the payment of all outstanding amounts with the College.

Financial Institution Name: _____ Account Name: _____

BSB Number: -

Account Number:

Signature (s) _____ Date: _____

(signatures of all account holders are required for joint accounts)

Credit Card / Debit Card Option

- Please debit my nominated credit card with any charges/tuition fees as per my annual fee account, including any miscellaneous charges appearing during the year
- I acknowledge this authority is to remain in place until cancelled in writing by me or the payment of all outstanding amounts with the College
- This authority shall stand, in respect of the below specified card and in respect of any card issued to me in renewal or replacement thereof, until I notify the merchant in writing of its cancellation.

Card Type: MCard Visa Expiry Date /

Credit Card / Debit Card No:

Signature (s) _____ Name: _____ Date: _____



Fees – Direct Debit Request Service Agreement

The College Finance Department, undertakes to debit your account on the nominated day each period as per the information you provide. The College will issue a Term Fee Account before the commencement of each term for your information. You will receive four accounts over the course of the year. Confirmation that the debit has occurred will be evidenced by the debit entry to your nominated bank or financial institution account and entries on your Term School Fee Account.

You should contact Finance Department should you wish to:

1. Alter the amount or defer any arrangements
 2. Stop any debit item or cancel this Direct Debit Request, or
 3. Query or dispute any debit item
- Direct Debiting is *not available* on all bank accounts. You will need to check with your bank or financial institution if you are uncertain whether your account is suitable for direct debiting.
 - You should check your account details against a recent statement from your bank or financial institution to insure their correctness. If uncertain, check with your bank or financial institution before completing the Direct Debit Request.
 - It is your responsibility to have sufficient cleared funds available in the relevant account by the due date to permit the payment of debit items in accordance with the Direct Debit Request.
 - This Authority will only apply to Tuition Fees, Building Fund Levy, and the optional College Foundation Levy and the Edmund Rice Foundation Levy.