



17.03.2020

Dear Parents/Caregivers,

Please see the attached procedure that will be followed in the event of an enforced Shutdown at St. Michael's College.

Also, the College is taking several steps to promote the safety and wellbeing of our students and staff including;

- Cancellation of all large gatherings of students/parents.
- An additional hand sanitising station has been set up beside the iPad where you sign in and out.
- Teachers are working with their classes to teach them effective hand washing techniques and where appropriate personal hygiene practices.
- Students are encouraged to sanitise their hands before entering the classroom.
- Students wash hands before and after eating.
- As part of our everyday practice we have increased the cleaning and sanitising performed in the afternoon by external cleaners.

For the latest information from Queensland Health regarding COVID-19 please head to <https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19>

We are all doing our bit to minimise the spread of this virus, please stay safe and remind family members of the importance of hand washing, hand sanitising and avoiding touching your face.