



# OLD SCHOLARS' ASSOCIATION

PO Box 231, HILLARYS WA 6923

[www.stmarksosa.org.au](http://www.stmarksosa.org.au)

## MINUTES 2019 ANNUAL GENERAL MEETING

**Alan Cadby Senior Academic Centre  
St Mark's Anglican Community School  
7pm on Wednesday 4 September 2019**

### 1. Welcome and Introduction

- 1.1. The meeting commenced 7.15pm. A quorum existed, and Shontelle Curtis Smith welcomed everyone, with especial thanks to Brad Gill, who is representing the Old Scholars' Patron, Steven Davies.

### 2. Attendees and Apologies

- 2.1. **Attendees:** Zoe Hammond, Damien Hocart, Andy Gray, Shontelle Curtis Smith, Franzl Shannon, Jo-Dee Mansell, Michelle Chomiak and Chris Upstone.
- 2.2. **Non-voting attendees:** Brad Gill, Mandy Cosser and Kat Weston.
- 2.3. **Apologies:** Candice Hannford, Neil Gerrard, Drew Farrar, Jamie Pryer, Steven Davies
- 2.4. **Proxies received from:** Neil Gerrard (Franzl Shannon), Jamie Pryer (Franzl Shannon) and Drew Farrar (Jo-Dee Mansell)

### 3. Confirmation of Minutes of Previous Meeting – AGM 5 September 2018

- 3.1. Proposed by Andy Gray and seconded by Chris Upstone.

### 4. Reports of the Committee of Management

- 4.1. President's Report – see attached
- 4.2. Treasurer's Report including Annual Financial Statements – see attached

### 5. Election of Committee of Management

- 5.1. The Patron's representative, Brad Gill, assumes the chair. Brad thanked the outgoing Committee and declared all positions vacant.
- 5.2. Written nominations received from Andy Gray for role of president, Jamie Pryer for secretary, Neil Gerrard for treasurer and Andrew Coffin for general members. Nominations from the floor were also received from Chris Upstone, Jo-Dee Mansell and Damien Hocart
- 5.3. As the number of nominations was less than the number of positions vacant, all nominees were duly appointed to their nominated positions:
  - 5.3.1. Andy Gray – President, seconded by Shontelle Curtis Smith
  - 5.3.2. Shontelle Curtis Smith – Vice President, seconded by Michelle Chomiak
  - 5.3.3. Neil Gerrard - Treasurer, seconded by Jo-Dee Mansell
  - 5.3.4. Jamie Pryer – Secretary, seconded by Andy Gray
  - 5.3.5. General Members: Chris Upstone, Jo-Dee Mansell, Damien Hocart, Andrew Coffin

5.4. President resumes the Chair for the remainder of the meeting.

**6. Other Business**

6.1. Playgroup: Andy Gray thanked Kat Weston for her volunteer role as a wife of an Old Scholar to run the playgroup over the last two years, and noted her resignation from the role at the conclusion of 2019.

6.2. Michelle Chomiak requested consideration to be given to include an 'Acknowledgement of Country'.

6.3. Andy Gray noted upcoming events in 2019 including Sports Day, One Year Reunion and sausage sizzle at Bunnings

**7. Meeting Closed**



# ST MARK'S OLD SCHOLARS ASSOCIATION

## **President's Report: AGM 2019** Shontelle Curtis-Smith

Hi everyone,

It's been a productive and successful year for OSA Committee. We have had a number of wins with the implementation of the new fee structure (levy), and awarding the inaugural OSA funded scholarship and ambassadorship. The changes we have made would not be possible without a great deal of effort from all of our volunteers, the executive committee and the school (in particular Carolyn Gray and Steven Davies who met with us on a number of occasions to determine the best approach). We held a number of successful events throughout the year such as the Bunning's sausage sizzle, school fete, prefects meeting, careers day and a brilliant game of dodgeball at the students versus old scholars sports day to name a few.

I would like to thank everyone for their help throughout the year, in particular the executive committee (Franzl, Andy, Neil and Jamie) as well as Mandy, who continues to be a key link between the committee and the school. I would also like to thank Katherine Weston who organised the playgroup and Easter egg hunt in the ELC, and all the volunteers at the various events. It is only with your continued effort that we're able to grow the association.

On a personal note I will be stepping down as President. I have thoroughly enjoyed the past three years and feel very fortunate to have seen the growth in the OSA. With my eldest daughter joining the school next year, it is great to have been able to contribute something to the school community. I look forward to the continued progression of the association and I wish the new president best of luck. I thank you again for all your help and look forward to another successful year.

Regards,

Shontelle

## Treasurers Report AGM 2019

We have again had an eventful year from financial perspective with many macro events occurring.

2019 has shown the biggest profit for the OSA due the completion and receipt of funds from the school back from 2011. There were some old expenses also held by the school for photocopying and other general printing and stationery. The payment for this was offset against the total receipt of funds. As approved in the previous financial year, all funds received from this process were reinvested into the term deposit. We now have \$115,000 in term and will continue to monitor this as it will now grow considerably year on year due to the new levy arrangement.

After presenting the scholarship in December 2018, it was decided that the funds would be given to the school to offset against the scholarship holders fees rather than giving it to the family directly. This was to ensure that the award was to be used as intended. The school supported this decision.

Fundraising events during the year were limited to the Bunnings Sausage sizzle which we again made enough to support the Tanzania project. We have now paid for the 2018 and 2019 sponsorships.

The Class of 1999 20 year reunion requested a deposit to Whitfords Brewing Company whilst they collected ticket money. This was approved at executive level and will be returned to the OSA prior to 11 October 2019.

We now look forward to working with the school in relation to the collections of the new levies.

# Balance Sheet

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## St Marks Old Scholars Association As at 30 June 2019

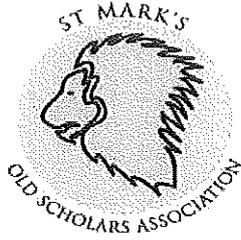
	30 Jun 2019	30 Jun 2018
<b>Assets</b>		
<b>Bank</b>		
Society Cheque Account	14,322	18,252
Term Deposit #1	110,000	53,050
Term Deposit #2	5,000	5,000
<b>Total Bank</b>	<b>129,322</b>	<b>76,302</b>
<b>Total Assets</b>	<b>129,322</b>	<b>76,302</b>
<b>Net Assets</b>	<b>129,322</b>	<b>76,302</b>
<b>Equity</b>		
Current Year Earnings	53,020	(940)
Retained Earnings	76,302	77,242
<b>Total Equity</b>	<b>129,322</b>	<b>76,302</b>

# Profit and Loss

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## St Marks Old Scholars Association For the 12 months ended 30 June 2019

	Jun-19	Jun-18
<b>Income</b>		
Fundraising Activities	864	1,384
Interest Income	601	501
Membership	630	720
Membership - School direct	59,540	-
Scholarship deposits	220	-
<b>Total Income</b>	<b>61,855</b>	<b>2,606</b>
<b>Gross Profit</b>	<b>61,855</b>	<b>2,606</b>
<b>Less Operating Expenses</b>		
Donations	1,500	982
Event expense	1,655	930
Fundraising Expenses	-	599
Printing & Stationery	3,227	-
Prize Donations	-	650
Scholarships	2,453	-
Telephone & Internet	-	385
<b>Total Operating Expenses</b>	<b>8,835</b>	<b>3,546</b>
<b>Net Profit</b>	<b>53,020</b>	<b>(940)</b>



# OLD SCHOLARS' ASSOCIATION

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## Old Scholars Association – Annual General Meeting Nomination of Committee member

I, Andrew Gray (name) of  
31 Batavia Place, Kallaroo (address)

being a full member of the St Mark's Old Scholars' Association hereby nominate

myself (indicate name of nominee or self-nomination)

being a full member of the St Mark's Old Scholars' Association to fulfil the role of

President

on the Old Scholars' Association Committee for 2019/2020

Signature of nominating member

Date

4/9/19.

### Reason for nomination

To continue the good work of Shonkka

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# OLD SCHOLARS' ASSOCIATION

PO Box 231, HILLARYS WA 6923

## Old Scholars Association – Annual General Meeting Appointment of Proxy

I, Drew Farror (name) of  
49 Goolletal Drive Kingsley (address)

being a full member of the St Mark's Old Scholars' Association hereby appoint Jo-Dee Mansell (Name of Proxy Holder) being a full member of the St Mark's Old Scholars'

Association to vote as my proxy at the Annual General Meeting to be held on

Wednesday 4 September 2019 at 7pm.

Signature of member appointing proxy [Signature] Date 4/8/19



# OLD SCHOLARS' ASSOCIATION

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## Old Scholars Association – Annual General Meeting Nomination of Committee member

I, Jamie Pryer (name) of

25 Balcatta Road, GWELUP, 6018 (address)

being a full member of the St Mark's Old Scholars' Association hereby nominate

Jamie Pryer (indicate name of nominee or self-nomination)

being a full member of the St Mark's Old Scholars' Association to fulfil the role of

Secretary

on the Old Scholars' Association Committee for 2019/2020

Signature of nominating member



Date 01/09/2019

### Reason for nomination

I'm the current secretary and wish to continue in the role.

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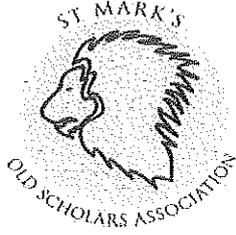
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# OLD SCHOLARS' ASSOCIATION

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## Old Scholars Association – Annual General Meeting Nomination of Committee member

I, NEIL GERRARD (name) of

58 DELONIX CIRCLE, WOODVALE WA, 6026 (address)

being a full member of the St Mark's Old Scholars' Association hereby nominate

NEIL GERRARD (indicate name of nominee or self-nomination)

being a full member of the St Mark's Old Scholars' Association to fulfil the role of

TREASURER

on the Old Scholars' Association Committee for 2019/2020

Signature of nominating member  Date 2 SEPTEMBER 2019

### Reason for nomination

I AM THE CURRENT TREASURER AND WISH TO CONTINUE IN THE ROLE.

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From: Jamie Pryer [jamie.pryer@gmail.com](mailto:jamie.pryer@gmail.com)  
Subject: Re: IMPORTANT REMINDER!  
Date: 2 Sep 2019 at 1:39:22 pm  
To: Neil Gerrard [gerry01@hotmail.com](mailto:gerry01@hotmail.com)  
Cc: Shontelle Curtis [shontellecurtis@gmail.com](mailto:shontellecurtis@gmail.com), Andy Gray  
[Andy.Gray@wesley.wa.edu.au](mailto:Andy.Gray@wesley.wa.edu.au), franzl [franzl@alpinecoast.com.au](mailto:franzl@alpinecoast.com.au)

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Hi all,

Sorry I will be away for the AGM, please find attach my signed nomination form.

I pass my proxy to Andy Gray.

Regards,  
Jamie

On Mon, Sep 2, 2019 at 12:53 PM Neil Gerrard <[gerry01@hotmail.com](mailto:gerry01@hotmail.com)> wrote:  
Yes I will be away.

I've attached my nomination.

I also pass on my Proxy to FRANZL SHANNON

Cheers,  
Gerry

Mobile:?? [0409 997 907](tel:0409997907)  
Email:?? [gerry01@hotmail.com](mailto:gerry01@hotmail.com)

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**From:** Shontelle Curtis <[shontellecurtis@gmail.com](mailto:shontellecurtis@gmail.com)>  
**Sent:** Monday, 2 September 2019 1:26 PM  
**To:** Neil Gerrard <[gerry01@hotmail.com](mailto:gerry01@hotmail.com)>; Andy Gray <[Andy.Gray@wesley.wa.edu.au](mailto:Andy.Gray@wesley.wa.edu.au)>;  
Jamie Pryer <[jamie.pryer@gmail.com](mailto:jamie.pryer@gmail.com)>; franzl <[franzl@alpinecoast.com.au](mailto:franzl@alpinecoast.com.au)>  
**Subject:** Fwd: IMPORTANT REMINDER!

Hi Everyone,

From: Neil Gerrard gerry01@hotmail.com  
Subject: Re: IMPORTANT REMINDER!  
Date: 2 Sep 2019 at 12:53:50 pm  
To: Shontelle Curtis shontellecurtis@gmail.com, Andy Gray  
Andy.Gray@wesley.wa.edu.au, Jamie Pryer  
jamie.pryer@gmail.com, franzl franzl@alpinecoast.com.au

Yes I will be away.

I've attached my nomination.

I also pass on my Proxy to FRANZL SHANNON

Cheers,  
Gerry

Mobile:?? 0409 997 907  
Email:?? gerry01@hotmail.com

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**From:** Shontelle Curtis <[shontellecurtis@gmail.com](mailto:shontellecurtis@gmail.com)>  
**Sent:** Monday, 2 September 2019 1:26 PM  
**To:** Neil Gerrard <[gerry01@hotmail.com](mailto:gerry01@hotmail.com)>; Andy Gray <[Andy.Gray@wesley.wa.edu.au](mailto:Andy.Gray@wesley.wa.edu.au)>;  
Jamie Pryer <[jamie.pryer@gmail.com](mailto:jamie.pryer@gmail.com)>; franzl <[franzl@alpinecoast.com.au](mailto:franzl@alpinecoast.com.au)>  
**Subject:** Fwd: IMPORTANT REMINDER!

Hi Everyone,

FYI. Have those who are not able to attend submitted there nomination forms?  
(Neil is this just you?)

Regards,

Shontelle

----- Forwarded message -----

**From:** Mandy Cosser <[mcosser@stmarks.wa.edu.au](mailto:mcosser@stmarks.wa.edu.au)>  
**Date:** Mon, Sep 2, 2019 at 11:46 AM  
**Subject:** IMPORTANT REMINDER!  
**To:**

From: Andrew Coffin [acoffin2@mmm.com](mailto:acoffin2@mmm.com)  
Subject: St Marks OSA  
Date: 4 Sep 2019 at 5:44:44 pm  
To: FRANZL SHANNON ([franzl@alpinecoast.com.au](mailto:franzl@alpinecoast.com.au))  
[franzl@alpinecoast.com.au](mailto:franzl@alpinecoast.com.au)

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To The Old Scholars Association (c/o Franzl Shannon)

*OLD SCHOLARS' ASSOCIATION PO Box 231, HILLARYS WA 6923 Old Scholars Association – Annual General Meeting Appointment of Proxy I, Andrew Jason Coffin of 7 Piver Corner; Ocean Reef, 6027 being a full member of the St Mark's Old Scholars' Association hereby appoint Franzl Shannon being a full member of the St Mark's Old Scholars' Association to vote as my proxy at the Annual General Meeting to be held on Wednesday 4 September 2019 at 7pm. Signature of member appointing proxy Andrew Coffin Date: 4<sup>th</sup> September 2019*

I am willing to be a St Marks Old Scholars General Committee Member for the forthcoming term. Please feel free to accept this nomination at the committee's discretion.

Kind Regards  
Andrew Coffin

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Applied to Life.™

Andrew Coffin | WA / SA / NT Sales Executive  
3M Commercial Solutions Division, Core Graphic Films and Personalisation Portfolio  
3M Perth, 201 Alexander Road | Belmont 6104 Western Australia  
Office: 08 9273 6666 | Mobile: 0415 862 907  
[acoffin2@mmm.com](mailto:acoffin2@mmm.com) | [www.3M.com](http://www.3M.com)

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