Edmund Rice Education Australia Colleges
Ltd Trading as
ST JAMES COLLEGE
A Catholic School in the Edmund Rice Tradition

RTO NO. 45970

EDMLEDMUND RICE EDUCATION AUSTRALIA

CRICOS NO. 00715J

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2027 FEE SCHEDULE – INTERNATIONAL STUDENTS

1. APPLICATION FEE

- **$250 AUD application fee** payable on application (non-refundable).

2. TUITION FEES

Upon enrolment students will be required to pay a semester's tuition in advance. This amount will not be more than 50% of the student's total tuition fees (unless the course has only one study period of 24 weeks or less.)

Thereafter, tuition fees remain payable in advance and must be paid two weeks before students are able to commence classes for each subsequent semester. Fee statements will be invoiced twice annually in April and October. All tuition fees and associated charges are reviewed annually and so may vary from year to year.

- Years 5-6: **$13,200 AUD per semester tuition fee** and covers all activities associated with being a student at St James College such as book hire, laptop, career and guidance counselling, in class support from tutors, other equipment and most class excursions and retreats

- Years 7-12: **$16,460 AUD per semester tuition fee** and covers all activities associated with being a student at St James College such as book hire, laptop, career and guidance counselling, in class support from tutors, other equipment and most class excursions and retreats.

Sibling Discount: the second child attending the school at the same time can enjoy 15% off the tuition fee.

3. NON-TUITION FEES (Additional Costs)

The following are compulsory additional costs for International Students

- Overseas Student Health Care (OSHC). This is a requirement of the student visa of all International Students. Prior to issuing of a Confirmation of Enrolment (CoE), evidence of current OSHC must me demonstrated.
- $500 AUD (estimate) uniform costs – all student at St James College is required to comply with the college uniform expectations. Details regarding costs of the uniform items can be found on the college website www.stjamescollege.qld.edu.au
- For years 11 and 12 only: **$884.80** AUD (estimate) p/a for Queensland Curriculum and Assessment Authority (QCAA) levy collected by St James on behalf of Queensland Curriculum and Assessment Authority (QCAA).

4. HOMESTAY FEES

St James College is a CRICOS registered provider which enrols younger students under 18 years of age. St James College must satisfy commonwealth and state legislation, as well as any other regulatory requirements relating to child welfare and protection for any overseas student enrolled who is under 18 years of age.

4.1 St James College has approved two homestay companies to monitor the Homestay and Welfare of International students under the age of 18:

- International Student Care Australia (ISCA) https://www.isca.net.au/ and
- Australia Homestay Network (AHN) https://www.homestaynetwork.org/

Students and their parents/guardians may choose either of these approved providers to arrange homestay

accommodation.

4.2 AGE REQURIEMENTS FOR HOMESTAY STUDENTS:

The minimum age for students to be accommodated in homestay is **13 years**. Students who are under 13 years of age must live with their parent(s), a legal custodian, or an approved eligible relative or nominated guardian.

AHN
Australian Homestay Network

AHN Placement Fee	Airport Transportation to Homestay
*$420	$180

Apply now:

homestaynetwork.org/students/overview

brisbane@homestaynetwork.org

Homestay Packages for Over 18s					
Private Room	Cost per Week	Cost per Night	Shared Room	Cost per Week	Cost per Night
Complete Homestay *3 meals, 7 days per week*	$430	$61.43	Complete Homestay *3 meals, 7 days per week*	$400	$57.14
Traditional Homestay *Breakfast and Dinner Monday to Friday, 3 meals on weekends*	$400	$57.14	Traditional Homestay *Breakfast and Dinner Monday to Friday, 3 meals on weekends*	$370	$52.86
Dinner Only	$370	$52.86	Dinner Only	$340	$48.57
No Meals	$330	$47.14	No Meals	$300	$42.86
Homestay Packages for Under 18s					
Private Room	Cost per Week	Cost per Night	Shared Room	Cost per Week	Cost per Night
Complete Homestay *3 meals, 7 days per week*	$460	$65.71	Complete Homestay *3 meals, 7 days per week*	$430	$61.43
Traditional Homestay *Breakfast and Dinner Monday to Friday, 3 meals on weekends*	$430	$61.43	Traditional Homestay *Breakfast and Dinner Monday to Friday, 3 meals on weekends*	$400	$57.14

***Matching Fee for High School students is $420.**
Students with special dietary requirements (i.e. *Kosher, Halal, Gluten Free, Vegetarian or Vegan meals* etc.) may be charged a fee to cover the additional costs to hosts, contact us for further details. Prices are subject to change. Please visit the AHN website to confirm current pricing.

ISCA HOMESTAY FEE SCHEDULE 2027

All fees inclusive of GST where applicable

FEE	AUD	
***Homestay (3 meals per day)**	$82 per night	Invoiced each semester
Room Holding for Holidays	$28 per night	For students with School approval returning overseas
Homestay Placement	$350	First placement or any additional homestay changes initiated by student or current homestay
****Airport Pick-up or Homestay Transfer**	$195	

TERMS AND CONDITIONS:

1. All invoiced fees must be paid (in full) and in advance via Direct Debit.
2. Payment of invoice must be finalised by the invoice due date.
3. Late payment of invoices will incur a 2% surcharge.
4. Students staying over December/January holiday period will be invoiced in November additional Fees in advance of continuing in Homestay.
5. Students returning home for December / January holiday period and with school form approval, will have an adjustment made to their next semester invoice. The adjustment will be made at the Room Holding for Holiday nightly rate.
6. Students requesting a transfer to a new homestay must pay for the transfer and placement on a separate invoice prior to transfer.
7. Refunds processed in accord with ISCA Refund Policy. All refunds require a parent signed Refund Form. Refunds will be processed within 60 days, after student and belongings have left homestay. Refunds will incur an AU$150 Administration Fee.
8. Departure from Homestay requires a minimum of two (2) weeks written notice.

NOTES:

All fees quoted in Australian Dollars and are subject to annual review.

*Invoices for continuing students issued twice a year.

**Airport pick-up or transfer services are for students ONLY.
- Flight arrivals/departures after 7.00 PM (local time) incur an additional 50% surcharge on quoted airport pick-up fee.
- Airport pick-ups (including rescheduled flights) require written notice with a minimum two (2) business days prior to flight arrival.
- Non-arriving students per written notice will incur an additional Airport Pick-up Fee.
- Students missing pre-arranged transfer date/time will be charged an additional Transfer Fee.

*Note: Homestay fees are to be paid directly to ISCA and AHN **not** St James College.*

5. FEES EXPLAINATIONS

All fees are quoted in Australian Dollars, are current at the time of printing and may be subject to change (please see our website for current fees). If the tuition fees are increased, you will be required to pay the new fees as they are updated.

5.1 TERMS OF PAYMENT

Fees are effective from the 1st of January of each year. The college reserves the right to vary this Schedule, upon notice to the Fee Payer. I/we understand that payment of my/our account is my/our responsibility. Should my/our account be placed in the hands of debt recovery consultants, then I/we hereby agree to pay all expenses relating to the recovery of my/our account, and any default debt may be reported to a credit reporting agency.

5.2 REFUND POLICY

5.21 Student default because of visa refusal

a. If a student produces evidence of visa refusal (or provides permission for the school to verify visa refusal with the Department of Home Affairs) and fails to start a course on, or withdraws from the course on or before the agreed starting day, the school will refund within four weeks of receiving a written claim from the student the total amount of course fees received by the school before the student's default day, minus the lesser of
   - 5% of the amount of course fees received, or
   - AUD $500

b. If a student whose visa has been refused withdraws from the course after it has commenced, the school will retain the amount of tuition fees proportionate to the amount of the course the student has undertaken and will refund of any unused tuition fees* received by the school with respect to the student within the period of four weeks after the day of student default.

** Calculation of the refund due in this case is prescribed by a legislative instrument (s.10 of the Education Services for Overseas Students (Calculation of Refund) Instrument 2024).*

5.22 Student Default

Any amount owing under this section will be paid within 4 weeks of receiving a written claim from the student (or parent(s)/legal guardian if the student is under 18).

a. Non-tuition fees – fees not directly related to provision of the student's course.
Unused non-tuition fees will be refunded by the College. The Application Fee is non-refundable. Students (or parent(s)/legal guardian if the student is under 18) may apply for a refund of Overseas Student Health Cover (OSHC) through their OSHC provider.

b. Non-commencement with no notification of withdrawal:
If the student does not provide written notice of withdrawal and does not start the course on the agreed starting date, up to 80% tuition fees will be retained from tuition fees received by the school.

c. Non-Commencement with notification of withdrawal:

- If the school receives written notification of withdrawal by the student (or parent(s)/legal guardian if the student is under 18) 4 or more weeks prior to commencement, the school will refund the amount of tuition fees received less an administration fee of $750 AUD (a processing administration fee).

- If the school receives written notification of withdrawal by the student (or parent(s)/legal guardian if the student is under 18) less than 4 weeks prior to commencement of the course, the school will refund 50% of the tuition fees received.

d. Refunds after commencement of a course:

- *If tuition fees for up to one semester have been received in advance*: Where the student (or parent(s)/legal guardian if the student is under 18) notifies the school in writing of withdrawal before completing the semester, no tuition fees will be refunded.
- *If tuition fees for more than one semester have been received in advance*, and the school receives written notification of withdrawal by the student (or parent(s)/legal guardian if the student is under 18), the school will refund the amount of unused tuition fees less $750 AUD Administration Fee, provided that at least 4 weeks of written notice of withdrawal has been received.

e. Refunds in the event of a provider-initiated cancellation of enrolment:

No refund of tuition fees will be made where a student's enrolment is cancelled for any of the following reasons:

- Failure to maintain satisfactory course progress (visa condition 8202). Please see Course Progress and Attendance Policy - www.stjamescollege.qld.edu.au
- Failure to maintain satisfactory attendance (visa condition 8202). Please see Course Progress and Attendance Policy www.stjamescollege.qld.edu.au
- Failure to maintain approved welfare and accommodation arrangements (visa condition 8532). Please see Accommodation and Welfare Policy - www.stjamescollege.qld.edu.au
- Failure to pay course fees
- Any behaviour identified as resulting in enrolment cancellation in St James College's Behaviour Policy/Code of Conduct. Please refer to the International Student Handbook - www.stjamescollege.qld.edu.au

Any refund in the case of cancellation of a student's enrolment for failure to maintain St James Colleges' agreed conditions of enrolment as outlined in the student's Letter of Offer - Written Agreement, including failure to disclose a pre-existing condition requiring a high degree of specialised support or care, will be at the discretion of the school.

5.3 **Provider Default**

a. If for any reason the school is unable to offer a course on an agreed starting day for the course, and the student for some reason cannot be placed or refuses placement in an alternative course arranged by the school, a full refund of any unused tuition fees* received by the school with respect to the student will be made within 14 days of the agreed course starting day.

b. If for any reason the school is unable to continue offering a course after the student commences a course, and the student for some reason cannot be placed or refuses placement in an alternative course arranged by the school, a full refund of any unused tuition fees* received by the school with respect to the student will be made within 14 days of the school's default day.

c. In the event that the school is unable to fulfil its obligations of providing an agreeable alternative course for the student, or a refund, the student will receive assistance from the

Australian Government's Tuition Protection Service. For information on the TPS, please see: https://tps.gov.au/StaticContent/Get/StudentInformation.

**Calculation of the refund due in this case is prescribed by a legislative instrument (s.8 of the Education Services for Overseas Students (Calculation of Refund) Instrument 2024).* https://www.legislation.gov.au/F2024L01231/latest

d. This written agreement, and the right to make complaints and seek appeals of decisions and action under various processes, does not affect the rights of the student to take action under the Australian Consumer Law if the Australian Consumer Law applies.

DEFINITIONS FOR ST JAMES COLLEGE

a. Non-tuition fees – fees not directly related to provision of the student's course, including Application Fee, Overseas Health Cover (OSHC), Queensland Curriculum and Studies Authority (QCAA) Levy, Uniforms, text books, laptop, charger and Homestay fees.
b. Tuition fees – fees directly related to the provision of the student's course.
c. Course Fees – the sum of tuition fees and non-tuition fees received by the school in respect of the student in order for the student to undertake the course.
d. Term – one term is equivalent to ¼ of one year. There are four terms in one year.
e. Semester – one semester is equivalent to ½ of one year. There are two semesters in one year.

If the student changes visa status (e.g. becomes a temporary or permanent resident) he/she will continue to pay full overseas student's fees for the duration of that billing period.