



Type: School Policy	Name: Expectations of Students Policy	Policy No: SLW1.06
Implementation Date: 2011	Last Reviewed: December 2024	Next Review Date: December 2026

Expectations of Students

At the heart of St Hilda's School are the students, each uniquely created in the image of God and called to flourish. Student policies safeguard their learning, wellbeing, and growth, ensuring that every girl is supported to become confident, creative, and articulate. Inspired by the Great Commandment, we seek to form students who live with compassion, courage, and service to others.

Context

This policy applies to St Hilda's School students and is a summary of what St Hilda's School expects of every student.

Scope

St Hilda's School is a Christian school. The School's motto, Non Nobis Solum – Not for Ourselves Alone forms the basis on which regulations regarding behaviour are founded. Human relationships should be characterised by care and concern for the other person, whether a staff member or another student, members of the public, within the School grounds, on public transport and in public places. Bullying and harassing behaviour is never acceptable and students who offend may be asked to leave the School.

All students have a right to learn. Behaviour around the School and in the classrooms should always be conducive to learning and showing respect. Courtesy, punctuality and orderly behaviour in and out of the classroom are required. Disruptive behaviour will not be tolerated.

Respect for property is a value of our society. Each student is expected to help to maintain and protect the School's property and environment and her own property. Respect must be shown for the property of others. The School reserves the right to inspect student property and lockers and confiscate, where appropriate, items which are banned under the Substance (Drugs, Alcohol, Tobacco and Vapes) Policy or Expectations of Students Policy. Where there are reasonable grounds for suspicion, the School may search lockers, bags and property of any student where it is reasonable for us to do so or as part of a general or random search of a place where we conduct our activities. An inspection may be made without obtaining the student's prior consent.

Care and concern for others should be extended to members of the public, within the School grounds, on public transport and in public places.

A community depends on every member to contribute to its functioning. Every girl should contribute to the happiness and sense of community of her class.

Students should show pride in themselves and the School. All students are required to wear the correct uniform at all times. The manner in which it is worn should reflect the values of personal dignity, respect for others, and identification with our Anglican School community.

Respect for the law as well as the health and wellbeing of the individual is important. Smoking (including non-nicotine products eg vapes), possession or drinking of alcohol and possession

or taking of drugs or any prohibited substances are strictly forbidden. Students who do not respect the law in relation to these matters may be asked to leave the School.

Expectations

Students are expected to be at School by 8.10am and to remain at School until 3.25pm. They must be present at Assemblies, Chapel Services, Pastoral Care and House meetings. Students arriving after 8.20am are required to report to:

- Junior School Reception – Preparatory to Year 6
- Visitors' Reception – Years 7 to 12

Students are required to be on time for all lessons, Assemblies, Chapel Services, Pastoral Care and House meetings and to move quickly and directly from one lesson to the next.

Food and drinks must not be consumed inside the School buildings. Gum is forbidden at all times in all places. Alcohol, cigarettes (including non-nicotine products eg vapes), drugs or any other illicit substances must not be brought onto School premises or to School activities, at any time. Where students are found to be in possession of prohibited substances, such as illicit drugs, the item will be confiscated, and the student's parents/carers and the Police (where appropriate) will be contacted. The student's place in the School will be under review.

Classrooms are to be vacated during recess and lunch breaks, unless a teacher is in attendance. The buildings are to remain empty until the end of the lunch break or recess.

Students may not leave the School grounds between 8.10am and 3.25pm without permission.

Medical, dental and other appointments should be made in the student's own time. In case of emergency, an email requesting permission to use School time should be emailed by the parent/carer to:

- Preparatory to Year 6 (Junior School) – jsreception@sthildas.qld.edu.au
- Years 7-12 (Middle Senior School) – absentees@sthildas.qld.edu.au

A copy of the email is to be shared with Middle Senior School Reception, or to the Form Teacher (Junior School), at the start of the day of the appointment.

Acceptance for enrolment at St Hilda's School carries the obligation of full attendance at School and camps. Exemption from attendance can only be given by the Head of Junior School (Junior School) or Head of Middle and Senior School (Years 7-12) and must be requested in advance where possible.

Leave will only be granted in exceptional circumstances during term time, particularly for recreational purposes. If absence is unavoidable, through illness or other cause, the parent/carer is asked to phone 07 5577 7230 (Junior School) or 07 5577 7210 (Years 7-12) by 8.20am, to notify the School. A note of explanation must be sent from the parent/carer to the Head of Junior School (Junior School) or Head of Middle and Senior School (Years 7-12) on the student's return. Such notes should be handed to Junior School Reception or Middle Senior School Reception.

Relationships between students and staff, and between students, should be marked by courtesy and concern for each other and by respectful language.

Every girl is expected to contribute to the maintenance of the physical environment of the School by taking care with property, furniture, equipment and gardens. Bins are provided for litter and must be used.

School property may not be moved or borrowed from one area to another without permission.

Girls are expected to care for their own property, to make good use of their lockers, and to respect the property rights of others. All articles should be labelled with the student's name.

- In the Junior School, missing property should be reported to the Form Teacher and students must check the Lost Property Boxes.
- Students in the Middle Senior School should check with Middle Senior School Reception for lost property.
- Middle Senior School Reception/Junior School Reception will email girls regarding named lost property received. Students are expected to collect these items promptly.

Valuables are not to be brought to the School or School events. The School takes no responsibility for valuables that are brought to School. Any items which are of personal significance and need special care should be signed in and out with the staff in Junior School Reception or Middle Senior School Reception.

Driving a Car to School

If a student wishes to drive a car to School, the following will be adhered to:

Day Girls:

1. In the interest of the wellbeing of all students, the following must be completed before driving to/from school:
 - a. Letter of permission from parent/carer.
 - b. Written authority from the Head of Middle and Senior School.
 - c. A separate letter of approval from parents/carers of any passengers who are not siblings.
2. If parents/carers wish their student to be driven to School by another student, both sets of parents/carers must complete and sign a letter acknowledging they are aware of the arrangement.
3. Under no circumstances may another student from St Hilda's School (other than a sibling) travel as a passenger in a car driven by a St Hilda's student, to or from School without prior written approval.
4. The speed limit on School grounds is up to 10km per hour.
5. Cars are to be parked in the area designated for students, behind the Netball courts. The carpark should be entered from Gate 7 on Cougal Street and exited via High Street, Southport. This also includes days when there is weekend sport. There is no other parking on the School grounds for students, and students must not drive or park anywhere else in the School grounds.
6. Students are not to return to cars at any time during the School day without permission from the Head of Senior School.
7. Details of any cars driven must be provided ie car registration, make, model and colour.
8. A copy of the student's driver's licence will be kept on file.
9. Cars are parked at their owner's risk; the School is not responsible for any damage.

Boarders:

1. In the interest of the wellbeing of all students, the following must be completed before Boarders drive to/from School:
 - a. Letter of permission from parent/carer.
 - b. Written authority from the Head of Boarding.

Further information for Boarding students is available from the Head of Boarding.

Related documents

- **St Hilda's School**
 - [Boarding – Expectations of Boarders Policy](#)
 - Enrolment Contract
 - [Expectations of the School Community Policy](#)
 - Junior School Behavioural Guidance and Procedures
 - Middle Senior School Behaviour Management Handbook
 - Junior, Middle and School Student Organisers
 - Substance (Drugs, Alcohol, Tobacco and Vapes) Policy

- **Anglican Schools Commission**
 - [Code of Conduct for Anglican Schools and Education & Care Services](#)
 - [Creating Environments for Students to Thrive](#)

Resource

The School will ensure that there are adequate resources (financial, skill and time) to ensure compliance with the legislative environment.

The School Council

The School Council will ensure that it is focused on the development of key policies that will enable clear implementation of this policy. Resources will be available for the Principal to develop programs. The School Council ensures there are policies to support the needs of all students who are part of the school community.

The Principal

This policy will be implemented after approval of the School Council. The Principal will be responsible for the leading of a respectful and inclusive culture, the ongoing professional development of staff and the dissemination of Anglican Church and government materials to meet the objectives of the policy. The Principal will report to the School Council on the operations of the policy and the needs that may emerge from appropriate evaluation. The Principal will ensure programs fall within budget guidelines.

Evaluation

A continual review will be conducted and reviewed for breaches of compliance and in line with current legislative requirements. Appropriate training, processes and practices will be developed or modified to meet the review conclusions.

Policy Management

The School may, from time to time, review and update this document to take account of new laws and technology, changes to the School's operations and practices and to make sure it remains appropriate to the changing school environment.

Document Control

Version	Description	Date
V1.0	Document created 2011; Biennial reviews to 2021	2021
V2.0	Removed repetition of valuables paragraph (ref. 2.13); added including non-nicotine products eg vapes; updated contact roles	01/07/2022
V2.1	Change title of this policy from Code of Conduct – Students to Expectations of Students Policy. Changed reference to Code of Conduct – Students Policy; Code of Conduct – School Community Policy; and Boarding – Boarder Code of Conduct Policy; to new titles, Expectations of Students Policy; Expectations of the School Community Policy; Boarding – Expectations of Boarder Policy. Removed duplication of/moved text on first page. Updated Distribution Checklist.	31/10/2022
V3.0	Document reviewed and updated including: <ul style="list-style-type: none"> Removed reference to Middle/Middle Senior School. Changed to Middle Senior School or Years 7-9 and Years 10-12 as applicable. Updated email address for Middle Senior School students regarding appointments during school time. Temporary parking for day girls during construction. Changed Head of Junior School to Head of Junior School. Reference documents: <ul style="list-style-type: none"> Added Junior School and Middle Senior School to Student Organiser Added Behavioural Management Guidelines and Procedures/Handbook documents Minor edits provided by Principal and Head of Junior School. 	21/05/2024
V3.1	Document reviewed and updated including: <ul style="list-style-type: none"> Changed Middle Senior School to Middle Middle Senior School Changed Head of Junior School (Junior School) to Head of Junior School Changed Head of Students, Research and Engagement to Head of Middle School (Years 7-9) and/or Head of Senior School (Years 10-12) 	04/12/2024
V3.2	Add preamble. Changed Head of Middle School (Years 7-9) or Head of Senior School (Years 10-12) to Head of Middle and Senior School (Years 7-12). Change Head of Senior School to Head of Middle and Senior School. Updated document location and staff position titles in Document Checklist section, changed Staff Portal to Ammonite. Content of policy not reviewed – cyclical review due in December 2026.	16/12/2025

Distribution Checklist

No.	Recipient	Responsible	✓
1	Document location: St Hilda's SharePoint> OneDrive>Documents>General>Policies and Procedures\1. Student Learning and Welfare	EA to the Deputy Principal	✓
2	Ammonite – PDF format, all St Hilda's staff access	EA to the Deputy Principal	✓
3	St Hilda's School website sthildas.qld.edu.au	St Hilda's School marketing team marketing@sthildas.qld.edu.au	✓
4	Printed form: <ul style="list-style-type: none"> Principal's office 	EA to the Deputy Principal	✓