



Safe & Respectful Use of Technology Expectations

At Sacred Heart College technology is recognised as an important educational tool that augments student learning and offers students new ways to discover, to analyse, to collaborate and to communicate. Our College strategy is to provide Information Communication and Technology (ICT) that is reliable, secure and accessible to all students, to support teaching and learning and enhance the experience and opportunities for our students.

The College provides education on the use of technology and age-appropriate advice and guidance on responsible digital citizenship through our Student Personal Development Programme, educating students to be safe, ethical and respectful participants of the online community.

The College endeavours to restrict access to inappropriate material available via the Internet but does not accept responsibility for any illegal, offensive, indecent or otherwise harmful material accessed on the Internet, nor for any loss however arising from use of, or reliance on, information obtained through its internet service or in relation to the reliability or quality of that service. The College has taken all reasonable steps to ensure its Duty of Care policy extends to Internet access.

OUR EXPECTATIONS OF STUDENTS

SACRED HEART COLLEGE STUDENTS ARE EXPECTED TO USE ICT RESPONSIBLY, RESPECTFULLY AND ETHICALLY, IN ACCORDANCE WITH THE VISION, MISSION AND VALUES OF OUR COLLEGE.

Students are expected to demonstrate:

Respect for Self

- Considering their personal digital footprint (the image portrayed now and for many years into the future)
- Taking care to keep personal details private including names, addresses and passwords
- Reporting any suspicious or inappropriate online content or behaviour

Respect for Others

- Using polite, respectful and appropriate language in all forms of communication (no swearing, offensive, degrading, violent or racist language)
- Demonstrating respect for other peoples' opinions and ideas
- Obtaining permission before using images of people
- Demonstrating care for resources including student owned devices and all property belonging to the College
- Never using technology to harm or harass others (through email, the internet or any form of social media)

Sacred Heart College students are expected to use technology in an ethical and lawful manner by:

- Accessing only authorised networks, computers and data resources
- Not using the internet to access material which is harmful, abusive, unlawful, objectionable or not in accordance with Sacred Heart College Vision, Mission or Values.
- Respecting the privacy of others
- Respecting the laws of copyright - not downloading and sharing software, games, music, graphics, videos or text
- Understanding that plagiarism is unacceptable and always acknowledging the source of all materials accessed in the preparation of student work

Sacred Heart College students are expected to be productive, positive and respectful in their use of technology by agreeing to:

- Bring my working device and charger to school each day and ensure my device is fully charged at the start of each day.
- Log in using my designated school login name and password only
- Only connect to the internet at school through SHC-Wi Fi
- Not use a Virtual Private Network (VPN) under any circumstances
- Not run games or any other programs on my device at school unless instructed by a teacher
- Not access any form of social media during school time - on personal devices or on College devices.
- Not create, appear in or post any media content that includes the College logo, members of staff or students in College uniform on any social media platform.