



SACRED HEART COLLEGE

Payment Arrangements Form 2026

Invoices will be issued to families at the start of the school year advising the total tuition fees and levies payable for each student for 2026. Full payment will be **due 30 days from the date of the invoice unless other arrangements are made using this Payment Arrangement Form.**

Please complete the following Payment Arrangement details to advise how payment of tuition fees and levies will be completed for 2026. Completed forms are required by Friday, 13th February 2026.

| Section 1: Students at Sacred Heart College | |
|--|---------------|
| Name of each child | Class / Grade |
| | |
| | |
| | |
| | |
| | |
| | |

| Section 2: Payment Arrangements (please select one of the options below) | | | | | | | | |
|---|--|-------------------|---|---|-------------------|-------------------|-------|-------|
| Option 1: Annual Payment | Annual account to be paid in full by Friday, 28 th February (A 3% discount applies to tuition fees paid in full by this due date) | | | | | | | |
| Option 2: Monthly Fees (Charged over 10 months, Feb – Nov) | Monthly accounts to be paid by the last day of each month through a weekly, fortnightly, or monthly payment arrangement. (Please indicate payment method below) | | | | | | | |
| Debtor Name(s) Payment method Signatures | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 40px;"></td></tr> <tr> <td style="padding: 5px;"> <input type="checkbox"/> BPAY <i>(details on monthly statements)</i> <input type="checkbox"/> Credit card <i>(please complete section 4)</i> <input type="checkbox"/> Direct debit <i>(please complete direct debit form)</i> <input type="checkbox"/> EFTPOS/cash/cheque <i>(manual payments required)</i> <input type="checkbox"/> Qkr! <i>(manual payments required)</i> <input type="checkbox"/> Centrepay <i>(please contact us to arrange)</i> </td> </tr> <tr> <td style="padding: 5px;"> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border-top: 1px solid black; text-align: center;">Parent/Guardian 1</td> <td style="width: 50%; border-top: 1px solid black; text-align: center;">Parent/Guardian 2</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Date:</td> <td style="border-top: 1px solid black; text-align: center;">Date:</td> </tr> </table> </td> </tr> </table> | | <input type="checkbox"/> BPAY <i>(details on monthly statements)</i> <input type="checkbox"/> Credit card <i>(please complete section 4)</i> <input type="checkbox"/> Direct debit <i>(please complete direct debit form)</i> <input type="checkbox"/> EFTPOS/cash/cheque <i>(manual payments required)</i> <input type="checkbox"/> Qkr! <i>(manual payments required)</i> <input type="checkbox"/> Centrepay <i>(please contact us to arrange)</i> | <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border-top: 1px solid black; text-align: center;">Parent/Guardian 1</td> <td style="width: 50%; border-top: 1px solid black; text-align: center;">Parent/Guardian 2</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Date:</td> <td style="border-top: 1px solid black; text-align: center;">Date:</td> </tr> </table> | Parent/Guardian 1 | Parent/Guardian 2 | Date: | Date: |
| | | | | | | | | |
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| Parent/Guardian 1 | Parent/Guardian 2 | | | | | | | |
| Date: | Date: | | | | | | | |

- **By signing this document each parent/guardian confirms their agreement to the payment arrangements outlined below.**

Section 3: Application for Family Discount

A family discount can be claimed by families with multiple children at Tasmanian Catholic schools or colleges, in accordance with the Catholic Education Commission School Fees Assistance Policy.

The discount rate is:

| | |
|-------------|---|
| 3 children | 10% discount on tuition fees for each child |
| 4 children | 20% discount on tuition fees for each child |
| 5+ children | 30% discount on tuition fees for each child |

If claiming the family discount, please provide details of siblings at Tasmanian Catholic schools or colleges **other than Sacred Heart College**. Enrolment may be verified with the named school or college.

| Sibling name | Grade | School/College |
|--------------|-------|----------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

- Please note that these payment arrangements are administrative only and do not affect your ultimate joint and several legal liability for the entire amount of the fees.
- In the event of default on payment arrangements, the total amount outstanding will become immediately due, and the school reserves its right to take steps to recover it in full.

Section 4: Credit/Debit Card Details

Please complete this section where monthly credit/debit card has been chosen as a payment method.

Payments will be processed on the **28th of each month**. On occasions where a scheduled payment falls due on a weekend, public holiday or during a school holiday break, the payment will be processed on the following business day or as soon as possible thereafter.

Option 1 will be selected unless otherwise indicated

i.e. the nominated credit card will be debited to clear the account each month.

Parent/Guardian

Select option below

Cardholder Name

Option 1:
Clear balance each month

Card Number

(Visa / MasterCard)

Option 2:
Pay a fixed amount each month

\$

Expiry Date

 CCV

Signature