

## STUDENT REPRESENTATIVE FUNDING SUPPORT POLICY

### *POLICY ON PARENTS' ASSOCIATION SUPPORT OF INDIVIDUALS SELECTED TO ATTEND AN EVENT OR TO REPRESENT SCOTS COLLEGE / WELLINGTON AT A NATIONAL OR INTERNATIONAL LEVEL.*

#### **Purpose**

Support is provided to assist students meeting the often significant financial requirements of being selected as a national representative or representing Scots College at a high level in their chosen sport, cultural pursuit or academic level. This support aims to assist students to achieve at a high level and meet their goals.

#### **Guidelines & Conditions**

1. A sum of up to \$5,000 is made available each year.
2. Students must have been selected to participate in a nationally / internationally recognised competition or event as an individual can apply to the Headmaster for funding assistance. Students may also apply to attend national / international educative and leadership events.
3. Students must submit a Student Funding Assistance Application Form.
4. Funding will be allocated for 25% of the actual costs, up to a maximum of \$500 per student per annum. If the student is travelling internationally, they may be eligible for a grant of up to \$1000.
5. An individual student may apply once only for financial assistance in any given calendar year.
6. The award is reviewed annually.

#### **Regulations**

1. Applicants must complete the Student Funding Assistance Application Form.
2. All applications received will be reviewed by the Advisory Group made up of the Headmaster, Principal of the Junior School, Principal of the Middle School, and Principal of the Senior School.
3. On receipt of the application form, the applicant's coach or manager may be asked to provide a confidential report to the Headmaster of Scots College.
4. All applicants will be required to attend an interview. The date and time of the interview will be advised by the Headmaster's EA.
5. The Headmaster will notify the successful student.
6. The Headmaster reserves the right not to award any funding if the applicants do not reach the required standard.
7. An individual who receives assistance will be required to provide a written report after the event or competition to be tabled at a Parents' Association meeting.

#### **Reporting Requirements**

1. The Headmaster will keep an accurate record of assistance provided and inform the Parents' Association of student selections and funding allocations at their regular meetings.
2. An individual who receives assistance will be required to provide a written report after the event or competition that is to be tabled at a Parents' Association meeting.



# STUDENT FUNDING ASSISTANCE APPLICATION FORM

## A. Personal Details (Please print in block letters)

Surname: ..... Given Names: .....

Date of Birth: ..... Current Year: .....

Parent/Caregiver 1: Title / Given Name / Surname : .....

Parent/Caregiver 2: Title / Given Name / Surname : .....

## B. School Details

Positions of responsibility:

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.....  
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Other School Activities (Sporting / Music/Cultural / Other):

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.....  
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Extra-curricular involvement (Sporting / Music/Cultural / Other):

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## C. Representative Details / Expectations

Describe what you have been selected for and, as a result, what this now involves. *(Please use an extra sheet, if necessary)*

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Please provide information about the process you underwent for selection.

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**D. Funding Details**

Reason for Application – ie. what is the donation to be used for?

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Have you asked any other organisation for funding? YES / NO

If YES, please provide details below.

Organisation	\$ Requested	Outcome
.....	.....	.....
.....	.....	.....
.....	.....	.....

What other fundraising activities will you undertake to assist you meeting the expected costs?

Activity	Estimated \$ Amount
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.....	.....

Other information which would support this application: *(Please use an extra sheet, if necessary)*

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**E. Supporting material**

Please attach the following supporting material:

- A letter from a national group/body confirming selection and outlining the details of the event.
- A testimonial from someone who knows the applicant well. The student may wish to approach their current coach/manager or a member of staff.

**F. Referee Details**

Please provide the details of one referee other than a member of your family, who could be approached in the event of your being considered.

Name of Referee: ..... Occupation of Referee: .....

Referee's Address: .....

**G. Declaration (to be completed by the parent/guardian and applicant)**

We have read, understand and accept the guidelines, conditions and regulations of this application. We also confirm that the information contained within this presented application is true and correct.

Applicant's Signature .....

Parent/Guardian signature .....

Date .....