

# Occupational Health and Safety / Work Health and Safety Policy

The following policy has been written with respect to the guiding principles of the St Aloysius College Mission Statement and Mercy Education Values.

St Aloysius College is a Child Safe School that acknowledges the duty of care owed to students. We commit to ensuring the safety and wellbeing of the children and young people in our care.

## Introduction

*This policy applies to all workers (employees, volunteers and contractors) and visitors and is readily accessible to all interested parties.*

## OHS and WHS Commitment and Principles

St Aloysius College is committed to providing workers and visitors with a healthy and safe work environment and to complying with health and safety legislation. In Victoria, WHS in the workplace is regulated by the *Occupational Health and Safety Act 2004* and the *Occupational Health and Safety Regulations 2017 (Vic)*.

St Aloysius College will, so far as is reasonably practicable, take action to improve and promote health, safety and wellbeing and prevent workplace injuries and illnesses including at any registered campuses.

### St Aloysius College will, as far as is reasonably practicable, take steps to:

- Prevent injury and illness in the workplace
- Consult with workers on health and safety issues
- Achieve continuous improvement through the monitoring and review of measurable targets and objectives and the ongoing improvement of our; Workplace Health and Safety Management System
- Comply with relevant health and safety legislation
- Allocate adequate resources to maintain a safe and healthy workplace.

### St Aloysius College will meet its commitment to health and safety by:

- Identifying, assessing and controlling hazards and risks in the workplace

- Ensuring the school buildings, grounds and equipment are regularly inspected and well maintained
- Providing safe systems of work and work equipment
- Providing the necessary training and instruction for workers to perform tasks safely
- Providing the necessary and appropriate supervision to facilitate safe work
- Reporting, recording and investigating accidents and incidents
- Consulting with workers when devising and amending policies and procedures
- Reviewing, updating and communicating all changes to policies and procedures
- Communicating this policy to workers
- Regularly reviewing health and safety practices to ensure continued relevance and effectiveness.

### St Aloysius College workers are required to:

- Look after their own health and safety and the health and safety of others
- Report hazards and incidents and take immediate preventative action as necessary
- Participate in training
- Consult and cooperate with St Aloysius College on health and safety matters
- Follow safety instructions.

### Associated Documents and Websites:

*The Occupational Health & Safety Act. 2004*

*Occupational Health and Safety Regulations. 2007*

*Equipment (Public Safety) Act 1994*

*The Dangerous Goods Act. 1985*

*Accident Compensation Act. 1985*

*OHS in Schools: A Practical Guide for School Leaders. 2018*

[www.worksafe.vic.gov.au](http://www.worksafe.vic.gov.au)

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