

BRASS/WOODWIND - INSTRUMENTAL MUSIC PROGRAM Enrolment Contract (A) and Loan Form (B) 2026

Note: All students joining the Instrumental Music program are required to complete **PART A** of this form.
Only students needing to loan a college instrument are required to also complete **PART B**.

Enrolment Contract (PART A)

Student Name: _____

Year Level/Class: _____

Parent/Caregiver Name: _____

Phone: (H) _____ (W) Mobile: _____

Postal Address: _____

Parent/Caregiver Email Address: _____

BRASS/WOODWIND PROGRAM GUIDELINES

LESSONS are conducted during school time and are half an hour long. These lessons are taught in groups of varying sizes. Parents must inform the music teacher if they are unable to attend their lesson and a rescheduling of their child's lesson may occur if timetabling permits.

BAND/ENSEMBLE The PLC Brass/Wind Ensemble and PLC Stage Band are an important part of the program. Students will be expected join the Ensemble and/or Stage Band once they reach the appropriate level of skill and attend rehearsals & events in relation to the Ensemble and/or Stage Band.

PRACTICE Progress on any instrument is dependent on regular practice. Students are expected to practice at least 5 times per week. If a child is not practising, support will firstly be provided, followed by a request for parental supervision and encouragement, and finally they may be asked to leave the program to make space for other students to join in their stead.

TUITION may be discontinued by the Principal after consultation with the Instrumental Music Coordinator under the following conditions, if **1)** The student is chronically absent from lessons or ensemble rehearsals without valid reason. **2)** The student demonstrates inappropriate or disruptive behaviour in lessons. **3)** The student makes little effort to practice or work at the instrument even with support offered and provided. **4)** The student is unsuited to the instrument or shows little aptitude, and a change of instrument is also unsuccessful.

Every effort will be made to help your child feel successful at their instrument and develop a sense of belonging and contribution to the Peace Lutheran College Instrumental Music Program. We encourage and invite you to speak to the Instrumental Music Coordinator about concerns or questions at any time throughout the year.

TUITION & HIRE FEES ACCEPTANCE

I have read and agree to pay the associated fees required to be involved in the program. I have also read and accept the conditions required to take part in the program.

Signature of Parent/Guardian _____ Date ___ / ___ / ___

BRASS & WOODWIND INSTRUMENTAL PROGRAM

Instrument Loan Form (PART B)

ACKNOWLEDGEMENT

School to complete:

Student Name: _____

Instrument Type: _____

Model: _____

Serial Number: _____

PLC Asset Number: _____

Accessories (if applicable): e.g., Neck Strap

Issue Date: _____ Return Date: _____

The equipment described will at all times remain the property of Peace Lutheran College and is issued on loan to the parent/guardian for the benefit of the student subject to the following conditions:

- The **hire fee is \$50 per term**, which covers services and repair for wear and tear. Hire fee for the first term must be paid prior to commencement of loan period and by the due date each term, otherwise loan may be terminated.
- The equipment should be used only by the student to whom it is lent and by no other person/family members.
- Every care and attention should be given to the equipment during the period of loan and the student must fully comply with the school's behaviour and educational requirements when using the equipment.
- When not in use, the instrument is to be stored in a clean, dry place such as an instrument stand, or in its case.
- The instrument is at no time to be near water (i.e., must be protected from rain).
- The instrument is to be maintained and kept clean using the method shown by the teacher.
- The equipment is returnable upon demand from the school at any time for inspection, repair, and adjustment or for any other cause.
- Loss or damage of any equipment on loan must be immediately reported to the school.
- If, in the opinion of the schoolteacher or staff member, the student is not meeting the school's behaviour and educational requirements with the equipment, this equipment loan may be terminated.
- Equipment must be returned by the student to the school by the date specified in this loan agreement or, if this agreement is terminated earlier than the date specified as the date of equipment return, then the date of the termination of this loan agreement.
- To continue participating in the Instrumental Music Program students must attend instrumental music lessons on a regular basis. Students also make a commitment to practise on a regular basis.

INDEMNITY

In the event of damage or loss of the equipment detailed herein, the parent is responsible for returning it to Peace Lutheran College. Peace Lutheran College will then arrange for the necessary repairs or replacement to be made and charge the parent for the cost of the repairs or replacement.

LOAN AGREEMENT ACCEPTANCE

I accept the loan of the equipment on the terms described above and I agree to supervise the student's use of the equipment to ensure the terms of this loan agreement are complied with and agree to be personally responsible for the failure of the student to comply with the terms of this loan agreement.

Signature of Parent/Guardian _____ Date ___ / ___ / ____