



PRIVACY POLICY Employment Collection Notice

By applying for a position at Penrhos College you will be providing us with personal information.

Personal information includes your name and address, or information contained on your resume, which is information we collect in order to assess your application for eligibility for employment. If your application is unsuccessful or another position becomes available, we may keep this information on file for a period up to, but not exceeding 6 months.

The Penrhos College Privacy Policy contains details of how you may enquire about a concern of a breach of the Australian Privacy Principles and how you may seek access to personal information collected about you. However, there may be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others.

We will not disclose this information to a third party without your consent.

We are required to collect information such as National Police Clearance and Working with Children Check under Child Protection laws. We may also be required collect personal information about you in accordance with relevant legislation and laws.

The College also may store personal information in the 'cloud', which may mean that it resides on servers which may be situated outside Australia.

If you provide us with the personal information of other third parties, (e.g., referee contact details) we encourage you to inform them that you are disclosing that information to the College and why, so that they can access that information if they wish.

The People Services Department can be contacted on (08) 9368 9500 or applications@penrhos.wa.edu.au