

# Child Protection Decision Tree

## FOR TEACHERS & REGISTERED NURSE

I am a teacher\* or a registered nurse\*\* at a school.

\*Teacher means an approved teacher under the Education (*Queensland College of Teachers*) Act 2005 employed at a school

\*\*Registered nurse means a person registered under the Health Practitioner Regulation National Law

During the course of my engagement I have become aware or formed a reasonable suspicion that a child has been harmed or is likely to be harmed.

Complete the school report form

A child is being sexually abused or is likely to be sexually abused or is the victim of a child sexual offence. *EGPA s366 & 366A; Criminal Code s229BC*

NO

YES

A child is being harmed due to physical, psychological or emotional abuse or neglect, or a child is likely to be harmed in such a way. *CPA s13E; and Accreditation Regulation s16*

Report to the Headmaster or a Director of the school's governing body **immediately**.  
The Headmaster or a Director of the school's governing body will report this to the police **immediately** and notify that the police report has been made.

SIGNIFICANT HARM TEST FULFILLED?  
The child has suffered, is suffering, or is at an unacceptable risk of suffering, significant harm.

Check if a report also needs to be made to Child Safety under the CPA.

YES

NO

PARENT TEST FULFILLED?  
The child may not have a parent, willing and able, to protect them from harm.

Headmaster may refer to FaCC with or without consent under the CPA.

SIGNIFICANT HARM/PARENT TEST  
You can confer with your Headmaster when applying these tests and use the *Online Child Protection Guide*.

YES

NO

Report to Child Safety as soon as reasonably practical. *CPA and/or school policy*



# Child Protection Decision Tree

## FOR NON-TEACHING STAFF

I am a staff member at a school, other than a teacher\*.  
\*Teacher means an approved teacher under the Education  
(Queensland College of Teachers) Act 2005 employed at a school



During the course of my engagement I have become aware or formed  
a reasonable suspicion that a child has been harmed or is likely to be harmed.



A student is being harmed, or is likely to be harmed due to:  
Sexual abuse  
Physical abuse Psychological/emotional abuse  
Neglect.  
Or is the victim of a child sexual offence.  
*EGPA s366 & 366A; Criminal Code s229BC;  
CPA s13A; and Accreditation Regulation s16*



Complete the school report form



**Immediately** give the report to the Headmaster  
or a Director of the school's governing body.



If the report relates to sexual abuse or likely sexual abuse  
the Headmaster or a Director of the school's governing body  
will report this to the police immediately under the EGPA.



They will also assess if a report to Child Safety or a referral  
to FaCC is required, as soon as is reasonably practicable,  
under the CPA and/or School Policy.



# Child Protection Decision Tree

## FOR VOLUNTEERS

I am a volunteer at a school.



During the course of my engagement I have become aware or formed a reasonable suspicion that a child has been harmed or is likely to be harmed.



A child is being harmed, or is likely to be harmed due to:  
Sexual abuse  
Physical abuse  
Psychological/emotional abuse  
Neglect  
Or is the victim of a child sexual offence.



Complete the school report form



**Immediately** give the report to the Headmaster, a Director of the school's governing body or another school staff member.



If the report relates to sexual abuse or likely sexual abuse the Headmaster or a Director of the school's governing body will report this to the police immediately.



They will also assess if a report to Child Safety or a referral to a support service is required, as soon as is reasonably practicable.



**ORMISTON  
COLLEGE**

# Child Protection Decision Tree

## FOR HEADMASTERS AND BOARD DIRECTORS

I am the Headmaster or Board Director of a school.

During the course of my engagement, I have become aware (complete the school report form), or I have received a report from a staff member or volunteer, that there is a reasonable suspicion that a child has been harmed or is likely to be harmed.

A child is being sexually abused or is likely to be sexually abused, or is the victim of a child sexual offence.  
*EGPA s366 & 366A; Criminal Code s229BC*

NO

YES

A child is being harmed due to physical, psychological or emotional abuse or neglect, or that a child is likely to be harmed in such a way.  
*CPA s13A & 13E ; and Accreditation Regulation s16*

**Immediately** report to police and give a copy to the school's governing body and notify the staff member or volunteer that the police report has been made.

SIGNIFICANT HARM TEST FULFILLED?  
The child has suffered, is suffering, or is at an unacceptable risk of suffering, significant harm.  
*Use the Online Child Protection Guide*

Check if a report also needs to be made to Child Safety under the CPA.

YES

NO

PARENT TEST FULFILLED?  
The child may not have a parent, willing and able, to protect them from harm.  
*Use the Online Child Protection Guide*

Headmaster may refer to FaCC with or without consent under the CPA.

YES

NO

IS THE HARM BEING CAUSED BY A TEACHER?  
If so, you have additional notification obligations under the QCT Act.

Report to Child Safety as soon as reasonably practical.  
*CPA and/or school policy*

