



DRAMA TUITION SCHEDULE OF FEES 2026

INDIVIDUAL LESSONS

Year 2 to Year 12	30 minutes weekly	\$45 per lesson
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PAIRED LESSONS

Year 2 to Year 12	30 minutes weekly	\$250 per term
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GROUP DRAMA

Prep	30 minutes weekly	\$210 per term
Year 1 and Year 2	45 minutes weekly	\$225 per term
Year 3 to Year 6	55 minutes weekly	\$265 per term
Trinity Preparation	55 minutes weekly	\$265 per term

LEVIES

Production levy \$50 per student involved in production, per year (production year only)

TERMS AND CONDITIONS

Enrolments

- 1. Drama Tuition can commence at the start of a school term.**
 - 1.1. All new enrolment requests must be submitted in writing to the Speech and Drama Coordinator at **Drama@ormistoncollege.com.au** accompanied by a completed **Enrolment Form** (accessible via **Parent Lounge**), by the **end of Week 6 each term**. This notice period ensures sufficient time for planning and timetabling.
 - 1.2. **Enrolments received after this deadline will be added to a Wait List for the following term.**
 - 1.3. You will receive confirmation of your child's acceptance into Drama Tuition as soon as the enrolment is processed.
- 2. A student's enrolment will automatically continue from the previous year unless the appropriate notification for discontinuation is given as outlined below.**
- 3. The minimum period of Drama Tuition for new students is one semester. Current costs are outlined in the Schedule of Fees above and are subject to annual review. All tuition fees will be charged to the normal Parent Account and are to be paid in advance each term.**
 - 3.1. Fees are charged on a per-term basis, with the total cost depending on the number of lessons scheduled during the term.
 - 3.2. The fee for each term is calculated based on the standard lesson rate multiplied by the number of weeks in the school term.
 - 3.3. Any additional materials or exam fees are not included in the term fee and will be billed separately.
- 4. Individual and paired lesson fees are based on 37 weeks per school year.**
 - 4.1. Lessons are scheduled weekly, during term time, according to the school calendar, with every effort made to avoid major College events.
 - 4.2. Students are expected to attend all scheduled lessons.
 - 4.3. Paired lesson placement: If a student requests a paired lesson but does not have a partner, they will be placed in a group of three at a discounted rate. This ensures that all students enjoy a collaborative learning experience within a small group environment.
 - 4.4. If a partner/pair is not available, your child will be placed on a waiting list.
- 5. Group lesson fees are based on 36 weeks per school year.**
 - 5.1. Lessons are scheduled weekly, during term time, according to the school calendar, with every effort made to avoid major College events.
 - 5.2. Students are expected to attend all scheduled lessons.
 - 5.3. If a group is not available, your child will be placed on a waiting list.
 - 5.4. Group lessons will be placed before school, during lunch, or after school at a specified time for the duration of the term.
 - 5.5. Notification will be provided in Term 1 if a student will be expected to enrol in the Trinity Preparation Group class in Term 3.
 - 5.6. Participation is required for students preparing for Trinity Grade 5 to Trinity Grade 8 examinations.
 - 5.7. If a student is preparing for a Trinity Grade 4 examination, participation is strongly encouraged.
- 6. No refunds or credits will be issued for missed lessons (non-attendance including illness), except in exceptional cases or cases where the Drama Tuition Specialist is absent.**
 - 6.1. Cancellation by the Drama Tuition Specialist
 - 6.1.1. In the event that the Drama Tuition Specialist needs to cancel a lesson due to illness, emergency, or other unforeseen circumstances, the lesson may be rescheduled at a mutually convenient time.
 - 6.1.2. A credit will only be applied if the Drama Tuition Specialist cannot reschedule. Communication will be provided to the Accounts Department at the end of each term if a credit is applicable. Credits will be processed during the first week of each school holidays and applied to the family's parent account, an amended Statement of Account will be issued once applied.

6.2. Rescheduling by the Student/Parent

- 6.2.1. Students/parents are welcome to apply for a lesson reschedule (via email) if a timetabled lesson conflicts with an assessment, excursion or College event.
- 6.2.2. Students or parents must provide at least 5 business days email notice, from the time of their scheduled lesson to their Drama Tuition Specialist for the reschedule to be considered.
- 6.2.3. If a lesson is rescheduled, the Drama Tuition Specialist will respond to the original email with a new date and time. Once this new lesson is confirmed, it adheres to the terms and conditions.
- 6.2.4. If 5 school days' notice is not provided, the lesson will continue to run at the original timetabled time and will be billed accordingly.
- 6.2.5. Lessons will not be rescheduled, and no credits will be issued for lessons missed due to family holidays, or other non-emergency reasons.

7. **There may be additional costs required for Drama Tuition such as external examination fees.**

- 7.1. Where these resources are provided by the College, these costs will be communicated to parents in advance and will be charged to the Parent Account for the applicable term. No refunds will be given if a student elects to withdraw at a later date.
- 7.2. Where these resources cannot be provided by the College, Drama Tuition Specialists will communicate the requirements directly to parents, who will be responsible for organising the purchase.

8. **If Drama Tuition fees are not paid by the due date, Ormiston College has the right to refuse a student's continued enrolment in Drama Tuition and may offer their position to another student.**

9. **Performances and Exams**

- All students in Drama Tuition must
 - o Return signed permission forms in a timely manner.
 - o Be enrolled in individual lessons to take individual exams.
 - o Be enrolled for at least one semester in individual or paired tuition to sit exams.

10. **Lessons**

- Students need to be appropriately prepared for each lesson. This includes bringing with their drama folder and any other items that are required. Part of this preparation also includes regular practice.
- Drama Tuition Specialists will collect students from Prep to Year 3 for lessons and will make a reasonable effort to contact students in the Junior School (Years 4 to 6) where necessary.
- Students in the Secondary School must assume responsibility for remembering their lesson time each week.
- Drama Tuition timetables will be shared digitally with College staff, and families each term.

11. **Procedure for Secondary School students when leaving and returning to Academic classes**

- Students must not leave class more than five minutes before their lesson commences and return to class in a timely manner when their drama lesson finishes.

Withdrawal

12. **Drama Tuition can only be discontinued at the end of a school term.**

- 12.1. All withdrawal requests must be submitted in writing to the Speech and Drama Coordinator at **Drama@ormistoncollege.com.au**, accompanied by a completed **Withdrawal Form** (accessible via Parent Lounge), by the end of **Week 6** of each term. This notice period ensures sufficient time for planning and timetabling.
 - 12.1.1. Withdrawals received after this deadline will be applied to the following term, and any associated fees will still be charged.
 - 12.1.2. You will receive confirmation of your child's withdrawal as soon as the withdrawal is processed.