



LINGO LIN PERFORMING ARTS THEATRE FACILITY HIRE – GENERAL INFORMATION

STAGE

Stage is equipped with two electric curtains. The time for these curtains to completely open/close is 26 seconds each way. Stage dimensions are 13 x 9 metres approximately. Please see the floor plan attached.

LOCATION AND PARKING

The Lingo Lin Performing Arts Theatre is located on the grounds of Ormiston College and is easily accessible from the northern entrance to the College off Sturgeon Street. The adjacent car park has capacity for 73 vehicles. Additional parking is located off Dundas Street West with a small walk through the College grounds to the Theatre. Parking on the ovals and grassed areas of the College is not permitted, offenders will be asked to move their vehicles.

SCENERY AND PROPS

The cyclorama cloth spans 9.4 meters (wide) and extends 5 to 6 meters high and can rig scenery curtain. A site visit is recommended in order to ensure that any props to be brought to the venue may be accommodated.

Please note: Any settings affecting back wing curtains may impact the cyclorama space. This cannot be modified on the day of your event.

RIGGING/DE-RIGGING OF BACKDROPS, SETS AND BANNERS

All lighting bars can be lowered and raised via rigging winches that can only be operated by an in-house staff member. All extra rigging requirements must be requested in advance.

For further information refer to the Conditions of Hire in the Hire Application.

CANTEEN AND CATERING

The Theatre Canteen can be operated by Support Groups of the College when an event runs for four hours or more, or over meal times (breakfast, lunch or dinner), or has an attendance of 400 persons or more. A range of snacks, drinks (including tea, coffee and soft drinks) or more substantial options including a BBQ are available. The Theatre Canteen can be run on a purchaser pays basis or by an agreed per head charge to the Hirer. A minimum spend of \$500 applies.

The Hirer may choose to run their own canteen by arrangement with the Event and Facilities Manager. Additional specialist catering may be arranged and will be quoted for accordingly.

CLEANING

The Theatre will be cleaned by the College cleaner at the end of the hire. For events with large audiences or exceeding a duration of five hours, additional cleaning will be arranged for the toilets and foyer areas at an additional cost to the Hirer.

SECURITY

The College can provide security staff to patrol the Theatre and assist with security during the period of hire.