

Enrolment at Next Steps Kindy is subject to the following terms and conditions:

1. Regarding the child. That the parents/guardians:

- (a) agree to allow my child to participate fully in the life and program of Next Steps Kindy, including participation in all devotional activities.
- (b) undertake to provide their child with all necessary equipment of a personal nature that may be required to enable the child to benefit from the education offered.

2. Regarding health. That the parents/guardians:

- (a) Agree that Next Steps Kindy may arrange for any necessary urgent medical treatment for my child. The costs of this treatment will be borne by the parents. (The cost of Ambulance service is covered by the Kindy's subscription.)
- (b) Agree to provide Next Steps Kindy with any medication required by my child in the event of an emergency in accordance with the medication policy (eg. Anaphylaxis or asthma medication)
- (c) Agree to keep the child home while he/she is suffering from any infectious or contagious illness, or when he/she is in such poor health as to be unfit for normal day care conditions as outlined in the Centre's Health Policy.

3. Regarding the home. That the parents/guardians:

- (a) will notify the Centre promptly of any absence on the enrolled day.
- (b) will support the aims and policies of Next Steps Kindy
- (c) will support the Christian values, ethos and program of Next Steps Kindy.

4. Regarding behavior. That the parents/guardians:

- (a) will discuss any behavioral issues with Next Steps Kindy regarding their child and work together to create an action plan.
- (b) will be responsible for any willful damage caused to property by their child.

5. Regarding enrolment and fees. That the parents/guardians:

- (a) will have read the parent Handbook before their child commences enrolment.
- (b) will pay an application fee of \$25 per child which will not be deducted from fees as well as a \$200 enrolment fee on confirmation of enrolment which will be deducted from fees when my child commences.
- (c) will give at least one month's notice of termination. If notice of termination is less than one month, fees will be payable for the remainder of the month in full and you will not be eligible for childcare benefit/rebate.
- (d) agree that all fees will be paid by direct debit fortnightly and remain two weeks in advance at all times. A direct debit authority form will be forwarded for completion and return prior to commencement of enrolment.
- (e) Understand that Next Steps kindy may suspend or terminate enrolment at its discretion for failure to comply with these conditions of enrolment or other breaches of next Steps Kindy's rules and regulations as set down in the handbooks, newsletters, policies and procedures.

I/We certify that the information provided in this form is true and correct and no important information has been withheld. I/We acknowledge that Next Steps Kindy Ltd is relying upon my representations when assessing the application for enrolment and entering into this Contract of Enrolment. I/We have read and accept the above Conditions of Enrolment as set out and hereby make application for our child to be enrolled at Next Steps Kindy.

Declaration supporting our Christian ethos

Next Steps Kindy operates from a Christian ethos. Mutual support of this ethos provides the basis for the relationship between Next Steps Kindy and the family in the task of education children. Therefore, we believe it is vital that parents support the ethos of Next Steps Kindy. Please complete the following declaration, as you are able.

I respect the position and ethos of Next Steps Kindy and acknowledge the curriculum and teaching will be informed by the Christian ethos of the organization. I am willing for my child to be educated in this Christian environment.