Friday, 25 September 2026

Dear ELC families,

What a rewarding and busy term we have had with so many special events, such as Jannawi, Literacy Fun Day, Father's Day and Colour Run. We thank you for your ongoing support and partnership throughout the year.

We have quite a few special events occurring next term, which you can reference below. In particular, our Celebrate ELC (Prep Graduation) will celebrate the learning and growth that has occurred for our Butterfly children who are getting ready to embark on their transition to 'big school' in 2027. This year we are combining this event with our ELC end of year party so our entire ELC can celebrate together after graduation. Please note that Caterpillar classes (Kemushi, Lagarta, Gunalung and Oruga) do not attend the graduation, and Caterpillar families are welcome to join us in the ELC afterwards, when the party begins. More details will come out closer to the time.

Sign-in and Out

Please ensure your child is signed in and out correctly. When signing your child in, please do not leave the iPad until it moves back to the sign in page, as sometimes a pop-up box comes up after you click sign-in (for the purposes of an injury report or verifying an absence).

Pick-up

We would like to also take this opportunity to remind you that you must collect your child **by 5 pm each day.** Please ensure you have adequate authorised persons listed with us who may collect your child in the event you cannot arrive before 5:00 pm due to any unexpected circumstances such as traffic. Late fees are applied from 5:01pm and we ask that you enter the centre prior to 5:00 pm so you have adequate time to collect your child and their belongings. We very much appreciate your support in this.

Staffing Updates

Mr Joseph has made the decision to move form permanent to casual next year, to have a better work-life balance. We are so grateful for the time he has spent with us as a Room Educator in Papillon this year and we look forward to still having him around as a casual.

With our Lagarta room expanding to 5 days a week next year, we will have additional staff to appoint also. Please join us in praying that God calls the very best educators to our wonderful team.

BUILDING purposeful LIVES

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Holiday Closure Period

The ELC will be closed for 4 weeks over the summer holiday period, with our last day of operation being Thursday 10 December 2026. We will reopen to current families from Monday, 11 January 2027 which also starts orientation week for new families, with new children commencing their full days from Monday 18 January. OSHC is available from January for those children commencing Kindergarten in 2027. If you are interested in booking this, please contact Reception to make enquiries.

Upcoming Events Term 4

WEEK 1B	
Tuesday, 13 October	First Day of Term 4
WEEK 4A	
Wednesday, 4 November	New Families (and Kindergarten 2026 Families) Afternoon Tea
WEEK 6A	
Wednesday, 18 November	Kindergarten 2027 Orientation
WEEK 8A	
Monday, 30 November	Celebrate ELC (Prep Graduation)
Thursday, 3 December	Celebrate Norwest 2025
WEEK 9B	
Tuesday, 8 December	Glow (our annual Christmas Carols event)
Thursday, 10 December	Last Day of Operations for 2026

ELC reopens on Monday, 11 January 2027

Thank you for your contribution and support throughout the term. Our children, families and educators are looking forward to a chance to slow the pace, rejuvenate, and prepare for our final term this year. Don't hesitate to contact the College if you require further assistance or information.

Kind regards,

Mrs Rosie Harriott
Director of Early Learning and OSHC