

THE OPPORTUNITY

Mt St Michael's College seeks applications from professionals with knowledge and experience in compliance, risk management and workplace health and safety.

The Compliance Manager plays a pivotal role in improving and overseeing risk and compliance across the College and will be responsible for developing and overseeing Risk Management, Compliance and Workplace Health and Safety. The Compliance Manager will hold a position on the College's WHS committee.

An understanding of the mission and values of Mt St Michael's College is essential.

Relevant formal qualifications at a degree level are required. A certified qualification at a diploma level in WHS or a related discipline or willingness to undertake study is necessary.

The position may be full time or part-time for the appropriate candidate.

Salary is in accordance with Level 6 of the School Officers Classification in the Catholic Employing Authorities Single Enterprise Collective Agreement – Religious Institute Colleges of Queensland 2015-2019.

SELECTION CRITERIA

Applicants are required to provide written responses to the Selection Criteria which are available on the College website: [Working @MSM](#)

THE BENEFITS

Joining Mt St Michael's College presents an exciting career opportunity to work in a welcoming and supportive team environment.

THE APPLICATION PROCESS

Applications must include the following documentation:

- A covering letter;
- A document containing written responses to the Selection Criteria
- A Curriculum Vitae outlining a Blue Card number, qualifications and experience and the names and contact details of three professional referees.

APPLICATIONS CLOSE

Monday 30 March 2020 at 9.00am

For a role description and further information see our website or please contact:

Ms Willie Coleman 07 3858 4949
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