



Emergency Closure Procedures

COVID-19 RESPONSE

Last updated: 2 August 2021

EMERGENCY CLOSURE DURING COLLEGE HOURS

In the event of the College being alerted to a confirmed case of Covid-19 during the College day, we will initiate the following processes:

- I. There will be an App Alert, stating, "IMPORTANT UPDATE: CORONAVIRUS"
- II. An email will go to the entire community, outlining pickup times and locations for all students.
- III. P-2 students will need to be collected from the Junior AM stop and go outside the Prep/Billabong area. Parents will be required to park, walk to the location, and sign students out from the care of their classroom teacher.
- IV. 3-6 students will need to be collected from Uluru. Parents will be required to park, walk to the location, and sign students out from the care of their classroom teacher.
- V. 7-12 students will be dismissed from their PC groups and will be required to sign out and state who will have care of them in the afternoon.

Please note that in the event of an emergency closure, ALL STUDENTS MUST LEAVE THE SITE. There will be no capacity for supervision. Can all parents please ensure that emergency contact details at the College are up to date, and that there are people who can collect children at short notice (In the event that you give permission for other adults to collect your child from the College, please ask them to carry suitable identification). Parents of senior aged children should please ensure that students are adequately supervised after their dismissal.

EMERGENCY CLOSURE OUTSIDE COLLEGE HOURS

In the event of the College being alerted to a confirmed case of COVID-19 outside of school hours, we will initiate the following processes:

- VI. There will be an App Alert, stating, "IMPORTANT UPDATE: CORONAVIRUS"
- VII. An Email will go to the entire community, outlining pickup times and locations for any resources required for online learning