

Junior Optical Assistant

Local Eyes Optometrists

Located in Mackay's Northern Beaches, Local Eyes Optometrists is an independent, locally owned practice offering full-scope professional optometry services. Our focus is on providing consistent eyecare, quality eyewear, and exceptional service to our patients - always.

We are seeking an enthusiastic junior optical assistant to join our passionate and friendly team. If you are looking to build a long-term career, this could be the position for you!

About the role:

- Hours of work will be Tuesday-Friday 8.30am-5.00pm, and Saturday 8.30am-12.30pm.
- Reception duties including answering the phone, making appointments, and welcoming patients into the practice
- Assisting with pre-testing of patients (taking images and scans of the back of the eye)
- Helping patients with frame selection and ordering prescription lenses
- Fitting and adjusting frames and sunglasses
- Opportunity to complete a Certificate IV in Optical Dispensing or traineeship (if interested)

No prior experience necessary and school leavers are encouraged to apply.

Our ideal candidate will have:

- An excellent work ethic
- Strong attention to detail and accurate data entry skills
- An enthusiastic personality and a strong willingness to learn
- A confident telephone manner
- Ability to communicate with patients and visitors in a bright, friendly manner and promptly attend to their needs

To apply, please send a cover letter and resume to kelly@localeyesoptom.com.au

Kind Regards,

KELLY MENZIES

Optometrist

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