



Scholarships and Bursaries

Aim:	The College is proud to offer scholarships and bursaries to gifted and talented students to benefit from the Colleges outstanding academic and co-curricular opportunities. Scholarships and Bursaries are available to current and prospective students going into Year 7.
Roles, Responsibilities and Accountabilities:	The Principal has overall responsibility for scholarships and bursaries. Scholarships and bursaries applications, interviews and offers are managed by Enrolments. Exams will be administered by Head of Secondary.
Monitoring, Review and Assurance:	The Business Manager is responsible for ensuring the policy is effective and for monitoring and reviewing related procedures.
Recording and Reporting:	As required, Enrolments will develop, maintain and publish procedures that give effect to this policy.

PRINCIPLES AND KEY REQUIREMENTS

Scholarship Categories

Moreton Bay College offers a range of scholarships to recognise and support students who demonstrate excellence, commitment and potential in different areas of endeavour. Our scholarships celebrate students who strive for personal bests, contribute positively to their community, and embody the College values of care, teamwork, engagement and character. All scholarship applicants are required to sit the ACER Cooperative Program Tests as part of the selection process.

- **Academic Excellence** – Awarded to students who have demonstrated consistently high academic achievement across all subject areas over the past two years, with particular emphasis on recent results and intellectual curiosity. The results of the ACER Cooperative Program Tests will also be taken into account when determining eligibility.
- **Co-Curricular Excellence** – Awarded to students who have achieved distinction or demonstrated excellence in a co-curricular field, endorsed by a recognised organisation. This includes, for example, outstanding performance in Sport, Music, the Performing Arts, or other cultural pursuits within the past two years.

Bursaries

- **The Jennifer Haynes Memorial Bursary** honours Jennifer Haynes, Principal of Moreton Bay College from 2006 to 2011 and Executive Principal of the amalgamated Colleges until 2014. It supports students who would not otherwise have the opportunity to attend Moreton Bay College.
- **The Quentin Bryce Bursary** honours Dame Quentin Bryce, AD, CVO, former Governor-General of Australia and past student of Moreton Bay College. It provides girls from socially or financially disadvantaged backgrounds, who have demonstrated academic potential, the opportunity to pursue a secondary education at the College.

CONFIDENTIALITY

All details relating to the awarding of a scholarship or bursary, including its existence, value, and conditions, must remain strictly confidential. Recipients and their parent(s)/caregiver(s) are not to



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disclose this information to others. Only a small number of relevant college leadership staff are privy to scholarship and bursary allocations; teaching and other college staff are not informed and should not be advised of a student's scholarship or bursary status.

ELIGIBILITY

Current and prospective students are eligible to apply for a scholarship or bursary for commencement in Year 7.

Applications for scholarship or bursary should be submitted in the year prior to the preferred entry/commencement year.

To be considered for a scholarship or bursary a **prospective student** applicant must:

- Apply for, fulfil the entry criteria, and submit an application for enrolment to the College for Year 7.
- Pay the enrolment application fee and complete the enrolment application form.
- Register and pay for the ACER Cooperative Program Tests (Scholarship applicants only)

The prospective student applicant's family is required to provide the following documentation:

- Scholarship/Bursary application
- A covering letter outlining the reasons for applying for a scholarship
- Copies of two most recent school reports
- Copies of the student's NAPLAN results
- Resume of abilities, including detailed records of student involvement and achievement in their area/s of excellence. This would include qualified performance, level, placement at competitions, State, National and/or International representation. It may also include documentation to demonstrate the student's service to the community or leadership position at their current school.
- A letter of support from a referee which may be a coach, teacher or tutor who endorses the applicant's diligence, ability and the scholarship application.
- Scholarship applications for students who excel in Music or the Arts will be required to submit a recording/portfolio of their work and/or may be required to attend an audition.
- Bursary applicants will be required to provide financial information. Applications must be submitted online using the Enrolment Application form.

To be considered for a scholarship or bursary a **current student** applicant must provide the following documentation:

- Scholarship/Bursary application
- A covering letter outlining the reasons for applying for a scholarship
- Resume of abilities, including detailed records of student involvement and achievement in their area/s of excellence. This would include qualified performance, level, placement at competitions, State, National and/or International representation. It may also include documentation to demonstrate the student's service to the community or leadership position.
- A letter of support from a referee which may be a coach, teacher or tutor who endorses the applicant's diligence, ability and the scholarship application.
- Scholarship applications for students who excel in Music or the Arts will be required to submit a recording/portfolio of their work and/or may be required to attend an audition.
- Bursary applicants will be required to provide financial information.

Applications will not be accepted unless all the required information and documentation is provided.



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All scholarship applicants, whether a current or prospective student, will be required to undertake the ACER Cooperative Program Tests (paid for by the applicant's family) on the date specified by ACER.

ACER Cooperative Program Tests are a series of academic ability tests used to select students for the award of a scholarship.

TEST DATES AND SCHOOL PREFERENCES

Moreton Bay College participates in the ACER Cooperative Program Tests in which the applicant sits the test at their first preference school on the cooperative program test date and results are shared with the schools to which the student has applied. Preference order is very important as some schools will only consider students who list their school as the first preference. Please check the ACER website for dates applications open and close, and the testing date. A parent needs to create a Parent Account to register.

Applications will be reviewed by the Enrolments Office. Only fully completed applications meeting the scholarship/bursary criteria will be considered for review.

Completed applications, including test results will be submitted to the Scholarship Committee. The Scholarship Committee will review the strength of each application against a set of criteria. Shortlisted applicants will be invited to attend an interview with the Scholarship Committee.

The Scholarship Committee will comprise the Principal (Chair), and either the Head of Primary and/or Head of Secondary depending upon the application. In addition, the Committee will refer to the Deputy Heads of Primary or Secondary or the Director of Sport, Dance & Drama or Music as appropriate.

The Scholarship Committee will make the decision as to whether to offer a scholarship or bursary along with the value of the scholarship.

No further correspondence will be entered into about the process or the outcome of unsuccessful applications.

FEES AND CHARGES

Prospective students will be required to pay the College enrolment application and enrolment confirmation fee. There is no scholarship application fee required to submit a scholarship or bursary application. Parent/Caregiver pays the ACER Cooperative Testing fee to ACER when registering.

VALUE OF THE SCHOLARSHIP OR BURSARY

A scholarship is awarded to a maximum of 50% of the tuition fees. The value of the scholarship awarded is at the discretion of the Scholarship Committee and is not negotiable. A bursary can be awarded for an amount up to the available balance of the bursary.

SCHOLARSHIP AND BURSARY CONDITIONS

Scholarship and bursary recipients must:

- have and maintain an excellent record of behaviour and conduct
- have and maintain a consistent level of academic achievement (for Co-Curricular Excellence Scholarships) and an outstanding level of academic achievement (for Academic Excellence Scholarships)
- represent the College at an outstanding level in the co-curricular activity for which the scholarship was awarded (for Co-Curricular Excellence Scholarships)
- respect themselves and others



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- live the College values of care, character, engagement and teamwork
- abide by the expectations contained in the Positive Behaviour Policy
- demonstrate resilience, determination, and adaptability
- be willing to positively contribute to the co-curricular and service life of the College community and pursue opportunities which are presented to them
- possess and demonstrate ambition and motivation to achieve their goals
- comply with the Colleges' Positive Behaviour Policy and comply with the Colleges' expectations in terms of attitude, behaviour, uniform and digital citizenship.

WITHDRAWAL OF SCHOLARSHIP/BURSARY

The College reserves the right to withdraw (revoke) a scholarship/bursary or reduce the value of the scholarship in the following cases:

- At any time should the College determine that the application included any false information or statements or omitted information pertinent to a student's education and family situation.
- If the recipient fails to meet the required expectations of the scholarship/bursary or noticeably fails to keep up with the level of their capability.
- If the recipient, or their parent/caregiver, fails to comply with the College's Positive Behaviour Policy and live the College values.
- If the recipient fails to be a role model for their peers and does not demonstrate a high level of commitment to their studies.
- In any of the instances above, the scholarship/bursary may be revoked without any prior written notification.

OTHER CONDITIONS

- Scholarship/Bursary eligibility does not automatically mean that a scholarship will be offered.
- Scholarships will be awarded provisionally until all the scholarships have been allocated for the academic year.
- Scholarships are a percentage remission of tuition fees only. Application and enrolment fees and other fees and charges such as uniforms, camps, stationery and capital levies are the responsibility of the parent/caregiver.
- Fees and Charges are subject to change and may be adjusted by the College at any time.
- The College has excellent pastoral care, counselling, learning support and learning enhancement programs and resources in place to assist students to reach their potential. Withdrawal of a scholarship/bursary is not executed without due consideration of any mitigating circumstances, for example injury or ill health.
- In circumstances where a family withdraws the student from the College for reasons other than ill health, employment transfer, interstate or overseas relocation or other extenuating circumstances as negotiated with the Principal, the family will be required to repay the financial benefit of the scholarship percentage received from commencement to the conclusion of the student's enrolment or scholarship period. The fee for insufficient notice may also be imposed if a family does not honour the notice period as per the enrolment contract. Families should communicate their intentions as soon as possible with the College.
- A review of the scholarship/bursary will be conducted annually by the Scholarship Committee. Should any concerns arise, the College will contact the parents/caregivers. A follow-up interview may be arranged with the scholarship/bursary holder and parents/caregivers.
- All scholarships and bursaries are granted or withdrawn at the discretion of the Principal.
- The Colleges reserves the right to make changes to this policy at any time.
- No other discounts such as staff discounts will be provided to scholarship/bursary recipients.



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DOCUMENT CONTROL INFORMATION

Document Status: The current status of this document is shown below.

Policy	Scholarships and Bursaries
Version	V4
Issue Date	October 2025
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Owner	Principal
Confidentiality	N/A

Document History: The history of changes made to this document is shown below. The most recent changes are listed first.

Version	Date	Summary of Changes
4.0	October 2025	Added Confidentiality clause. Added ACER Cooperative Program Test requirement. Updated eligibility and application process for a current student. Updated commencement year for scholarship to Y7 only. Other year levels at Principal's discretion. Removed references to <i>MBBC</i> and <i>CEO/Executive Principal</i> . Changed <i>ELT</i> to <i>CLT</i> for policy review and approval.
3.3	February 2025	Clarification of membership of Scholarship Committee
3.2	November 2024	Updated to reflect the creation of a Scholarship Committee
3.1	July 2024	Include provision to offer a scholarship to a current student.
3.0	September 2023	Changes to reflect new roles e.g. CEO & Executive Principal and Business Manager. Updates to aim, and key principles.
2.0	March 2020	Cyclical review. Inclusion of Bursary.
1.0	January 2018	First release

Approval: This document has been approved for publishing by:

Reviewed by	CLT and Board
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