IVANHOE GIRLS' GRAMMAR SCHOOL

OUR GIRLS SPEAK FOR THEMSELVES.

Policy Title	**School Expectations of Students**				
Policy Owner	Principal				
Effective Date	June 2025				
Approved by	Executive Committee				
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1. Purpose

At Ivanhoe Girls' we support students to develop the knowledge, skills, dispositions, and values that they will need to thrive and be successful while at school and in their future lives. The School has the following expectations of its students.

2. Definitions

The School	Ivanhoe Girls' Grammar School
School Environment	Any physical or virtual place made available or authorised by the School's governing authority for use during or outside school hours, including: • a campus of the School; • online school environments (including email and intranet systems); and • other locations provided by the School for use (including, without limitation, locations used for school camps, sporting events, excursions, competitions, and other events).

3. Policy

3.1 General Expectations

- self-discipline and self-respect
- honesty and trust
- courtesy and sensitivity to the needs of others
- a desire to strive for excellence in all forms of endeavour
- pride in the School and positive, constructive behaviour which demonstrates this pride
- care in personal appearance
- a proper regard for personal safety and the safety of others
- respect and care for the School property and the environment
- a sense of commitment to the School by attendance at all major School functions such as Celebration Night, Cathedral Services, House and School sports carnivals and other special events, including Camps and/or other experiential learning opportunities.

3.2 Specific Expectations

Students must treat all members of the School community with kindness, courtesy and respect at all times. General standards include:

- treating the views of others with respect
- being attentive when others are speaking
- answering politely when spoken to
- being kind to others.

Students must respect the right of other students to learn without disruption. Each student must be prepared to accept responsibility for their own progress and development. To maximise opportunities for learning students must:

- attend School punctually, adequately prepared for class with materials required, uniform and other equipment organised (any student who arrives late must first register her attendance at the Junior School Office or Student Services)
- be punctual for all classes, assemblies, tutor periods, House meetings and other activities. Unavoidable lateness should be accompanied by a note to the Tutor or class teacher (absence from class is unacceptable, unless prior permission has been given by the Head of Junior School, Year Level Coordinator or a senior staff member)
- be cooperative with staff and other students to facilitate learning
- respect the rights of both individuals and group members in the case of group work
- use time and resources efficiently
- dedicate adequate time to homework and revision
- ensure that work is completed and submitted on time.

All students must be prepared to contribute to the maintenance of a safe, clean and pleasant environment by:

- leaving their surroundings clean and tidy after use
- participating in clean-up duties from time to time.

The respect of the personal property of others is of great importance. This includes:

- obtaining permission to borrow other people's or School property
- each student accepting responsibility for their own belongings. The lockers that are provided, with combination locks, are expected to be kept locked at all times
- personal valuables (including audio equipment) and large sums of money should not be brought to school. Where this is unavoidable these should be taken to the Junior School Office or Senior School Reception for safe keeping
- checking lost property areas for items that are missing.

Students will be expected to uphold the reputation of the School and themselves in travelling to and from school and in their street behaviour. Expected behaviour includes:

- correct wearing of the School uniform
- self-disciplined and sensible behaviour on public transport, taking into account the rights and needs of others
- courteous and discreet behaviour in the streets and shopping centres
- using the appointed crossings when crossing Upper Heidelberg Road, Marshall Street, Norman Street and Noel Street
- avoiding the back lanes from the station and adjoining buildings
- remaining within the School grounds during School hours unless permission is given by the Head of Junior School, Deputy Principal / Head of Senior School or the Year Level Coordinator. For all students except those in Year 12, permission may be refused unless a written request is made by parents.

Students must understand that any behaviour which impacts negatively upon individuals or the School, will be regarded seriously.

3.3 Serious Offences

The following behaviours are unacceptable at Ivanhoe Girls' Grammar School. These behaviours, if undertaken either at School or when engaged in School activities, are likely to result in probation, suspension or expulsion:

- bullying, intimidation, or any behaviour that places the safety of others (or another) at risk;
- theft;
- vandalism;
- cheating;
- possession or use of prohibited drugs;
- smoking, using e-cigarettes or possessing or being under the influence of alcohol.

In addition, actions by students that cause significant harm to others, or the reputation of the School, are unacceptable at any time, and may also result in probation, suspension or expulsion.