Haileybury Rendall School Business Notice 2027

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ABN 84 325 837 304 | CRICOS No 0097ID

Enrolment policy

This policy applies to domestic applications for enrolment at Haileybury Rendall School. Students who hold Australian citizenship or Australian permanent residency, or whose Parent/s are business visa holders, are considered domestic applicants.

Enrolment applications

To apply for a domestic place at Haileybury Rendall School, you must complete an online Application for Enrolment, including the child's full name and date of birth, current visa and passport information and a non-refundable, non-transferable Application Fee. If the child is of school age and has not completed any schooling in Australia, a copy of a recent AEAS test is required with the application. Your child's name will be placed on a waiting list for the Year Level and entry year sought. As it may not be possible to accommodate all applicants, the waiting list will be ordered according to date of application but with preference given to the siblings of existing students and the children of Old Haileyburians and previous Kormilda College students. A small number of places will be kept for award at the Principal's discretion.

From up to 12 months before entry, a number of applicants from the waiting list, selected according to their order, may be invited to attend an interview in person or online with a senior member of staff. The purpose of this interview is for Haileybury Rendall School to learn about your child and their needs, so we can ensure that an appropriate program is available. You will be contacted before the interview and asked to supply up-to-date information about your child, including (where applicable) school reports and NAPLAN results. You must, at the time of being invited to an interview, advise Haileybury Rendall School of any matters that pertain to the educational, physical or psychological development of your child, as this information is of great importance in permitting us to assess their needs. In addition, you must during the application period (and, if an offer is made, prior to commencement) supply to Haileybury Rendall School any additional information as may be reasonably requested, including copies of documents such as medical/specialist reports, reports from previous schools, court orders or parenting agreements. Haileybury Rendall School may at its discretion decline a place where you have unreasonably refused to provide requested information or knowingly withheld relevant information from, or provided incorrect information to, Haileybury Rendall School.

In respect to ELC enrolments, the following specific terms apply in addition to other terms under this policy:

- If you choose to finish your child's attendance at the ELC earlier than the set end date of the ELC year, you will still be liable to pay Tuition Fees and Charges up until the set end date.

- For long day care, you should note that you will not be eligible for the Child Care Subsidy until your child begins attending the ELC nor after the date your child stops attending.

Application for enrolment in Years 10–12 may be subject to satisfactory completion of literacy and numeracy testing and meeting any eligibility requirements that may apply to any particular subject offered by Haileybury Rendall School from time to time. Additional testing may be required for some subjects. All senior school enrolments are dependent on availability of programs and will be discussed with the family through the application and/or enrolment process.

Offers of enrolment

If a place is available, we may make an offer of enrolment. In order to accept an offer of enrolment, you must complete the Acceptance of Enrolment together with payment of Enrolment Fees, as outlined in the Schedule of Fees and Charges that is available online, by the nominated date. The Acceptance of Enrolment form constitutes both your consent to enrol your child/ren and your agreement to accept liability for all Tuition Fees and Charges and must be signed by both Parent/s. However, in particular circumstances Haileybury Rendall School may permit only one Parent to be responsible for the fees and be the sole signatory on the Acceptance of Enrolment form, in which case the other Parent will be required to sign a Consent to Enrol form to confirm they consent to their child being enrolled at Haileybury Rendall School.

We may decline to make an offer without providing a reason. Any decision on enrolments at Haileybury Rendall School is made by the Principal or Principal's delegate. Such decision is at the full discretion of the Principal or delegate and is final.

Admission of students with disabilities

For additional provisions regarding the enrolment of students with Individual Needs, please refer to the Haileybury Rendall School Students with Disabilities Policy

Terms and conditions of enrolment

The enrolment of your child/ren is subject to these terms and conditions in the Business Notice, which constitute the enrolment agreement and are available on the website. Please read them carefully and refer any questions to the Enrolment Officer or the Principal.

Definitions

Application for Enrolment means the application for enrolment of the Student.

Education Services means the education programs, teaching programs, curriculum, co-curricular programs and activities (including sport and camps), boarding (as applicable), pastoral care programs and all ancillary programs offered by Haileybury Rendall School to its students.

Haileybury Rendall School means Haileybury Rendall School ACN 009 652 886 and ABN 84 325 837 304, which operates the school at 6057 Berrimah Road, Berrimah NT 0828.

Parent/s or you means the person or persons who have legal parental responsibility for the Student, including legal guardianship.

Policies and Procedures means all policies and procedures, guidelines, codes of conduct, rules and regulations of Haileybury Rendall School made by Haileybury Rendall School in good faith from time to

time for the purpose of promoting the standards of Haileybury Rendall School and the orderly conduct of Haileybury Rendall School.

School, or school, is a reference to the NT registered school, including the boarding premises, which is operated by Haileybury Rendall School.

Student means the Student nominated in the Application for Enrolment and enrolled at Haileybury Rendall School.

Schedule of Fees and Charges means the document published by Haileybury Rendall School in the ordinary course of business by which all fees and charges for a relevant year are prescribed.

Tuition Fees and Charges means tuition fees and all other fees and charges as outlined in the Schedule of Fees and Charges.

General

1. By enrolling your child at Haileybury Rendall School, you accept and agree to be bound by these terms and conditions of enrolment. Any future revisions of this Business Notice, including the standard annual update, will be published on our website and notified by direct communication to you. You will be required to accept the Business Notice and Schedule of Fees and Charges annually via email in order to confirm the ongoing enrolment of your child.
2. Payment of the Tuition Fees and Charges (including any instalments paid by direct debit or otherwise) will be taken to be acceptance of the Business Notice and Schedule of Fees and Charges at the relevant time.
3. Subject to these terms and conditions, once enrolled, the Student remains enrolled at Haileybury Rendall School until the completion of the last year at Haileybury Rendall School, unless the Student's enrolment is withdrawn or otherwise terminated in accordance with these terms and conditions.
4. Pursuant to the enrolment, Haileybury Rendall School offers the Education Services to the Student, within the scope of its registration.
5. By enrolling your child at Haileybury Rendall School you agree to accept and support all Policies and Procedures. You agree that the continued enrolment of a student is subject to their good conduct and satisfactory performance.
6. Any delay or failure by Haileybury Rendall School to strictly enforce these terms and conditions of enrolment is not a waiver of Haileybury Rendall School's rights.
7. Any right, entitlement, obligation of or action required by Haileybury Rendall School under these terms and conditions may be exercised by the Principal or the Principal's delegate on behalf of Haileybury Rendall School.

Disclosure

8. You enter this agreement with Haileybury Rendall School in the utmost good faith. You confirm that the Application for Enrolment has been completed honestly and correctly, and that you have made accurate, up-to-date and full disclosure in response to the matters and questions raised in the Application for Enrolment including at any interview prior to enrolment. This is regarded as a condition of enrolment.

9. You must supply to Haileybury Rendall School any additional information as may be reasonably requested, including copies of documents such as medical/specialist reports, reports from previous schools, court orders or parenting agreements. Provision of requested information is regarded as a condition of enrolment. This is an ongoing duty of disclosure.

10. Where applicable, you must comply with any further specific disclosure requirements under the Haileybury Rendall School Students with Disabilities Policy. This is an ongoing duty of disclosure.

11. You also agree to advise Haileybury Rendall School promptly of any change to information previously supplied or new information that becomes available that is material to your child's educational, medical and/or safety/wellbeing needs during your child's enrolment in a timely manner.

12. You agree to ensure that the family contact and Student medical details held by Haileybury Rendall School in relation to your child are kept up to date in a timely manner, including by making any changes that are necessary via MyHRS, in a timely manner. This is an ongoing duty of disclosure.

13. In the event that a court order is made that contains information relevant to your child's education or parental access, you must ensure that a copy of the relevant page/s is/are sent via email or a hard copy is delivered to the main reception marked "Private and Confidential for the Principal".

14. Haileybury Rendall School may at its discretion terminate enrolment where the Parent/s have unreasonably refused to provide requested information or knowingly withheld relevant information from, or provided inaccurate information to, Haileybury Rendall School.

15. Prior to the commencement of each school year, Haileybury Rendall School will publish and provide the Parent/s with the Schedule of Fees and Charges for that coming year.

16. The Parent/s agree that the Tuition Fees and Charges apply, as applicable, for whole of the school year or ELC year (noting that the set end dates for the school year and the ELC year may differ) and includes any period in which the Student is absent from Haileybury Rendall School for any reason, including approved absences. For the avoidance of doubt, if you elect for your child to cease attending the ELC earlier than the set end date of the ELC year, you will still be liable to pay Tuition Fees and Charges up until the set end date.

17. The Parent/s agree to pay all Tuition Fees and Charges when due and in full in accordance with the Schedule of Fees and Charges as notified by Haileybury Rendall School to the Parent/s.

18. In signing the Acceptance of Enrolment, you agree that you are jointly and severally responsible with all other signatories for all fees and charges payable as a result of enrolling a child at Haileybury Rendall School, including for Devices as part of the Managed Device Program and as outlined in the Schedule of Fees and Charges. You agree that this arrangement continues, irrespective of any changes to the relationship between you and your co-signatory or any court order between you or any child support arrangements or any other arrangements between you (subject to any specific court orders to the contrary). Please note that, if you sign the Acceptance of Enrolment but payment is made by the other signatory or by a third party, you still remain jointly and severally responsible for all Tuition Fees and Charges while your child remains enrolled. In the event that only one Parent signs the Acceptance of Enrolment form and

agrees to be liable for the Tuition Fees and Charges, the other will be required to sign a Consent to Enrol form to confirm they consent to their child being enrolled at Haileybury Rendall School (subject to any specific court orders to the contrary). Parents agree and acknowledge that all other obligations in relation to the Student's enrolment at Haileybury Rendall School apply to both Parents jointly and severally.

19. A proportion of funds raised, or Tuition Fees and Charges collected by Haileybury Rendall School may be applied to the conduct of Haileybury Rendall School's Early Learning Centre (ELC).

20. Upon withdrawal of your child's enrolment from Haileybury Rendall School under clause 53 or 55 if you fail to provide us with the required notice prescribed under those clauses, you may be billed an amount that reflects the impact on Haileybury Rendall School of the notice being given late, which may be up to one quarter of the annual Tuition Fees equivalent to the Tuition Fees for one term. Where Tuition Fees have been paid in advance, any relevant refund will be paid in a manner consistent with the intent of this clause.

21. If you withdraw the enrolment of your child due to a material change in the terms and conditions or the Policies and Procedures under clause 54, the Tuition Fees paid or payable for the term when the withdrawal occurs remain due and payable, however no further terms' payment will be due. Where Tuition Fees have been paid in advance, any relevant refund will be paid in a manner consistent with the intent of this clause.

22. You agree that your child may not be permitted, by notifying you in writing, to continue their enrolment or otherwise attend school and school activities while any accounts or fees for that child or any of their siblings is more than 7 days overdue from the date of any reminder notice issued to you after the accounts or fees were originally due. We will not suspend or cancel a student's enrolment for minor or short-term payment delay without first considering the relevant circumstances, including the amount and duration of the arrears, any previous payment history, and whether you have engaged with us to resolve the issue. You should contact the Business Manager well in advance if you anticipate difficulty in meeting our payment terms to discuss alternative payment arrangements. We may charge you interest (at a rate that is equivalent to Haileybury's ordinary usual bankers for commercial overdrafts from time to time) for fees that are late, and reasonable costs of recovery of overdue fees by legal means if applicable (see clause 28).

23. You agree that in circumstances of substantive, persistent or continuous past defaults in the payment of Tuition Fees and Charges, Haileybury Rendall School may in its discretion determine to not permit instalment payments of Tuition Fees as provided in the Schedule of Fees and Charges. In these circumstances, Haileybury Rendall School may require upfront payment of the annual Tuition Fees and Charges (or any balance thereof) as a condition to continued enrolment of the Student at Haileybury Rendall School, where it is reasonable to do so in order to reflect the impact on Haileybury of prior defaults and to protect the interests of Haileybury in the event of further defaults.

24. Without limiting the generality of clause 22, Haileybury Rendall School reserves the right to refuse a Student permission to register for any school organised camps, trips or excursions that require additional payment to Haileybury Rendall School or a third party, while any part of that child's or any of their siblings' Tuition Fees and Charges are more than 7 days overdue from the date of any reminder notice issued to the Parent/s after the tuition fees or other charges were originally due.

25. Subject to clause 20and 21, Haileybury Rendall School may decline to refund Tuition Fees and Charges paid, or to waive any amounts outstanding, if the Student is withdrawn from Haileybury Rendall School during a term or is absent for any reason, where it is reasonable to do so in order to reflect the impact on Haileybury Rendall School of the withdrawal or absence.
26. Where the Student is suspended or their enrolment is terminated by Haileybury Rendall School in accordance with these terms and conditions of enrolment, and any fees or expenses are unpaid at the date of suspension or termination of enrolment, Parent/s agree that they shall be liable to immediately pay to Haileybury Rendall School all Tuition Fees and Charges and other amounts outstanding in relation to the Student (unless a payment arrangement is agreed). Where this is reasonable in order to reflect the impact on Haileybury Rendall School of the suspension or termination of enrolment, Parent/s must also pay within 14 days of receiving a relevant invoice all additional Tuition Fees and Charges that would have become payable to the end of the term in which such suspension or termination of enrolment occurs.
27. If Tuition Fees and Charges or any other amounts remain outstanding when the Student's enrolment with Haileybury Rendall School is terminated by Haileybury Rendall School or withdrawn by the Parent/s in accordance with these terms and conditions, you will have 14 days to make payment in full or enter into a payment arrangement that is agreed to, in writing, by Haileybury Rendall School upon being provided with reasonable written notice by Haileybury of the outstanding Tuition Fees or any other charges.
28. Haileybury Rendall School may take any action it considers reasonably necessary to recover any unpaid Tuition Fees and Charges or other amounts owing to Haileybury Rendall School. You agree to pay Haileybury Rendall School's costs reasonably incurred in recovering or attempting to recover all outstanding amounts to Haileybury Rendall School including, but not limited to, legal costs and disbursements incurred by Haileybury Rendall School.
29. You agree that the agreement by either Parent to a request by Haileybury Rendall School will bind both Parents jointly and severally.

Policies and procedures

30. You agree to comply with and uphold, and will ensure that the Student will comply with and uphold, the Policies and Procedures and will ensure that the Student will comply with the Policies and Procedures, values, philosophy and imperatives of Haileybury Rendall School including but not limited to those concerning:
    a. anti-harassment and discrimination
    b. acceptable use of ICT
    c. complaints management and grievances
    d. community and student codes of conduct
    e. standards of dress, appearance and behaviour of students
    f. the care, safety and wellbeing of students including counselling services
    g. the boarding premises (as applicable).
31. The Policies and Procedures will be published by Haileybury Rendall School on its website and the relevant Haileybury Rendall School Learning Management System or intranet and may also be notified by direct communication to the Parent/s. In the event of a conflict or inconsistency between the Policies and Procedures and these terms and conditions of enrolment, these terms and conditions shall prevail.

32. Haileybury Rendall School may, in good faith, amend, vary or add to the Policies and Procedures from time to time. Haileybury Rendall School will use reasonable endeavours to provide you with notice of any material changes to the Policies and Procedures.
33. Parent/s agree that Haileybury Rendall School has absolute discretion in all of its operational and educational matters and offerings, which it must exercise in good faith, and that Parent/s accept and comply with Haileybury Rendall School's decisions on those matters.
34. Parent/s will take responsibility to ensure that the Student and Parent/s behave in such manner that upholds the reputation of Haileybury Rendall School and does not bring Haileybury Rendall School into disrepute.

Changes to these terms and conditions of enrolment

35. Haileybury Rendall School may amend these terms and conditions from time to time. No amendment will have retroactive effect.
36. Haileybury Rendall School will publish the amended version of the terms and conditions on Haileybury Rendall School's website and will also notify the Parent/s by its usual mechanisms of parent notification of any material change to the terms and conditions.

Haileybury Rendall School's responsibilities

37. Haileybury Rendall School will endeavour to educate the Student with due care and skill, acting in the best interests of the Student individually where possible, and the student body generally.
38. Haileybury Rendall School will use its best endeavours to provide every reasonable opportunity to the Student to achieve their best potential; however, Haileybury Rendall School does not make any specific promises or representations that the Student will achieve a specific level of academic achievement and no such representations are to be implied based on Haileybury Rendall School accepting the Student for enrolment.
39. Haileybury Rendall School will use its best endeavours to provide all students with an environment that is safe, compassionate and caring, and that fosters their individual growth. Haileybury Rendall School attempts to support all of its students, whatever their abilities, in the pursuit of excellence.
40. Haileybury Rendall School, at all times, in accordance with applicable law, will determine the curriculum and co-curriculum, including which activities are compulsory. Haileybury Rendall School may also set any performance expectations or pre-requisites for study in any part of the curriculum or co- curriculum that it determines reasonable.
41. Haileybury Rendall School will ensure that the Policies and Procedures are accessible to the Student and Parent/s on its website and otherwise electronically (say on myHRS).

Parent/s' responsibilities

42. Parent/s will, at all material times do all that is reasonable to:
    a. ensure that the Student attends Haileybury Rendall School on every school day during the scheduled school times for the Education Services in which they are enrolled, except during any period of leave approved by Haileybury Rendall School;
    b. encourage and support the Student to take full advantage of the curricular and co-curricular opportunities offered by Haileybury Rendall School;

c. ensure that the Student is participating in mandatory Haileybury Rendall School activities including, but not limited to, camps, excursions, pastoral care programs, curricular and co-curricular activities;
d. provide the Student with all necessary resources, books, stationery items, uniforms, technical and other equipment including compulsory devices, and a suitable and safe study area and work station that is required for the Student to be able to participate in and benefit from the education offered by Haileybury Rendall School;
e. ensure that the Student attends Haileybury Rendall School dressed in accordance with Haileybury Rendall School's expectations regarding uniform and personal appearance;
f. attend myProgress meetings and other meetings desired or required by Haileybury Rendall School;
g. communicate with Haileybury Rendall School in a manner that is respectful and facilitates a relationship of mutual trust between Parent/s, the Student and Haileybury Rendall School;
h. support Haileybury Rendall School and its staff in their efforts to educate the Student including any disciplinary steps taken by Haileybury Rendall School as set out in any student management/behaviour plan; and
i. comply with all other responsibilities imposed under these terms and conditions, to ensure that the Student is able to take full advantage of the education offered by Haileybury Rendall School.

43. Parent/s acknowledge and accept that Students will be required to access and use third party software products during their enrolment. Third party software products have their own terms and conditions and privacy policies which Students and Parents must agree to and comply with when the Students are accessing and using these products.

44. Parent/s acknowledge and agree to ensure that the Student participates in curriculum and co-curriculum activities which are compulsory, as determined by Haileybury Rendall School. The Parent/s acknowledge that some of these activities will involve the Student travelling off-campus for a day or part of a day, by various modes of transportation.

45. The Parent/s provide consent for the Student to participate in the relevant school year's activities categorised by Haileybury Rendall School as standard activities, without the requirement for a specific consent to be provided in writing in each instance. These include:
    a. off-campus sport training and competitions;
    b. off-campus performing arts tutoring, rehearsals, competitions and exhibitions;
    c. off-campus academic competitions and rehearsals;
    d. other Haileybury Rendall School approved off-campus activities, which are of similar nature as the above, as determined by Haileybury Rendall School.

46. Haileybury Rendall School will not seek further consent from you before standard activities take place, however, Haileybury Rendall School will provide advance notice to Parent/s of upcoming standard activities through myHRS.

Student responsibilities

47. At all times during the enrolment at Haileybury Rendall School, the Parent/s will do all that is reasonable to ensure that the Student will:
    a. attend Haileybury Rendall School on every school day during the scheduled school times for the Education Services in which the Student is enrolled;

b. take full advantage of the curricular and co-curricular opportunities offered by Haileybury Rendall School;
c. participate in mandatory Haileybury Rendall School activities including, but not limited to, camps, excursions, assemblies, curricular and co-curricular activities which are designed to enrich and extend their education;
d. participate respectfully in all Wellbeing programs;
e. maintain in neat and functional condition all necessary resources, books, stationery items, uniforms and equipment (which includes but not limited to iPads, laptops and accompanying accessories) required for participation in the education offered by Haileybury Rendall School;
f. exercise appropriate self-discipline, follow established Haileybury Rendall School and classroom rules, and behave in a way that does not detrimentally impact the learning or wellbeing of others or bring Haileybury Rendall School into disrepute;
g. communicate with the staff, students and other members of the Haileybury Rendall School community in a manner that is respectful and facilitates a relationship of mutual trust;
h. comply with the Policies and Procedures;
i. meet the expectations of Haileybury Rendall School regarding uniform and personal appearance;
j. comply with the Student Code of Conduct; and
k. accept and comply with any and all reasonable behavioural management processes applied for breach of the Policies and Procedures.

Discipline

48. Haileybury Rendall School has a high expectation of the behaviour and discipline, personal presentation, conduct, effort in class and general demeanour of the Student.

49. Haileybury Rendall School has a discretion to determine when the conduct of the Student warrants disciplinary action to be taken by Haileybury Rendall School and Haileybury Rendall School may apply disciplinary measures that Haileybury Rendall School deems appropriate in accordance with its Policies and Procedures and applicable laws.

50. The Parents agree that the proper and effective operation of Haileybury Rendall School requires Haileybury Rendall School to be able to (where reasonably required in the interests of Haileybury Rendall School, other staff and/or students):
    a. to impose any lawful disciplinary action that Haileybury Rendall School deems appropriate or suspend the Student; and
    b. to terminate the enrolment of the Student.

51. Disciplinary action may also be implemented against the Parent/s if in the reasonable opinion of Haileybury Rendall School either of the Parent/s is found to have breached community codes of conduct.

Withdrawal of student from Haileybury Rendall School

52. Written notice from Parent/s, including in any form prescribed by Haileybury Rendall School for this purpose, must be provided to Haileybury Rendall School if Parent/s wish to withdraw the Student's enrolment with Haileybury Rendall School. The Principal may request an appointment with Parent/s to discuss the withdrawal and to seek the provision of any necessary documents. In the event that only one Parent provides written notice and/or signs any form prescribed by

Haileybury Rendall School for this purpose, Haileybury Rendall School will advise the other Parent (subject to any specific court orders to the contrary) of the request for withdrawal of enrolment.

53. Except as otherwise provided in clauses 54or 55, we agree that you may withdraw your child from Haileybury Rendall School at any time. We require you to give Haileybury Admissions one full term's notice in writing. For example, if your child is not returning to school in Term 3, you must inform Haileybury Rendall School before the first day of Term 2.

54. If Haileybury Rendall School amends these terms and conditions, or otherwise makes or varies any Policies or Procedures, whereby there is a materially adverse change to the obligations of the Student or Parent/s, the Parent/s may withdraw a Student's enrolment during the term in which the change is notified by Haileybury Rendall School. This clause does not apply to the issuing of the Schedule of Fees and Charges.

55. Upon notification of the Schedule of Fees and Charges for the following year, a Student's enrolment may be withdrawn with effect from the conclusion of the current school year by providing written notice to Haileybury Rendall School on the later of:
    a. End of term 3 of the current year; and
    b. 30 days from the date on which the Schedule of Fees and Charges is notified to the Parent/s.

56. When a Student's enrolment has been withdrawn by the Parent/s, a new application for enrolment must be made where the Parent/s are seeking to return to Haileybury Rendall School. Haileybury Rendall School may, at its discretion, decline a past student joining the waitlist for enrolment without providing a reason..

Periods of absence

57. All requests for a Student's extended leave of absence must be submitted to Haileybury Rendall School for approval at least one term in advance (unless that is not possible due to unforeseen circumstances). Apart from leave for medical reasons, requests for leave of absence are discouraged. Approval is not automatically granted.

58. Haileybury Rendall School may in its discretion approve a Student's leave of absence, and hold the Student's enrolment open during the period of leave, and in its discretion:
    a. impose a condition that Parent/s make advance payment of non-refundable fees for the period of leave, to be applied for future fees, as determined by Haileybury Rendall School; and
    b. depending on the period of leave, impose any reasonable conditions on the continued enrolment of the Student at Haileybury Rendall School.

59. If the period of leave is not approved, and the Student nevertheless takes the period of leave:
    a. the Student will not have an automatic right to return to Haileybury Rendall School and Haileybury Rendall School is not obliged to maintain or hold the Student's enrolment;
    b. Haileybury Rendall School may at its discretion impose any reasonable conditions on the continued enrolment of the Student at Haileybury Rendall School; and
    c. any Tuition Fees and Charges for the period of leave will be due and payable by Parent/s, in accordance with these terms and conditions.

60. Where the Student is absent from school during a term because Parent/s have decided to withdraw the Student from attending school so that they may attend a holiday or for other non-

Haileybury Rendall School related matters, Parent/s acknowledge and agree that any exam(s) and/or assessment(s) and/or any other curriculum task(s) that fall in or around the absence will not be re-scheduled or amended in any way to take account of the absence.

Termination of enrolment

61. Haileybury Rendall School reserves the right to require Parent/s to withdraw the Student from Haileybury Rendall School or to terminate the Student's enrolment at any time if Haileybury Rendall School reasonably considers that:
    a. the Student's behaviour, conduct or attitude to school work, other school activities or while attending Haileybury Rendall School is unsatisfactory;
    b. the Student's conduct or performance is unsatisfactory, or for misconduct;
    c. the Student fails to obey the Policies and Procedures or any Student Code of Conduct of Haileybury Rendall School;
    d. a mutually beneficial relationship of trust and cooperation between Parent/s and Haileybury Rendall School or any of its staff has broken down to the extent that it materially and adversely impacts on Haileybury Rendall School, any of its staff or the ability of Haileybury Rendall School to provide satisfactory Education Services to the Student;
    e. the Student's progress and performance is such that the Student is not benefiting from the academic courses provided by Haileybury Rendall School;
    f. the behaviour or conduct of Parent/s towards Haileybury Rendall School or to any of its staff breaches Haileybury Rendall School's Policies or Procedures and/or including the community codes of conduct;
    g. the withdrawal or termination of enrolment is justified on grounds of any unapproved periods of absence;
    h. any accounts or Tuition Fees and Charges payable by Parent/s are not paid within Haileybury Rendall School's terms of payment or within the terms of any written agreement between Haileybury Rendall School and the Parent/s permitting a later or deferred payment and are more than 7 days overdue from the date of any reminder notice issued to the Parent/s after the accounts or fees were originally due; or
    i. circumstances exist whereby the ongoing enrolment of the Student at Haileybury Rendall School is considered to be untenable or to be not in the best interests of the Student or Haileybury Rendall School.

62. Any decision concerning suspensions, withdrawal of enrolment or termination of enrolment is made by the Principal.

63. If the Student is suspended or the enrolment is terminated by Haileybury Rendall School, under these terms and conditions, Haileybury Rendall School shall retain or be entitled to receive the Tuition Fees and Charges for the term in which suspension or termination of enrolment occurs and Parent/s shall forfeit all right to recovery of those amounts. Parent/s acknowledge that such payment of Tuition Fees and Charges will be a proper and genuine estimate of the loss and damage suffered by Haileybury Rendall School caused by such suspension or termination of enrolment and that such payment shall properly be considered to be by way of payment of liquidated damages.

Losses due to theft, damage, accident, or injury at school

64. We pride ourselves on the level of care and the provision of a safe learning environment for all students. However, even in the safest environment, thefts, damage, accidents and injuries can still occur. We recommend that you consider appropriate insurance to cover any losses. Our insurers may offer some assistance to students injured while undertaking supervised Haileybury Rendall School activities. Details are available from the Business Manager.

65. In the event of an accident or injury, where Haileybury Rendall School deems necessary to call an ambulance for a child, the Parent/s accept liability for costs incurred (if any) in transporting that child to a medical facility.

Before and after school care

66. An Out-of-School-Hours Care (OSHC) program is run on campus by an external provider. Contact details (including fees) are available from the Haileybury Rendall School Office. Fees for OSHC are billed directly by the external provider. Should the provider change, additional communication will be forwarded.

International students

67. This document relates to the enrolment of domestic students only. International Students enrolled or seeking to enrol at Haileybury Rendall School under a student visa should refer to the document entitled International Business Notice, available on the Haileybury Rendall School website.

Payments to Haileybury Rendall School by third parties

68. The Parent/s acknowledge and agree that Haileybury Rendall School might from time to time receive payment or other valuable consideration from third parties in connection with arrangements entered into between the Student or the Parent/s with such third parties. The Parent/s consent to the giving of such consideration and to its receipt.

Australian Consumer Law

69. Nothing in these terms and conditions limits or excludes any right or remedy available to a Parent under the Australian Consumer Law or any other applicable law.

Privacy: Standard collection notice

Haileybury Rendall School collects personal information, including sensitive information about Students and Parent/s before and during the course of a Student's enrolment at Haileybury Rendall School. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable Haileybury Rendall School to provide Education Services for your child and to enable them to take part in all school activities. Some of the information we collect is to satisfy Haileybury Rendall School's legal obligations, particularly to enable it to discharge its duty of care. Certain laws governing or relating to the operation of schools require that certain information is collected and disclosed. These include relevant Education Acts and Public Health and Child Protection laws.

Health information about students is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We may ask you to provide medical reports about Students from time to time. Haileybury Rendall School, from time to time, also has to disclose certain personal information

and sensitive information to others for administrative and educational purposes, including to facilitate the transfer of a Student to another school. This includes other schools, government departments, medical practitioners, publications and people providing services to Haileybury Rendall School, including specialist visiting teachers, outdoor education professionals, coaches, volunteers and counsellors. If we do not obtain or disclose the information referred to above, we may not be able to enrol or continue the enrolment of your child.

Personal information collected from Students is regularly disclosed to their Parent/s. Haileybury Rendall School's Privacy Policy sets out how Parent/s or Students may seek access to personal information collected about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of Haileybury Rendall School's duty of care to the Student or where Students have provided information in confidence.

The Haileybury Rendall School Privacy Policy also sets out how you may complain about a breach of privacy and how Haileybury Rendall School will deal with such a complaint.

On occasion, information such as academic and sporting achievements, student activities and similar news is published in Haileybury Rendall School newsletters, magazines and on our website. Photographs of student activities such as sporting events, camps and excursions may be taken for publication in Haileybury Rendall School newsletters, magazines and on our website. We will ask for your consent for inclusion of your child's name or image in these materials on enrolment. You can request that your consent be updated at any time.

As you may know, from time to time, Haileybury Rendall School engages in fundraising activities. The information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in Haileybury Rendall School's fundraising activities solely for that purpose. Personal contact details are also issued to our uniform supplier, Noone Imagewear, so that they may contact you regarding uniform supplies and to the Old Haileyburians Association when a Student leaves Haileybury Rendall School.

We may also provide information to Haileybury Rendall School's parent, Haileybury, or to other subsidiaries of Haileybury. We will not otherwise disclose your personal information to third parties for their own marketing purposes without your consent.

If you provide Haileybury Rendall School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to Haileybury Rendall School and why, that they can access that information if they wish, and that Haileybury Rendall School does not usually disclose the information to third parties.

If your child's nationality is not Australian, Haileybury Rendall School may verify their visa details with the Department of Home Affairs from time to time.