



MINARAH

Uniform Policy

February 2024

Purpose

The Uniform Policy provides the Minarah College Community and in particular the students with clear guidelines for wearing the College uniform and promote high standards of presentation with respect to uniform and personal grooming.

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| Date of last review: | February 2024 | Author: | Principal/s |
| Date of next review: | February 2025 | Owner: | Principal/s |
| Type of policy: | Administration Tailored by school | Approval: | School Board |
| Key contract email: | principal@minarah.nsw.edu.au admin@minarah.nsw.edu.au | Key Contact Number: | 02 8783 9188 |

Positioning Within MINARAH Operational Model

| Component | Element |
|--|---------|
| <input type="checkbox"/> Strategic Leadership and Planning | |
| <input checked="" type="checkbox"/> Monitoring, Reporting and Data | |
| <input type="checkbox"/> Governance and Accountabilities | |
| <input type="checkbox"/> Teaching and Learning | |
| <input checked="" type="checkbox"/> Culture, Ethos and Wellbeing | |
| <input type="checkbox"/> Curriculum and Assessment | |
| <input type="checkbox"/> Pathways and Enrichment | |
| <input type="checkbox"/> Parents and Community | |
| <input type="checkbox"/> Finance, IT & Estates | |
| <input checked="" type="checkbox"/> Our People | |

Uniform Policy

1 CONTEXT

Minarah College believes that the wearing of College uniform:

- 1.1 Establishes the essential sense of identity and belonging to the College community.
- 1.2 Nurtures a sense of pride while upholding the Islamic values of modesty and decorum.
- 1.3 Encourages team spirit and fosters collegiality.
- 1.4 Establishes a platform of equality amongst the students.
- 1.5 Shifts the focus from appearance to the development of character, values and attitudes.
- 1.6 Establishes a dress standard that is both modest and safe; and
- 1.7 Positively affects behavioral standards.

Further to this, the College believes that high standards of uniform maintained consistently, assist students to be aspirational in their learning.

2 PURPOSE

The purpose of this policy is to provide the College community with clear guidelines for wearing the College uniform and promote high standards of presentation with respect to uniform and personal grooming.

3 POLICY STATEMENT

When wearing the College uniform students represent the College, and as such are expected to exhibit behaviors and attitudes consistent with the Islamic values and the Student Code of Conduct. As such, students are to wear the uniform with pride, in the manner prescribed by the College, and be groomed in a manner deemed acceptable by the College.

To support students in meeting these expectations parents are to provide them with the correct uniform as approved by the College and ensure all uniform items are kept clean and in good repair. While the Principal/s are the final arbiter on all matters related to uniform standards, Senior Leadership Team (SLT) in charge of student well-being will monitor student dress code.

4 UNIFORM GUIDELINES

4.1 Purchasing Uniforms

4.1.1 All College uniform items, including ROC school shoes, Midford branded shoes for wide feet, Minarah School Bags, and belt must be purchased from the Midford Uniform Shop, located at 75 Ashford Ave, Milperra NSW, 2214

4.1.2 The Midford web address: <https://www.midford.com.au>

4.2 Wearing Uniform

Students must conform to the College's Uniform Policy, with regards to both attire and personal grooming standards. The following guidelines apply:

4.2.1 Students are to wear their uniform correctly at all times, whether on campus or not, including on the way to and from the campus.

4.2.2 All uniform items must be worn as designed, kept clean, and in a good state of repair. Students wearing garments that are the wrong size, with holes or tears, or items that are significantly damaged or defaced will be asked to replace the items.

5 FORMAL UNIFORM

The formal College uniform is to be worn by all K-12 students unless notified of an event, including Sports or excursions.

5.1 Hats

All Year 4-12 students must wear their formal hat, while K-3 are to wear their Bucket Hat when wearing the formal uniform. Students may not wear the sports hat with the formal uniform unless the student is participating in physical activity during recess and/or lunch.

The formal or bucket hat must be worn:

5.1.1 As students exit their classrooms at the end of the day;

5.1.2 When off campus on the bus or train to and from school; and

5.1.3 When representing the College at public events and on excursions. Students who do not have a formal hat for such occasions may not be able to participate

5.2 Blazers

The College blazer must be worn at all times.

5.3 Extra Warmth

The College uniform includes various garments to provide extra warmth for students in the cooler months and this includes the College knit Jumper or Cardigan.

5.4 Shirts/ Blouses

Uniform shirts/ blouses are designed to be worn tucked and must be worn as designed

5.5 Hijabs

5.5.1 K-6 girls are to wear 2 pieces stretch cotton navy hijab as part of the school uniform and sports hijab with the sports uniform

5.5.2 K-2 hijabs are optional

5.5.3 Years 3 – 6 hijabs are compulsory

5.5.4 7-12 Girls uniform includes navy blue band, with rectangular hijab with Minarah logo

5.5.5 7-12 Girls hijab must be pinned

5.5.6 7-12 girls are to wear sports hijab with sports uniform

5.5.7 K-2 girls may use navy or beige ribbons purchased only from the Midford uniform shop

5.6 Ties

Ties are worn by boys from K-12

5.6.1 Boys in K-6 are to wear the elastic tie

5.6.2 Tie must be worn with full school uniform

5.6.3 7-12 ties have to be fastened using a double knot, with tip of the tie just above the belt buckle

5.7 Skirts

Girls' uniforms must fit properly and not show their midriff. Girls' uniforms must be worn to regulation skirt length. Skirts must be worn as designed and not folded over at the waistband to shorten them. Skirt length should be up to the ankle, about 2cm above ground level to avoid dirt on it, and for safety purposes

5.8 Pants

5.8.1 Boys and Girls pants, including K-3 Elastic back pants and Sports tracksuit pants, must be worn at the waist, not on hips or lower. They must cover their socks when standing but not touch the ground

5.8.2 Years 3-12 Girls' skirts and Years 4-12 Boys' pants need to be secured by the school belt

5.8.3 K-2 Girls have the option of using Elastic back pants

5.9 Modesty

A student's attire must not draw undue attention to them. Uniforms must fit properly, not revealing their midriff

5.10 Undergarment

5.10.1 Undergarments must not be visible at the neckline, sleeve, or waist. The exception to this is for girls to wear a plain white long-sleeved Minarah skivvy under their sports uniform

5.10.2 A plain white singlet must be worn at all times

5.10.3 Coloured T – T-shirts or T-shirts with designs on them must not be worn as undergarments

5.10.4 Girls must not wear coloured undergarments that is visible through their blouse

5.11 Socks

5.11.1 Students must wear the navy College socks with school uniform all year round

5.11.2 Students must wear white socks (Junior) or white Adidas socks (Senior) for Sports

5.12 Shoes

Appropriate ROC school shoes or Midford branded shoes for wide feet are important for appearance and for WHS. The College therefore insists on adherence to school ROC shoes and Midford branded shoes for wide feet are clearly labelled and meet the following regulations:

- 5.12.1 Polished brown closed-in leather traditional/ formal style
- 5.12.2 Boy's shoes with laces done properly
- 5.12.3 Girls are to wear buckled shoes. Senior girls have the option of wearing lace-up shoes
- 5.12.4 Only school ROC shoes must be worn. Other styles, including ballet, Raben, Vans, skate, sports, or canvas shoes are not permitted – even if leather, on non-sport days.
- 5.12.5 If students have wide feet, Midford has the alternative option, please place a request at the Midford shop.

5.13 Bags

A College bag is a compulsory part of the uniform. No non-college bags are to be brought to the College. This means that students may need a second College bag, such as a library bag or Sports bag on occasions.

For specific cases, where GP approval is provided in writing, only authorised Minarah trolley bags will be allowed

Bags can be labelled with initials on key rings

5.14 College Badges

Only approved badges that have been earned in the current year may be worn.

5.15 Year 12 Jerseys

The Year 12 Jersey may be worn on Tuesdays and Thursdays. On other days, Minarah blazers are to be worn.

5.16 Graffiti

Students must not write, draw, stick, or pin items on college bags, uniform items, their own skin, or anyone else's. If a student wishes for a garment to be signed by the community when they leave the College, they must bring a separate garment. No one is permitted to sign uniform items that are being worn at the time.

No embroidery is allowed on a jumper or any item of clothing. Only approved labels (CASH'S) ordered from Midford are permitted.

6 SPORT UNIFORM

Students are not permitted to wear sports uniform items with the formal uniform or vice versa. The College sports uniform may only be worn to the College on sports days or when specified for an excursion.

6.1 Sport Shoes

All students must wear appropriate sports trainers

6.1.1 Plimsolls, Converse, Vans or High tops will not be allowed, as these do not allow pronation

6.1.2 Sports shoes allowed include Nike, Reebok, Adidas, and Puma or other reputable brand

6.1.4 Sports shoe colour is either black or white

6.2 Sports Socks

Students must wear white socks (Junior) or white Adidas socks (Senior) for Sports

No other socks are permitted

6.3 Sports Hats

All boys must wear the Minarah Sports Cap while the girls can wear either the Minarah Sports Cap or Minarah Sports Visor. Sports cap only to be worn during Sports or on Enrichment days.

6.4 Sports Jacket and Track Pants

Only Minarah-issued sports jackets and track pants may be worn with the sports uniform. Students may wear the College knitted jumper under the sports jacket for extra warmth if required. Students are not permitted to wear alternative jumpers (including hooded garments) under a sport jacket or instead of a sports jacket, regardless of being College colours.

6.5 House Shirts

Students are to wear the College Adidas House Top/T-shirt on Sports Enrichment Days/ Special Sports Days only.

6.6 Year 6 Graduation T-shirts

Students are permitted to wear the Year 6 Graduation shirts on in-school Sports days only.

7 GROOMING

7.1 Hair

Hair styles must be neat, clean, and not styled or coloured in a way that draws specific attention to students. This includes bright streaks, bright colours, partially dyed hair, or dreadlocks. Hair must be worn off the face and off the collar for all students.

7.1.1 Girls with hair longer than the collar are to wear it tied back with simple hair adornments and in College colours. Hair styles must not impact the ability to wear the College hat

7.1.2 Boys are to wear their hair neatly, and, regardless of length, both off the collar and away from the face

7.1.3 For religious purposes, senior boys may wear facial hair, that is well-groomed and of acceptable length, as specified by the school Chaplain. A mustache is not permitted.

7.2 Makeup

Makeup is not to be worn at school. Students, if found wearing makeup, will be asked to remove it at school.

7.3 Nails

Nails need to be neatly trimmed and students are not permitted to wear artificial nails. No nail polish may be worn

8 JEWELLERY

Certain activities may require the complete removal of all jewelry, including earrings. Any item worn in excess of the permitted jewelry outlined below may be confiscated and safely secured.

8.1 Piercings

8.1.1 Students may wear a single stud, which is no larger than 5mm in both ear lobes.

Pearl, coloured, or diamante studs are not permitted to be worn to school

8.1.2 Students wearing the non-compliant earrings will be asked to remove them. The earrings will be placed in a labelled bag and will be kept by the College until collected by the parents

8.2 Necklaces and Bracelets

Necklaces and bracelets are not permitted as part of the College uniform. The College may make exceptions for certain medical ID items and religious necessities

8.3 Rings

Rings are not to be worn at school

8.4 Watches

One simple watch may be worn. Apple watches or any other watch with phone devices are not permitted

9 NON-UNIFORM ITEMS

9.1 Lanyards

Keys or other items may not be worn around the neck

9.2 Headphones/ Earphones

Headphones/ earphones must not be worn around the neck, through clothing or be visible when wearing the College uniform.

10 UNIFORM COMPLIANCE STRUCTURES

Parents and students are asked to prioritise the correct wearing of uniform as part of their daily routine

10.1 Lost Items

10.1.1 All uniform items must be clearly labelled with the student's name
10.1.2 The College takes no responsibility for lost items

10.1.3 Primary students may collect lost labelled items from the College office. Items may be returned to students via their class teacher

10.1.4 In the Secondary years, it is the student's responsibility to check for any lost items. Labelled, lost items may be found in the Secondary staffroom and unlabeled ones from College office.

- 10.1.5 Parents/ students will forego ownership of any unnamed items left in lost property for more than one term. They will be washed and placed in the Uniform Shop to be sold as second-hand items

10.2 Uniform Breaches

- 10.2.1 Daily uniform checks will be carried out by the class teachers (primary) and Roll Call teachers (Secondary)
- 10.2.2 All K-12 students not wearing the correct uniform or who are missing an item must report to the Deputies in Secondary school and the Associate Deputies in primary, before the start of School
- 10.2.3 Uniform infringements will be recorded in Sentral by the relevant staff member
- 10.2.4 If for some unforeseen reason, a student is not able to wear the correct uniform, their parent must notify the College in writing, seeking permission for a variation for that day. Students in this situation will be issued with a notice for that day to present to their class teacher (Primary) or Roll Call Teacher (Secondary)

10.3 Repeated Uniform Breaches

Students who consistently breach the uniform requirements may be withdrawn from the playground and/or classes and may be asked to remain at home until the issue is resolved

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10.5 Secondary Years Warnings

Secondary students must report to their Roll Call teacher if they are missing an item of clothing. These students will have their names recorded on Sentral and be given a Uniform Warning

- 10.5.1 Students will be allowed only two uniform warnings per term, a Uniform Warning 1 and the second instance, a Uniform Warning 2. On the third instance in the same term, the parent will be required to bring the appropriate uniform from home
- 10.5.2 If the student fails to notify the Class/ Roll Call Teacher, and is out of uniform or are missing an item, the parent may be requested to bring the appropriate uniform from home
- 10.5.3 At the end of the term, the record resets to clear any uniform warnings accumulated throughout the term

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10.7 Uniform Compliance on Special Occasions

- 10.7.1 The uniform specified on an excursion note must be worn on the excursion. Students may not be permitted to attend the excursion if they are not dressed in the correct uniform
- 10.7.2 For special occasions/ photos, some variation to personal grooming standards may be permitted

11 NON-UNIFORM ATTIRE

- 11.1 At all College events/ activities (including mufti days, camps, and performance events) students must wear clothes that are suitable for the activity and appropriately modest (no more revealing than normal College uniform)
- 11.2 The clothes must be clean and in good condition
- 11.3 Students must not wear any item of clothing that exposes their midriff, is revealing or is otherwise deemed Islamically inappropriate by the College
- 11.4 Enclosed shoes must be worn for protection of the feet
- 11.5 Slogans, symbols and graphics on clothes deemed inappropriate by the College will not be permitted
- 11.6 The College reserves the right to withdraw students from class, the playground or any other College activity/ event and will contact parents, or students will be sent home, if clothing is deemed to be inappropriate

12 DOCUMENT GUARDIAN RESPONSIBILITIES

12.1 Implementation & Practice

Responsible for initial implementation of this policy and any version changes, and for ensuring that its spirit and content are embedded and maintained in practice

12.2 Evaluation & Review

Responsible for monitoring legislation, regulations and industry best -practice to regularly evaluate this policy and its guidelines. They will coordinate a review as necessary or at the date specified

- **Communication & Training**
Ensures training is provided and relevant elements are communicated, as required by the students, parents and staff
- **Accessibility Community Policy on website.**

Document Control

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|------------------------------------|---------------|----------------------|---------------|
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| Responsible Review Officer: | Principal/s | | |
| Approved by: | Minarah Board | Meeting Date: | |

Revision History

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|---------|----------------------|------------|---------------|
| v1.0 | Authorized | Jay Halai | December 2022 |
| v1.1 | Review | Samina Ali | February 2023 |
| v1.2 | Review | Samina Ali | February 2024 |