

## 2021 SCHOOL FEES – COMPANIES

### 1. Initial Fee on application for enrolment of a child

- |     |                                  |                               |
|-----|----------------------------------|-------------------------------|
| 1.1 | Application fee (non-refundable) | \$ 220 (per child, incl. GST) |
|-----|----------------------------------|-------------------------------|

### 2. Initial once only levies on enrolment of a child

- |     |   |                                 |
|-----|---|---------------------------------|
| 2.1 | Enrolment fee Preschool – IB (non-refundable) | \$ 5,000 (first child)          |
|     |   | \$ 2,500 (second child)         |
|     |   | \$ 1,250 (all further children) |

### 3. Tuition Fees (per semester, unless otherwise indicated)

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|-------|---|-----------|
| 3.1   | <u>Kindergarten to Year 10</u>                      |           |
| 3.1.1 | Kindergarten  | \$ 13,070 |
| 3.1.2 | Years 1 to 4  | \$ 13,070 |
| 3.1.3 | Years 5 to 10                                       | \$ 13,580 |
| 3.2   | <u>International Baccalaureate</u>                  |           |
| 3.2.1 | IB Class starting 01/2021                           | \$ 14,600 |
| 3.2.2 | IB Class starting 01/2020                           | \$ 14,250 |
|       | IB Loyalty discount will apply                      |           |
| 3.3   | <u>Preschool (for children 3 to 5 years of age)</u> |           |
| 3.3.1 | 2-day group   | \$ 7,550  |
| 3.3.2 | 3-day group   | \$ 10,630 |
| 3.3.3 | 5-day group   | \$ 16,400 |

### 4. Additions to regular tuition fees (per annum)

- |     |  |                        |
|-----|--|------------------------|
| 4.1 | Resource Levy (Kindergarten to IB)   | \$ 200 (per student)   |
| 4.2 | Book Hire Fee (Year 5-8)   | \$ 200 (per student)   |
|     | Books for Years K-4 & 9-10 charges billed in Term 1  | depends on subject     |
|     | Books for IB cohort are included in tuition  | depends on subject     |
| 4.3 | IB specific fees   |                        |
| o   | IB Pamoja fees will be invoiced in April 2021  | depends on subject     |
| o   | IB exam retake fees  | varies                 |
| 4.2 | Short-term students (enrolled for less than one year) & Overseas students (enrolled on a student visa) | \$ 2,500 (per student) |

### 5. Voluntary Contributions (per annum, per family)

- |     |               |                    |
|-----|---------------|--------------------|
| 5.1 | Building Fund | \$ 200 (suggested) |
| 5.2 | Library Fund  | \$ 200 (suggested) |

### 6. Bus Service Fees

Please book your regular bus service on our 2021 bus booking form ([link](#))

**What's included:**

**GISS fees include all regular camps, excursions, student accident insurance, use of iPads and laptops from Kindergarten to Year 7. Our fees also cover most workbooks and classroom materials. Furthermore, each student entering secondary school will receive a comprehensive art kit.**

**Fee Information:**

- Invoices for tuition fees for 2021 will be made available via FACTS tuition management portal.
- All families choosing to pay the invoiced amount in full by **12 February 2021** will receive a 3% early payment discount.
- Families have until **28 February 2021** to make payment in full or to set up a payment plan via the FACTS management portal. Where a payment plan has not been established, a quarterly payment plan will be selected by default.
- Incidental fees such as books, bus charges and IB specific fees will be added to your family's FACTS account throughout the school year.

**Payment Methods:**

- GISS offers direct debit via bank account, Visa, Master, American Express through the FACTS tuition management portal.
- Cash/Cheque and EFTPOS payments can be made over the phone or in person at the Finance office
- Payment in full for a semester or the entire school year may also be directly transferred into the GISS bank account. Please contact the Finance office for account information.
- The FACTS management portal offers fortnightly, monthly, quarterly, and bi-annual payment options
- A 1.1% transaction fee applies to all credit card transactions.
- Invoices to be paid through third parties such as employers or government agencies require the Third Party Payment form) to be filled out prior to commencement of Term 1 2021.

**Discounts**

- If siblings of a student attend GISS:
  - the first sibling receives a 20% discount on annual tuition fees
  - all subsequent siblings receive a 30% discount on annual tuition fees.
- An early payment discount of 3% on annual tuition fee is given if the invoiced amount is paid in full by 12 February 2021.
- GISS offers an IB loyalty discount of 5% per school year that a student attended GISS in the period from Preschool to Year 10, capped at 20% of IB tuition fees for years 11 and 12.
- GISS offers discounts to our staff. Please refer to the staff discount policy for details.
- Discounts apply to tuition fees only and are not extended to other non-tuition charges.

**Late fees and non-payment**

- A late payment administration fee of \$50 per student, per calendar month, may apply if payment is not received by the relevant due date.
- GISS may not permit students to re-enter classes in a new term for as long as fees for a previous term remain unpaid.
- GISS is entitled to withhold a student's results until outstanding fees are paid.
- Please contact the General Manager if you are experiencing financial difficulties and would like to discuss alternate payment & fee assistance options.
- Please contact the General Manager for all disputes concerning fees, charges and refunds

**Bus fees:**

- Regular bus service needs to be booked by parents by 5 February 2021 for Term 1 and 2 and by 24 July 2021 for Term 3 and 4.
- Parents may change or cancel regular bus service by giving the General Manager at least two weeks' notice in writing.
- Where the required notice has been given, the school will charge the pro rata share of bus fees for the period up until the date of cancellation

**Voluntary Contributions:**

- Voluntary contributions are an important source of funding to upgrade and grow our school facilities.
- The school encourages each family to make an annual contribution of \$200 to each of our funds.
- Voluntary contributions to the building and library funds qualify as income tax deductible donations.

**Withdrawal**

- To withdraw a student from GISS, parents must give at least one full term's notice in writing to the Principal (**Notice Period**).
- GISS is entitled to charge full tuition fees during the Notice Period.
- Parents are not entitled to a refund of a term's school fees where a student is withdrawn at any time during that term.

**Extended leave of absence**

- The Principal may approve a 25% holding fee in lieu of tuition fee for extended leaves of absence.
- All requests for extended leave of absence need to be submitted to the Principal in writing at least one term in advance.
- The holding fee is non-refundable, even if the student is withdrawn from GISS or enrolment is cancelled during the extended leave period.

**Contacts**

- Account information and card payments in person or via phone: Agnes Leong 02 9485 1916
- Financial assistance & company billing questions: Kristian Wolf 02 9485 1914
- FACTS Billing Support: FACTS Support Team 1300 322 871
- Enrolment related inquiries: Antje Eildermann 02 9485 1912