



Mobile Phone Policy

Section
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Approved
Date
Review

Student Welfare
V6
1 of 2
Pending
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RATIONALE

- There is the capacity for mobile phone technology (including wearable devices) to be used for social and anti-social purposes which run counter to the teaching and learning programme of the school.
- Mobile phone technology (including wearable devices) has the ability to compromise the safety and security of students and staff.

PRIMARY – KINDERGARTEN TO YEAR 2 POLICY

- Students are not encouraged to bring mobile phones to school.
- The School acknowledges that there are special circumstances for which parents may wish their child to carry a mobile phone; namely to increase the security of their journey to and from school. Parents for whom these circumstances apply are requested to make special application in writing to the Head of Primary.
- When permission has been granted for mobile phones to be brought to school, the following apply:
 - They are to be turned off during the school day;
 - They are not to be used during the school day (this includes the use of wearable devices);
 - The School does not permit the use of photographic, video or sound recording features of mobile phones or wearable devices at school under any circumstances;
 - The security of any device is the responsibility of the student – phones must be kept in a secure pocket or a school bag OR handed in to the Classroom Teacher or Primary Reception to be stored in a secure place during the school day.
- Students are not permitted to take mobile phones on school camps.
- The School does not accept responsibility for any device that is lost nor does it have the resources to conduct investigations into misplaced or stolen devices.
- If parents need to contact their son/daughter during the school day then contact must be made through Primary Reception.
- If a student needs to contact his/her parent during the school day he/she can do so through Primary Reception.

PRIMARY – YEARS 3 TO 6 POLICY

- While we prefer that students do not bring mobile phones to school, the School acknowledges that there are special circumstances for which parents may wish their child to carry a mobile phone, namely to increase the security of their journey to and from school.
- For students who bring mobile phones to school the following apply:
 - They are to be turned off during the school day;
 - They are not to be used during the school day (this includes the use of wearable devices);
 - The School does not condone the use of photographic, video or sound recording features of mobile phones or wearable devices at school under any circumstances;
 - The security of the any device is the responsibility of the student – phones must be kept in a secure pocket or a school bag OR handed in to the Classroom Teacher or Primary Reception to be stored in a secure place during the school day.
- Students are not permitted to take mobile phones on school camps.
- The School does not accept responsibility for any device that is lost nor does it have the resources to conduct investigations into misplaced or stolen devices.
- If parents need to contact their son/daughter during the school day then contact must be made through Primary Reception.
- If a student needs to contact his/her parent during the school day he/she can do so through Primary Reception.

SECONDARY – YEARS 7 TO 12 POLICY

- While we prefer that students do not bring mobile phones to school, the School acknowledges that there are special circumstances for which parents may wish their child to carry a mobile phone, namely to increase the security of their journey to and from school.
- For students who bring mobile phones to school the following apply:
 - They are to be turned off during the school day;
 - They are not to be used during the school day (this includes wearable devices) unless explicit permission is given by a member of staff; or unless purchasing items from the canteen.
 - The School does not condone the use of photographic, video or sound recording features of mobile phones or wearable devices at school unless under the supervision of a teacher for educational purposes;
 - The security of any device is the responsibility of the student – phones must be switched off on arrival at school, locked in the student's locker OR handed in to Student Administration to be stored in a secure place during the school day.
- Students are not permitted to take mobile phones on school camps unless directed otherwise.
- The School does not accept responsibility for any device that is lost nor does it have the resources to conduct investigations into misplaced or stolen devices.
- If parents need to contact their son/daughter during the school day then contact must be made through Student Administration.
- If a student needs to contact his/her parent during the school day he/she must do so through Student Administration.

CONSEQUENCES FOR MISUSE OF MOBILE PHONES

- Mobile phones and/or wearable devices used by students in contravention of the above policy (Kindergarten to Year 2, Years 3 to 6 and Years 7 to 12) will be confiscated and handed in to the Deputy Head of Primary (Meadow Springs), Head of Primary (Halls Head) or the Acting Head of Secondary. While mobile phones must be returned at the end of the school day for security reasons, consequences for non-compliance may apply e.g.
 - A student who does not turn off his/her phone or wearable device and this disturbs the class when it beeps or rings may receive a lunchtime detention;
 - A student who takes his/her phone out and appears to be using it or their wearable device during the school day, for any purpose whatsoever, may receive an after school detention;
 - A student who uses his/her mobile phone or wearable device to bully or harass another student during the school day will incur consequences in keeping with the Bullying and Harassment Policy;
 - A student who uses his/her mobile phone or wearable device in an assessment will incur a penalty in accordance with the Assessment Policy.
 - If a student habitually contravenes the Mobile Phone Policy, this will be viewed as willful disobedience and he/she will incur consequences in keeping with the School's Behaviour Management Policy.

OTHER SMART AND ELECTRONIC DEVICES

Policy for all other smart and electronic devices is covered in the School's eSmart Policy.