



SEQTA Engage

Quick Guide for Parents and Guardians



Engage

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1. SEQTA Engage

SEQTA Engage is a powerful tool for parents and guardians. It provides an easily accessible overview of your child's education, learning plans, progress, and assessments. It is also a communication resource providing parents and teachers with a collaboration channel to further enhance learning outcomes.

This user manual is designed to provide concise information necessary for the user to quickly access and effectively navigate SEQTA Engage.

1.1 SEQTA Engage Student Information

Parents can log into SEQTA Engage using a smartphone, a tablet, or a computer to see important information about their child's progress, attendance, timetable, academic performance, work submissions, school reports, pastoral care notes and any extra-curricular activities.

SEQTA Engage provides parents and guardians with ready access to key student information. In addition to this, teachers can share course and assessment information with students.


1.2 Logging into SEQTA Engage

To access SEQTA Engage, please visit:

<https://parent.dominic.tas.edu.au>

Your username is the email address you typically use to receive communications from the College.

If you are a new parent to the college, or have forgotten your username/password, simply select **'I forgot my password'** and follow the prompts to reset your details.


DOMINIC
LIVE BY THE TRUTH

Dominic College

Please use your email address to login


Username

[I forgot my password](#)

Continue

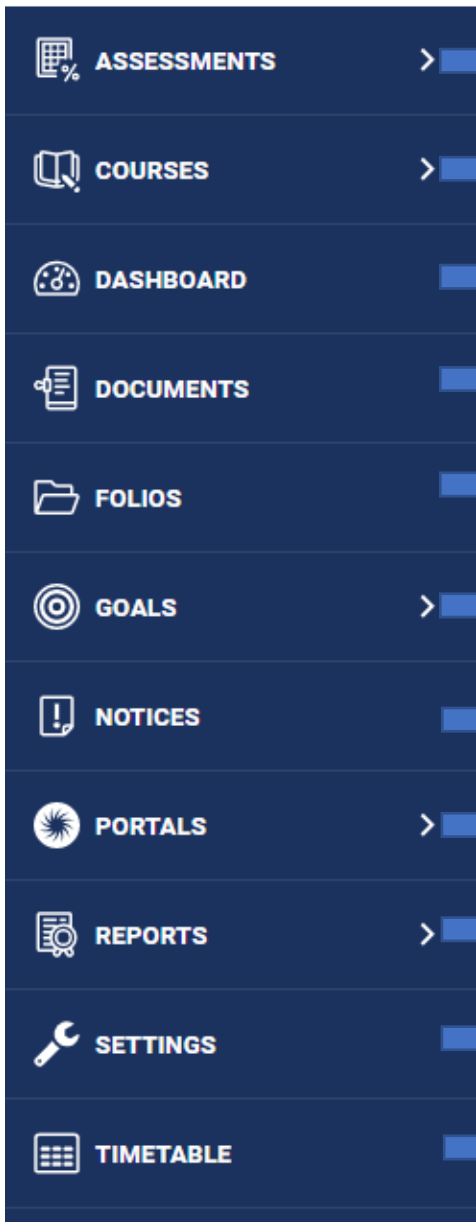
Parents: If you are having trouble logging in, please use the self-service password reset above.


2. SEQTA Engage Views

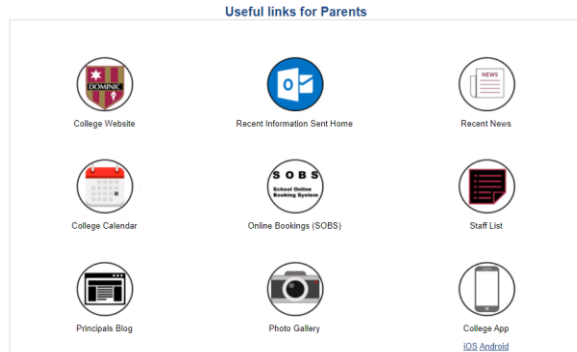
On logging into SEQTA Engage you will firstly land on the  **WELCOME** page with **Useful Links** and side menu bar as below.



 **WELCOME**



-  Assessment information and student results.
-  Course and lesson outlines.
-  Absences and pastoral care information.
-  College documents, policies, information, agendas etc.
-  Students can create Folios to be shared with teachers and parents.
-  Students can view, set goals, and track progress.
-  Daily notices used to communicate College information.
-  Links used to communicate College information.
-  Student reports made available for viewing.
-  Change password, default sounds, menus.
-  Students individual timetable, classes, events etc.



3. COURSES



The Courses page allows you to view each class lesson, plan, outline, lesson resources and any homework.

Past lessons

Today's lesson

Engage

Empower - Year 4

Go to: Today

Engage - Year 4

AUSTRALIAN CURRICULUM ENGI

AUSTRALIAN CURRICULUM MAT

EMPOWER - YEAR 4

F/FL04A

HUMANITIES & SCIENCE - YEAR 4

JAPANESE YEAR 4 - 2022

MUSIC YEAR 4

PE YEAR 4

RELIGIOUS EDUCATION - YEAR 4

Courses

Scroll down for subject information

4. REPORTS



Current and past academic reports are available to be viewed online or downloaded.

You will be notified by an “Alert” (see [Notifications](#)) when new reports have been made available.

Engage

Reports:

REPORTS:

08 2021SNR 08 2021SNR

Term 1

Term 2

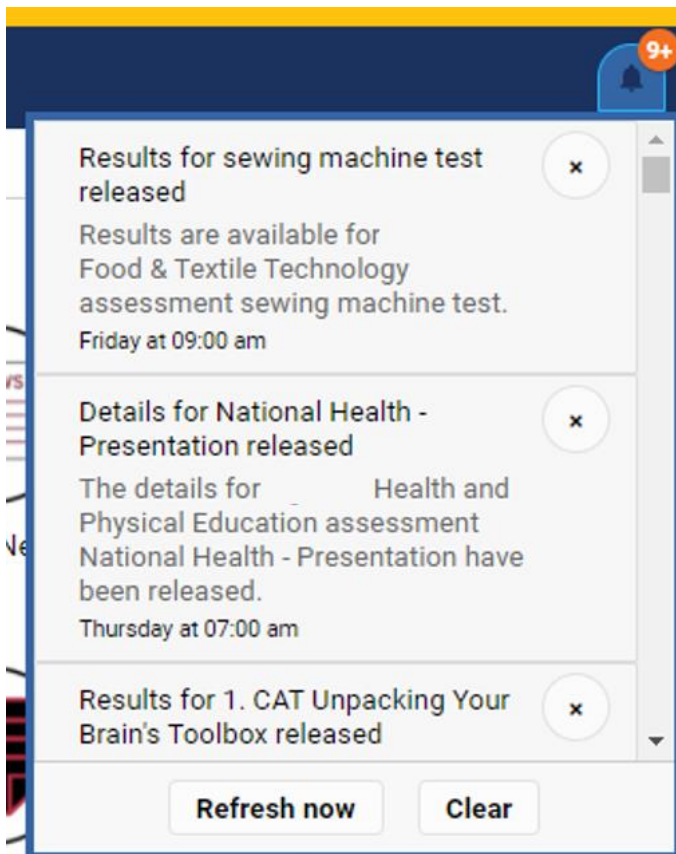
THURSDAY, 8TH APRIL 2021

THURSDAY, 1ST JULY 2021

Click to open report.

5. NOTIFICATIONS

When logged into SEQTA Engage notifications are indicated and made available in the top right corner of the Welcome Screen



You will see a number indicating the number of unread alerts in your inbox.

Do not worry if there are many unread messages, you can clear these if you wish and start afresh.

The College would also contact you directly through other channels for highly important or urgent issues.

It is, however, highly advisable to regularly check messages in the Alerts section, to ensure that you are fully informed about the academic progress of your child.

Please note:

If you have installed the SEQTA Engage App (as outlined in Section 6 of this guide), Alerts will (if you allow), appear automatically on your iPhone/iPad or Android based device also.

6. TIMETABLE



The Timetable page allows parents to view the individual timetable of their child or children. The parent can select tutorials, classes and or events.

The screenshot shows the Engage app interface. On the left is a dark blue sidebar with navigation options: WELCOME, ASSESSMENTS, COURSES, DASHBOARD, DOCUMENTS, FOLIOS, GOALS, NOTICES, PORTALS, REPORTS, SETTINGS, and TIMETABLE. The main area is titled 'Timetable' and shows a grid for the week of 28 Mar to 2 Apr 2022. A 'Mathematics' class entry for Period 5, S4, Annie Young is highlighted with a blue double-headed arrow pointing to a detailed view of the class.

Click on a period to display the room location, the teacher and period times.

Mathematics
12:20–13:05
Period 5
S4
Annie Young

Mathematics
12:20–13:05
Annie Young

7. SEQTA Engage App

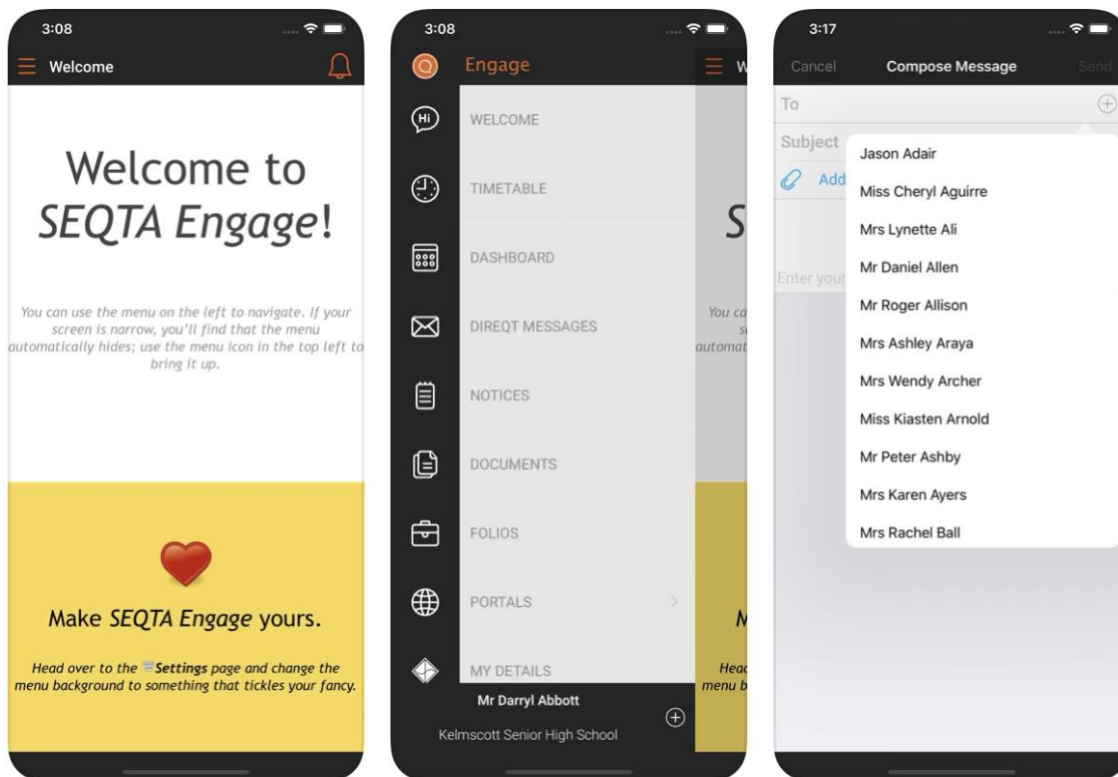
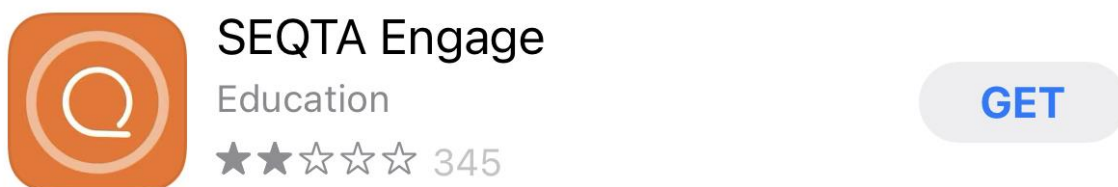
(Free App - Available from either the Apple Store or the Android Store)

The Engage App brings all the functionality of SEQTA Engage to your mobile device.

The functionality and layout of the App is very similar to the web pages that you may already be familiar with, however the App has been designed to operate more effectively on mobile devices.

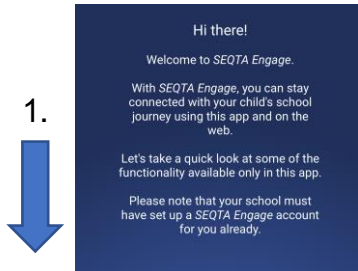
The App is in a process of ongoing development with new features being added in response to feedback from Schools.

Users are encouraged to update the App when new versions are available to ensure that they have the latest updates and features.



7.1 SEQTA Engage App Installation

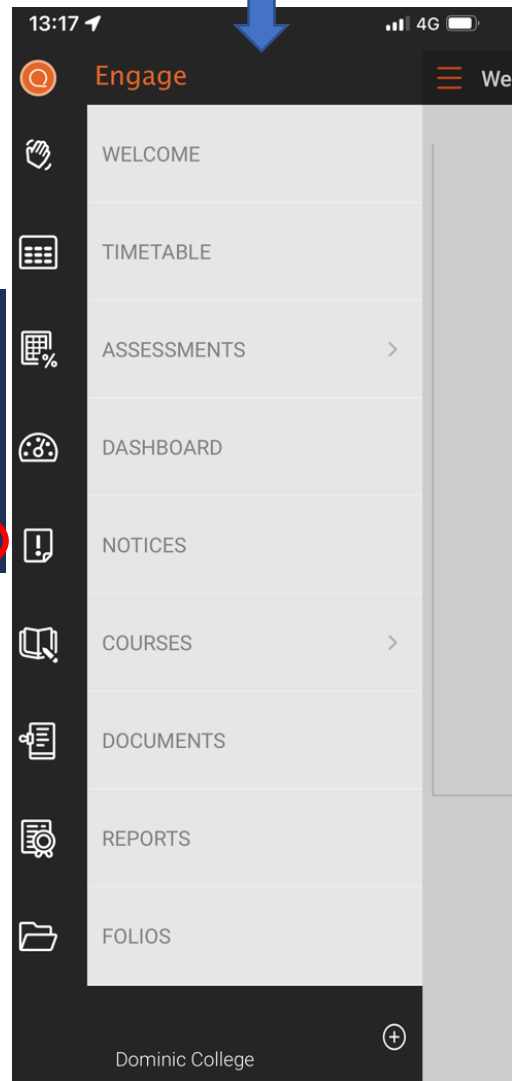
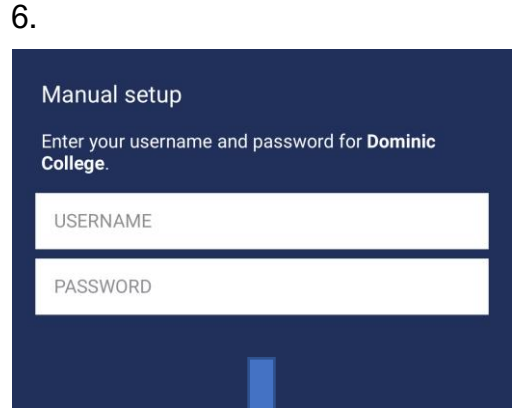
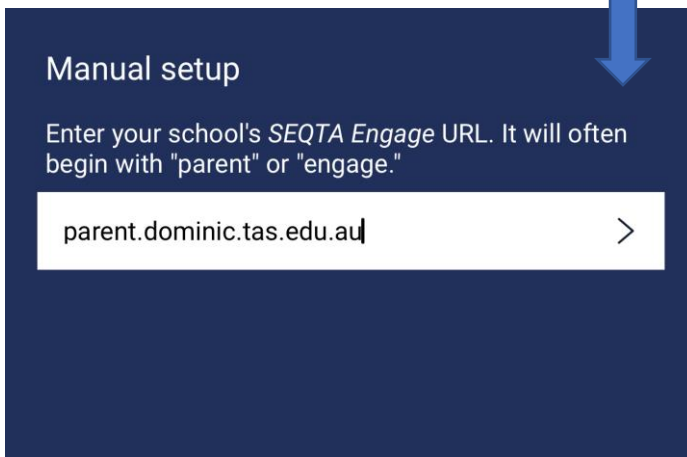
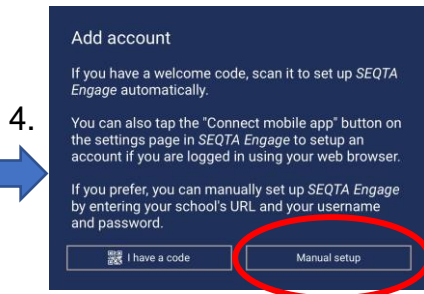
1. Download the **SEQTA Engage App** from either the **Apple Store** or the **Android store**
2. Open the SEQTA Engage App
3. Follow the App setup steps



Username and Password is provided to you by the College registrar on receipt of your **signed Dominic Enrolment Acceptance Form**.

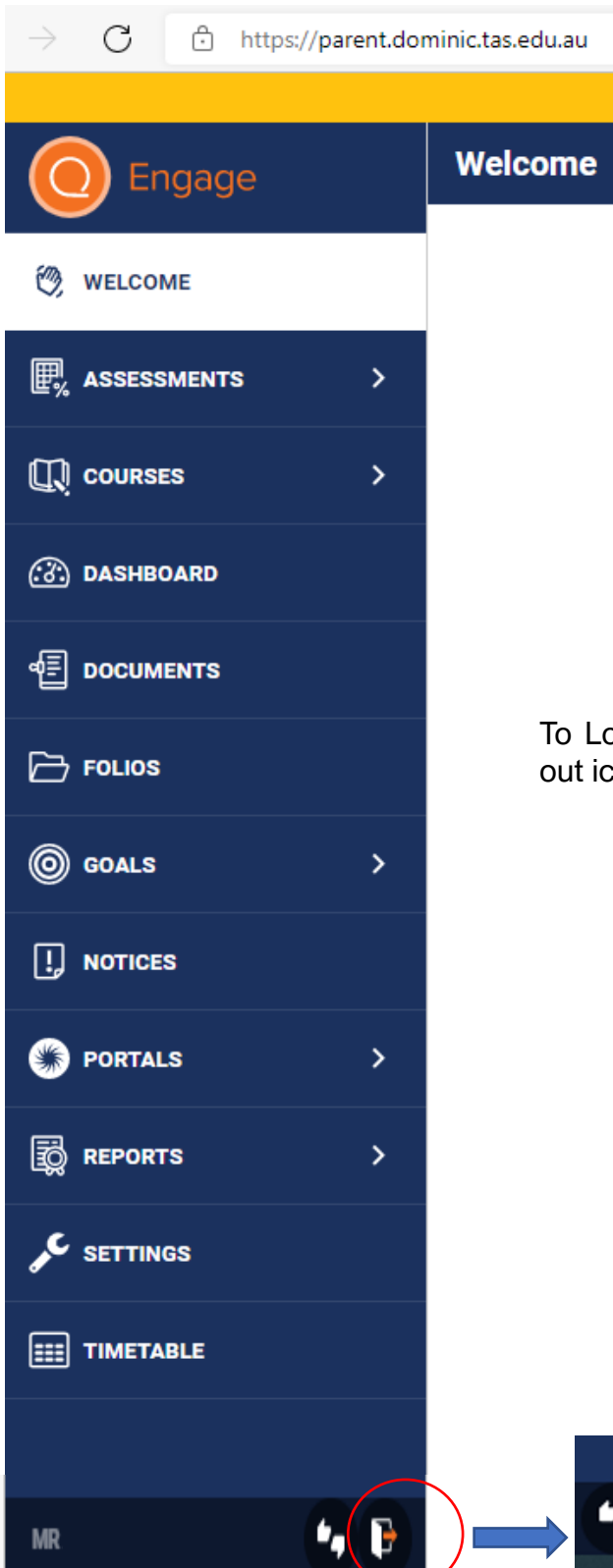


Example Manual setup



Push Notifications (Alerts) Never miss a notification.

8. Log Out



To Log out / Exit SEQTA Engage click on the Log out icon at the bottom of the Welcome page.