



Concordia Lutheran College P&F Sub-Committee Meeting Stephen Street Campus

MEETING NOTES

MEETING DATE & COMMENCEMENT TIME	Monday 19 August 2019 Meeting opened at: 6:30pm	Action Items
MEETING LOCATION	Bunya Room (CLC Function Centre)	
WELCOME	Jason Smith	
ATTENDANCE	Suzette Vermeulen Lisa Lambert Jason Smith	
APOLOGIES	Hazel Buckley, Tricia Priest, Kym Hancock, Gavin Lindenmayer	
CONFIRMATION of PREVIOUS MEETING NOTES	Motion that the meeting note from the meeting held on 22 July 2019 were true and correct	Moved and accepted by all present
CORRESPONDENCE	Inward Bunnings BBQ	Hazel
	Outward Billy G Cookie Dough Letter to Student Council	Suzette
CHAIR'S REPORT	Via SMS: <ul style="list-style-type: none"> Meeting with Mr Adrian Wiles – new giving fund has been approved. A gentle roll out with the initial purchasing/funding of new seating for the lecture room. Parents and students can purchase seating with names attached to chairs/honour board. Bunnings BBQ- unsuccessful in securing a date. Endeavour to secure an early Sept/Oct spot early next year. 	Lisa
DIRECTOR OF CAMPUS REPORT	Jason Smith reported on the following: <ul style="list-style-type: none"> New Mathematics Pathways rolled-out in Year 7, 8 and 11. The Maths Pathways representatives coming to school for one-on-one sessions with staff. Change in class structure for Year 9 mathematics, lead to timetable changes leaving space for adjustments. Year 11 timetable draft ready. Parent Lounge becoming the primary avenue of communication between parents and the school. 	Jason
TREASURER'S REPORT	No transactions to report	Jason
BUSINESS ARISING FROM PREVIOUS MEETING	<p>Pool opening ceremony:</p> <ul style="list-style-type: none"> The event is scheduled for early September and final decisions still in progress <p>Faulty Towers Fundraising:</p> <ul style="list-style-type: none"> The first deposit has been paid and the event to be discussed in more depth during the next meeting. <p>Bunning BBQ Fundraising:</p>	Jason

	<ul style="list-style-type: none"> We were unable to secure a suitable day in Sept/Oct. Apply for a spot early next year. <p>Billy G's Cookie dough:</p> <ul style="list-style-type: none"> Order forms arrived. The fundraiser was meant to start on the 5th August and run over a two-week period ending on the 26th August, but there was a delay in someone getting back to me regarding promotion of the fundraiser. That meant the fundraiser started a week later. Proposing the need for a "fundraising procedural manual" or list of people to contact regarding promotion. The tubs are scheduled to be delivered on the 16th September. A venue for collection still needs to be confirmed. <p>Year 12 Boat Cruise Photos:</p> <ul style="list-style-type: none"> Not up on Facebook yet. Jason will investigate. <p>Boarder Parent Involvement:</p> <ul style="list-style-type: none"> Jason still in discussion with IT department as to the most cost-effective and trouble-free way to go about it. 'Conference call' looks like the most viable means at the moment, but still under investigation. <p>Student Council Seating:</p> <ul style="list-style-type: none"> The P&F decided that funds from the Cookie Dough fundraiser would be allocated towards the umbrellas. Student council is getting involved in promoting the fundraiser with the students during assembly. 	<p>Suzette</p> <p>Tricia</p> <p>Jason</p> <p>Jason/IT</p> <p>Suzette</p>
AGENDA ITEMS	<ul style="list-style-type: none"> Communication with parents: Parents expressed view that communication before the roll-out of the new Maths Pathways would have been beneficial in alleviating anxiety over the roll-out. Jason suggested that an opportunity for an Open Forum during the parent information sessions might 	
OPEN FORUM	<ul style="list-style-type: none"> Reporting absentees: Parental concern was raised over the effective reporting of absentees as the parent was still getting a message from school that the student is absent. Worth adding a TIP in the next Week Ahead on how to report absentees using "Contacts" in the Concordia App. Logging into Parent Lounge: enquiry regarding the account number for use in logging into Parent Lounge. Worth putting a note under TIPS on where parents can find the account number as Parent Lounge will soon be the primary mode of communication between parents and school. School hosting guest speakers for the community. Suzette will enquire about the fees of hosting Melinda Tankard-Reist and/or Susan McLean Sporting at Concordia: Parents feel that sporting at Concordia needs a revival. Jason assured parents that the Executive is currently looking at ways to improve sport at Concordia. The possibility of making participation compulsory for year 7-9 students were discussed, as well as the involvement of the parent sport sub-committee. 	<p>Hazel</p> <p>Hazel</p> <p>Suzette</p>

