



## Concordia Lutheran College P&F Sub-Committee Meeting Stephen Street Campus

### MEETING NOTES

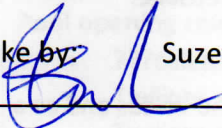
<b>MEETING DATE &amp; COMMENCEMENT TIME</b>	Monday 17 June 2019 Meeting opened at: 6:30pm	<b>Action Items</b>
<b>MEETING LOCATION</b>	Norfolk Room (Concordia Function Centre)	
<b>WELCOME</b>	Hazel Buckley	
<b>ATTENDANCE</b>	Suzette Vermeulen Tricia Priest Lisa Lambert Hazel Buckley Yvonne Hallaran Jason Smith Gavin Lindenmayer Chris Oosthuizen	
<b>APOLOGIES</b>	Kym Hancock	
<b>CONFIRMATION of PREVIOUS MEETING NOTES</b>	Motion that the meeting note from the meeting held on 13 May 2019 were true and correct	Moved and accepted by all present
<b>CORRESPONDENCE</b>	<b>Inward</b> Felton Industries Entertainment books Cookie dough Fundraiser Leanne Welsh	Suzette
	<b>Outward</b> Correspondence with "The Entertainment Book" Certificate of Appreciation for Homestyle Bake	Suzette Tricia
<b>CHAIR'S REPORT</b>	Hazel Buckley reported that the following items were discussed during the last executive meeting held on : <ul style="list-style-type: none"> <li>• Boarder parent support group – ways to connect more going forward. P&amp;F discussion ensued around the possibility of one P&amp;F meeting per year to be held on a boarder travel day combined with a light lunch (Term 3 would be most suitable) before the PT interviews OR for a boarding staff representative to attend meetings OR option to Skype with boarder parents on meeting nights.</li> <li>• Alumni involvement in Concordia's 75<sup>th</sup> Birthday celebrations</li> <li>• The possibility of tutoring for Year 12 in the Common Room during term 3 holiday in preparation for final exams.</li> <li>• Tutoring available before/after school in Library through USQ teaching students.</li> </ul>	Jason/Hazel  Jason
<b>TREASURER'S REPORT</b>	Gavin Lindenmayer: Income: Sports Carnival Canteen in June \$332 Cash balance at present totals \$3783.81	



	<ul style="list-style-type: none"> <li>○ Volunteer JotForm made available to roster on parents bringing snacks for cast/parents involved in Bump Out with allocated jobs eg. Transport of small items/loading/unloading...</li> <li>○ Year 7 students to be excused from Bump Out if parent representative is present. Students were tired, but parents were willing to help but unable to do much because they had younger students with them.</li> <li>○ Tea/coffee station set out for parent helpers at Bump Out with live update on jobs that still needed doing on the night.</li> <li>○ Characters from the musical to help sell programs in the foyer – setting the scene.</li> <li>○ A black tablecloth and Concordia throw for Program sales table. This year the table was decorated with items relating to the Musical – drew a lot of attention to the table.</li> <li>○ Cast programs to be handed out at DVD viewing night – many parents did not want to buy a program because students were getting one – defying the purpose of students signing each other's programs as a keepsake.</li> <li>○ Whole cast photo in the program???</li> </ul> <p>● <b>Feedback:</b>  The brass/percussion drowned out some of the voices and as a result several song pieces throughout musical could not be understood by audience.  Feedback was received for several parents/guests plus overhearing conversations.  Empire staff mentioned this is very common with a lot of high school musicals, the band overtakes the students rather than supports/accompanies them. If this could be addressed going forward, it would give CLC the edge on musicals over other schools in the district.</p> <p><b>Faulty Towers:</b></p> <ul style="list-style-type: none"> <li>● Date claimers to go out during Term 4</li> <li>● 8-10 people per table with maximum of 120 guests in total. 8/table would be ideal as actors need room/access to the table between patrons</li> <li>● Drama kids to be involved in the nights as waiting staff, will need 1 student per table for food service and one student per 2-3 tables for drinks service.</li> </ul> <p><b>Bunnings BBQ:</b></p> <ul style="list-style-type: none"> <li>● Still waiting for the results of the draw.</li> <li>● Money to be put towards the purchase of a portable cold room.</li> </ul> <p><b>BYOD:</b></p> <ul style="list-style-type: none"> <li>● New students in Year 7 and 10 will be required to bring their own devices.</li> <li>● Device specifications available to parents</li> <li>● Some parental concern about the complications involved in BYOD, easier when school supplied as support was on hand and all students were on equal grounds.</li> </ul>	<p>Jason</p> <p>Jess/Jo</p> <p>Tricia/Jo</p> <p>Jess/Jo</p> <p>Jason/Tricia</p> <p>Jess/Jo</p> <p>Bianca</p> <p>Jess</p> <p>Hazel</p> <p>Jason</p> <p>Suzette</p>
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	<b>Boat cruise photos:</b> <ul style="list-style-type: none"> <li>• Will be available on Facebook within the week.</li> </ul> <b>Cookie dough fundraiser:</b> <ul style="list-style-type: none"> <li>• Term 3 initiative</li> </ul> <b>Octoberfest:</b> <ul style="list-style-type: none"> <li>• Possible 75<sup>th</sup> Birthday theme??</li> </ul>	
<b>OPEN FORUM</b>	<ul style="list-style-type: none"> <li>• Double lessons on Friday – some students missed 8 lessons due to other school events etc. Look into the possibility of a switch AND roster consideration for next year.</li> <li>• CLC T-shirts for P&amp;F</li> <li>• Parent Social Gathering “Diner en Blanc” with the school band to play at the event.</li> </ul>	Jason  Gavin/Hazel Tricia/Hazel
<b>NEXT MEETING</b>	Monday 22 July at 6:30pm in the Bunya Room (Concordia Function Centre)	
<b>MEETING CLOSED</b>	Everyone thanked for his or her attendance and the meeting closed at 8:50pm.	

Meeting notes taken by Suzette Vermeulen

Signed:  Date: 17-9-2019

Meeting notes approved by Sub-Committee Chair: Hazel Buckley

Signed:  Date: 16-09-19