

**2019  
SECOND HAND TEXTBOOK  
PRE-ORDER SERVICE**

**for Students going into  
YEAR 11 - 2020**

Dear Parents and Carers,

The College Shop is offering a pre-order service ONLY for the purchasing of second hand textbooks. If you wish to take up this offer, please complete the pre-order form and return it to the College Shop no later than Monday 2<sup>nd</sup> December, 2019.

Orders will be filled on a first come, first packed basis. Please be aware that not all textbooks may be available. Workbooks, Activity Books and some Student Books are NOT available as pre-orders, as these have usually been written in.

Pre-orders will NOT be filled unless payment authority is completed with the order. As a guide, textbooks cost approximately 2/3 of the new price (after rounding), but we will complete the actual book cost for you.

**COLLECTION DETAILS**

Only the textbooks listed on the form will be available to purchase second hand. All orders must be collected from the College Shop on Thursday 5<sup>th</sup> December, 2019 between the hours of 8:00 am until

3:00 pm.

**SECOND HAND TEXTBOOKS  
PRE-ORDER FORM FOR Students going into  
YEAR 11 - 2020**

NAME OF STUDENT: \_\_\_\_\_

**REQUIRED TEXTS**

SUBJECT	NAME OF TEXT	UNIT COST	QTY	OFFICE USE	
				TOTAL	SUPPLIED
ENGLISH	Crucible – Play in Four Acts (A Miller)	\$13.00			
	Merchant of Venice	\$19.00			
	Talking to My Country	\$13.00			
			<b>TOTAL</b>		

***PLEASE NOTE: Workbooks, Activity Books and some Student Books are NOT available as Pre-Orders. Purchase of these items may be available at time of collection in person ONLY.***

**PLEASE ORDER CAREFULLY AS WE ARE UNABLE TO GIVE REFUNDS**

PURCHASERS NAME: \_\_\_\_\_

BOARDER: YES/NO

CONTACT PHONE NUMBER (OFFICE HOURS): \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**CREDIT CARD DETAILS: *No orders packed without payment authority***

NUMBER: \_\_\_\_\_ (Visa and Mastercard Only)

EXPIRY DATE: \_\_\_\_\_ CCV: \_\_\_\_\_ (3 digit number on signature panel)

SIGNATURE: \_\_\_\_\_