Early Childhood Teacher

Position Description

Position Title:	Early Childhood Teacher
Award:	Educational Services (Teachers) Award 2020
Reports to:	ELC Director/s
Direct reports:	N/A

CCC Commitment

Cooloola Christian College (CCC) is committed to providing a child safe environment where children and students feel, and are, safe. CCC maintains a zero tolerance for child abuse. Every person involved in the College and ELC has a responsibility to understand the important and specific role they play, both individually and collectively, to ensure that the wellbeing and safety of all children is at the forefront of every decision they make.

Position Objectives

The overall objective is to provide quality instruction to children according to the Service's philosophy.

Within this overall objective, the teacher's role will be to:

- Develop, provide, and evaluate programs and services to meet the physical, social, emotional, educational, and spiritual needs of individual children;
- Establish learning programs and manage the assessment and reporting to parents and children on the goals and achievements of each child in relation to established program objectives and criteria;
- Provide for the physical, social, emotional, and spiritual wellbeing and safety of children while at school and enhance their overall development towards effective citizenship and mature adulthood;
- Manage, develop and co-ordinate the provision of internal and external welfare and support services to children and parents, to address emotional, physical, social and spiritual issues impacting children and their education.

Qualifications, Skills and Knowledge

- Bachelor qualification in a relevant field (e.g. Bachelor of Education – Early Childhood, Bachelor of Early Childhood, or Bachelor of Education with a major in Early Childhood);
- Current Queensland Teacher Registration;
- Strong verbal and written communication skills;
- Proven initiative, organisation, and time-management skills;
- Demonstrated enthusiasm, creativity, and commitment to high-quality early childhood education;
- Ability to work collaboratively as an active and supportive team member.

EARLY LEARNING
The CCC Way

Key Responsibilities

Philosophy, Vision and Values

- Support and uphold the philosophy, vision, mission of the College.
- Model and encourage the College's CLEAR values.
- Partner with families and foster positive relationships with children, families, staff, and the wider community.

Teaching and Learning

- Implement relevant learning frameworks (ie Queensland Kindergarten Learning Guideline (QKLG)).
- Use inquiry-based, play-rich pedagogy to encourage curiosity, creativity, and problem-solving.
- Plan and deliver learning experiences that are developmentally appropriate, inclusive, and responsive to children's strengths, interests, and needs.
- Scaffold children's learning through intentional teaching, guided exploration, and open-ended questioning.
- Provide an active learning environment that supports wellbeing, independence, and collaboration.
- Present all subject matter from a Biblical worldview.

Planning and Assessment

- Observe, identify, and record individual and group strengths, interests, goals, and progress.
- Develop instructional plans that align objectives, strategies, assessment, and needs of children.
- Monitor child performance regularly and provide clear, constructive, and timely feedback.
- Maintain accurate records to document planning and assessment.
- Evaluate teaching and learning programs against learning outcomes and reflect for continuous improvement.

Behaviour Management

- Establish and consistently apply routines, and expectations that promote safety, respect, and engagement.
- Encourage child participation and positive behaviour, while addressing inappropriate behaviour promptly and respectfully.

Professional Practice and Growth

- Engage in reflective practice and pursue professional learning for ongoing development.
- Share ideas, methods, and materials with colleagues; support others when requested.
- Attend staff meetings, professional development, excursions, and co-/extra-curricular activities as required.
- Uphold confidentiality, duty of care, laws, policies, and procedures.

Additional Responsibilities

- Contribute to the smooth running of the Centre as directed by leadership.

WHS

- Comply with WHS policies, safe work procedures, instructions, and guidelines.
- Attend WHS information, instruction, and training opportunities, as required, and apply learning.