



ENROLMENT PROCESS AT BCC

Bundaberg Christian College
Education with Wisdom



JOIN THE **PRIDE** OF THE **WHITE & BLUE**

Bundaberg Christian College is a Prep to Year 12 non-denominational Christian School. At our College it is a requirement that families respect, accept and encourage their children to participate in the Christian education and practices of the College.

Application Requirements

Families seeking enrolment at Bundaberg Christian College are required to submit the following documents:

- *Birth Certificate*
- *Vaccination Records*
- *Copies of school reports for the last 12 – 18 months*

If applicable, please attach the following documentation with your application:

- *Reports from Specialists/Professionals re learning/developmental, emotional or social issues*
- *Citizenship or Visa information if not born in Australia*
- *Letter of Introduction from a Pastor or Community Representative*

These documents can be submitted at the front office reception or via email to enrolments@bcc.net.au.

A non-refundable Application Fee of \$40 for first student, \$20 for student thereafter to a maximum of \$100 per family, is payable at the time of application.

Application Process

A number of factors are considered when determining if the applicant will be offered an interview at BCC. These include:

- Availability of a suitable place
- Commitment to the Christian ethos of the College
- Academic and behavioural history, including Educational Support needs.
- Capacity to pay fees.
- Siblings or previous family enrolment at the College

Interview

When the required documentation is submitted, an interview with the Enrolment Panel may be offered. Alternatively, an applicant will be notified that their application has been unsuccessful. Typically interviews take place between 6-12 months prior to anticipated commencement.

A second interview or diagnostic testing may be required prior to a decision being made. The Enrolment Panel review each application thoroughly and are ultimately responsible for offers of enrolment to the College.

Letter of Offer

Once the Enrolment Panel have reviewed the application a Letter of Offer or a letter advising the application was unsuccessful will be issued.

Upon an offer of a place and the subsequent Acceptance of Offer being returned, an Enrolment Deposit Fee in the amount of \$250 per student, maximum \$500 per family is payable by new families to the College to secure the student's enrolment position for the agreed level and year of entry. This amount will be credited towards the first term's fees.

If you have any questions, please contact our Enrolments Officer Mrs Katrina Daniels on 07 4132 5800 or at enrolments@bcc.net.au.