



Homestay Family Application and Agreement

Surname: _____

Given names: _____

Address: _____

State: _____ Postcode: _____

Telephone: _____ Mobile: _____

Email: _____

Occupations of homestay host adults:

Adult 1: _____

Adult 2 (If applicable): _____

Do you have children living at home? Yes / No (Please circle)

If yes, please supply details – name, age and current school:

Have you hosted an international student before? Yes / No (Please circle)

Do you have a preference for a male or female student? Male / Female / No preference (Please circle)

Is English the native language of your household? Yes / No (Please circle)

If no, what language is spoken? _____

Is your home a smoking or non-smoking household? Smoking / Non-smoking (Please circle)

Are sports / activities / hobbies pursued by your household? Please provide details:

What is the length of time you would consider hosting a student?

Short term (1-4 weeks) / one term / one semester / one year (Please circle)

Do you have pets at your home? Please list these: _____

On the lines provided, please list the reasons you are interested in hosting an international student:

Terms and Conditions of the Homestay Family Agreement

Homestay Family Responsibilities:

- The student will be provided with a clean single room, comfortable bed, wardrobe/cupboard, study desk, desk lamp, chair and fan in hot weather. The student must have access to bathroom/toilet facilities.
- Three nutritious meals per day will be provided for the student. (This includes a packed lunch and morning tea, Monday - Friday).
- The student’s laundry will be done by the homestay family or as arranged between homestay student and homestay family.
- The homestay family is responsible for the student under their care. Proper care of the student is always expected. The legalities of having a student in your care are *in loco parentis*, i.e. adopting the same duties and responsibilities that a parent has to their own child. Because you will have made a contract with Bishop Drutt College, your duty is to inform us as soon as possible of any problems that may arise.

- Suitable adult supervision must always be provided if the homestay family is absent overnight and the homestay student cannot accompany them. Alternate arrangements MUST be approved by the International Program Coordinator prior to the event. Adult supervision must be provided by a person over 25 years who is a holder of a current NSW Working with Children Check clearance.
- The student is to be treated as part of the family. The student is to be included in family outings and leisure activities. Please encourage this with your student.
- If a student is absent because of illness, it is the homestay family's responsibility to contact Bishop DrUITT College (phone 66515644). An absence of 2 or more days requires a doctor's certificate.
- Should the student become ill, the homestay parents have the authority to seek necessary medical treatment. The student is covered by Medibank Private Overseas Student Health Cover (basic health cover which is equivalent to what is covered by Medicare). Homestay parents must notify the college if the student suffers from ill health or is involved in an accident. If you have to pay for any doctor visits, please keep receipts for part reimbursement by Medibank Private. Students are responsible for payment of any Medibank Private gap plus the cost of medication.
- The student must not be left at home for long periods of time without any companionship from members of the family.
- At all times, the International Program Coordinator must know where the student is located.
- On Friday and Saturday nights the student is to be home by a time negotiated with the homestay family. For example, for students under 18 years we suggest a 10.00 pm curfew; under 16 years a 9.00 pm curfew; and under 15 years an 8.00 pm curfew. For students over 18 years more flexible arrangements can be made. On Sunday nights, the student is to be home by an appropriate time in readiness for school the following day. We suggest 6.00 pm.
- If the student does not come home at the arranged time, homestay parents are to contact the International Program Coordinator after a reasonable amount of time has lapsed. The International Program Coordinator will maintain contact with the parents until the student returns. The police will be notified when the International Program Coordinator and parents consider it is necessary.
- Homestay families MUST report immediately any inappropriate behaviour by the student, including smoking, drinking alcohol and the possession or use of illegal drugs.
- The college needs to be notified if there are any changes in the homestay family details (e.g. change of address, phone numbers, marital status, extra family members, or additional homestay students, etc.).
- Homestay families MUST ensure that all family members and regular visitors to their home over the age of 18 years have a current NSW Working with Children Check clearance. These can be completed online, and the completed clearance and 100-point identification check must be sighted by the International Program Coordinator.
- Since the safety and welfare of the student is of paramount concern, the homestay parents have the authority to reprimand the student for inappropriate behaviour. The International Program Coordinator must be notified of any necessary action taken.
- Bishop DrUITT College recommends that homestay families have adequate, current insurance including home and contents insurance and public liability insurance.

Student Responsibilities:

- The student is to go directly home after school, unless a satisfactory arrangement has been made for a particular situation.
- The student will be expected to keep their room tidy for the duration of their stay. No food is to be kept in bedrooms.
- The student has their own pocket money and spending money, and is expected to pay their own way on family outings or trips. Students are also required to pay for their transport to and from school if using public transport.
- The student is to go to bed at an acceptable time, turn their mobile phone off and not use the internet.
- If the student is going to be late, they must inform the homestay family as soon as possible. Students are always required to inform homestay families of their whereabouts.
- Smoking, the consumption of alcohol, the possession and/or use of illicit drugs, and inappropriate behaviour will not be tolerated.
- Students are to notify the International Program Coordinator if they are going on leave during holiday periods via the holiday leave form.
- Students can only have ‘sleep overs’ with the permission of the homestay family and only in other accredited homestay family homes. This must be arranged 24 hours prior to the request and is at the discretion of the homestay family. Permission to sleep over at other homes such as family friends, brothers, sisters, etc. must be sent to the International Program Coordinator and homestay family by the student’s parents. No approval will be given without written parental permission.
- All students must reimburse the family for any damages or loss to any property that they cause during their stay, whether the damage or loss is caused deliberately, negligently or accidentally.

Bishop Druit College Responsibilities:

- The International Program Coordinator, or nominated school representative, will be available on 24-hour call, 7 days per week for emergency calls and ongoing support to homestay families and students.
- Before any contract to become a homestay family is signed with Bishop Druit College, the college’s International Program Coordinator will conduct an interview with the potential homestay family and will also inspect the student accommodation.
- The International Program Coordinator, acting for the college, retains the right to remove any student from homestay without notice if it is deemed that the student is at risk.

I have read and agree to these conditions and wish to confirm my interest in becoming a homestay family for an international student attending Bishop Druit College.

Signed: _____ Date: _____