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|  <p>Bialik College</p> | <h2>Bialik College and Bialik College ELC Enrolment Policy</h2> |
| <p>Authority</p> | <p>College Principal</p> |
| <p>Definitions</p> | <p>BCC</p> <ul style="list-style-type: none"> - Bialik Children’s Centre for children aged 3 months to 3 years. <p>ELC</p> <ul style="list-style-type: none"> - Early Learning Centre for 3 and 4 year old Kinder <p>Wait/Waiting List/Student Register</p> <ul style="list-style-type: none"> - Names of prospective students who have applied and paid an application fee to attend the College in future years. <p>Future Students</p> <ul style="list-style-type: none"> - Those who have applied to attend in future years as above. <p>Preschool</p> <ul style="list-style-type: none"> - BCC, K3 and K4 (note that a proportion of fees collected is applied to the conduct of the College’s BCC and ELC). <p>Premium Years</p> <ul style="list-style-type: none"> - BCC, Kinder, and Year Levels that are at, or close to, capacity. |
| <p>Date of Review: Next Review:</p> | <p>August 2024 August 2026</p> |
| <p>Scope</p> | <ul style="list-style-type: none"> • Prospective students and their parents • College Principal • Registrar • Finance Department • Technology Services Manager • Heads of School • Department Heads • Daily Administrator |
| <p>When do the guidelines apply?</p> | <p>Before and during enrolment to Bialik College</p> <p>This policy will cease to be in effect once a child has commenced at Bialik College as a fee-paying student.</p> |
| <p>Guidelines</p> | <p>Bialik College is a Jewish school, enrolling children from 3 months old (BCC) through to Year 12. Parents wishing to enrol their children at Bialik College are expected to model Jewish attitudes to their children through practice and example, and to support the Jewish ethos of the school.</p> <p>Enrolment is available to Jewish students and whose parents are eligible for synagogue membership at a synagogue recognised by the JCCV or its international equivalent. The College may at its discretion enrol other students providing they support the values of the College.</p> |

| | <p>Enrolment at Bialik College is highly sought after. Many parents enrol their children at birth for places, particularly in premium years. Families who repeatedly defer enrolment beyond Year 7 entry will be removed from the enrolment register.</p> <p>Enrolment into the BCC guarantees enrolment into Kinder, but does not guarantee enrolment into Prep.</p> | | | | | | | | | | | | |
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| <p>Procedure</p> | <p>Order of offer, considering Guidelines (above)</p> <ul style="list-style-type: none"> • siblings and then step-siblings of current P-12 students • in premium school years, families enrolling multiple children • children of long-term Old Collegians (ie Old Collegians who were enrolled for a whole sub-school) • siblings and then step-siblings of former students • children of current permanent staff of greater than 0.5 FTE • longevity on wait list • others <p>- Places are offered by letter/email. - Occasionally the College offers a prepayment option at its sole discretion. - A place may be offered or refused outside of these parameters in exceptional circumstances, at the Principal’s discretion. The College aims to encourage maximum enrolment in all year levels and will therefore consider social cohesion and community engagement when making an offer. The Principal will always consult with at least one senior colleague / Council President when exceptional circumstances occur.</p> | | | | | | | | | | | | |
| <p>ELC-School Relationship</p> | <p>A proportion of funds raised or fees collected may be applied to the conduct of Bialik College’s Early Learning Centre.</p> | | | | | | | | | | | | |
| <p>Leaves of Absence</p> | <p>A family taking a leave of absence during a term will continue to pay school fees. For absences longer than one term, families may choose to de-enrol and then, subject to availability, re-apply in line with this policy. Should a family request an enrolment be held during their extended absence, this will be at the discretion of the Head of School and the Principal and the following fees will apply:</p> <table border="1" data-bbox="509 1668 1305 1966"> <thead> <tr> <th data-bbox="512 1673 647 1778"></th> <th data-bbox="651 1673 963 1778">Premium Year (ie at 95% capacity or greater)</th> <th data-bbox="967 1673 1302 1778">Non Premium year (ie at less than 95% capacity)</th> </tr> </thead> <tbody> <tr> <td data-bbox="512 1783 647 1818">1 term</td> <td data-bbox="651 1783 963 1818">\$1,000 holding fee</td> <td data-bbox="967 1783 1302 1818">\$1,000 holding fee</td> </tr> <tr> <td data-bbox="512 1823 647 1895">2nd term</td> <td data-bbox="651 1823 963 1895">Full Fee</td> <td data-bbox="967 1823 1302 1895">Half fee</td> </tr> <tr> <td data-bbox="512 1899 647 1962">3rd term+</td> <td data-bbox="651 1899 963 1962">Full Fee</td> <td data-bbox="967 1899 1302 1962">Full Fee</td> </tr> </tbody> </table> | | Premium Year (ie at 95% capacity or greater) | Non Premium year (ie at less than 95% capacity) | 1 term | \$1,000 holding fee | \$1,000 holding fee | 2nd term | Full Fee | Half fee | 3rd term+ | Full Fee | Full Fee |
| | Premium Year (ie at 95% capacity or greater) | Non Premium year (ie at less than 95% capacity) | | | | | | | | | | | |
| 1 term | \$1,000 holding fee | \$1,000 holding fee | | | | | | | | | | | |
| 2nd term | Full Fee | Half fee | | | | | | | | | | | |
| 3rd term+ | Full Fee | Full Fee | | | | | | | | | | | |

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| Why do we have these guidelines? | Adherence to these guidelines will ensure timely and equitable treatment of all parents and prospective students to the College. The guidelines enable administrators, department heads, teachers, parents and other related parties to understand and work through a specific process in order to manage enrolments at Bialik College. |
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