

How to Apply for Bialik Positions

In preparing an application, please read the advertisement and position description carefully to ensure that you can demonstrate your ability to meet the inherent requirements of the position and have a good understanding of the role.

Applications should contain:

- 1) A covering letter addressing skills, qualifications and experience
- 2) Your Curriculum Vitae containing detailed employment history

Applications should be forwarded, by the closing date, to the Human Resources Manager. Electronic applications are welcome and can be emailed to bialikhr@bialik.vic.edu.au.

Please note: To be considered for any advertised position with us you must:

- 1) hold a valid VIT registration or Working with Children Check (or be in a position to apply for one immediately);
- 2) have legal right to work in Australia; and
- 3) ensure all information given and contained in your resume is accurate and up-to-date.

Bialik College is committed to protecting children and young people from harm therefore all potential employees are screened accordingly.