



BRISBANE ADVENTIST COLLEGE

Second Hand Lodgement Form

Student Name: _____

Contact Name: _____

Email: _____

Contact Number: _____

Description (list items separately)	Size	OFFICE USE ONLY	
		Price	Sold

Brisbane Adventist College reserves the right to reject any items that do not meet the following guidelines:

- Items must be freshly laundered and in good condition, with no stains, holes or obvious fading/dicolouring.
- **Hats, socks, shoes and tights will not be accepted for health and hygiene reasons.**
- Blazers with the new logo must be dry cleaned with tags/plastic attached.
- Items must be the current school uniform.

Items deemed not saleable will either be donated to emergency use or disposed of appropriately.

Evaluating and pricing of items is at the discretion of the staff.

As a general guide, items in excellent condition would expect to sell for 1/2 new price and reduced accordingly.

- 15% commission is applicable to all items sold to cover administration costs.
- Notification will be given when all listed items are sold. Money must be collected within 30 days of notice, otherwise funds will be donated to the College.
- If applicable, all money from uniforms sold will be automatically credited to your outstanding school fee account.

I have read and understood the above conditions of sale: Signed _____ Date _____