Alamanda College
Junior & Middle Schools

PARENT PAYMENT ARRANGEMENTS 2026

Dear parents and guardians,

Alamanda College (Prep to Year 9) is looking forward to offering another challenging vibrant year of learning opportunities for your children. We would like to advise our school community of Alamanda College's voluntary contributions for 2026.

Alamanda/schools provide students with free instruction to fulfill the standard curriculum requirements, and we want to assure you that all contributions are voluntary, nevertheless the ongoing support of our families ensures that our school can offer high quality and successful academic and importantly co-curricular programs. Your financial assistance enables us to enrich the extend the learning experiences of our 3374 students by offering an enhanced curriculum and a wider range of subjects which meet the diverse needs of our 3374+ students such as multiple music groups, robotics, digital technology, theatre, primary food technology, science, Literacy and Numeracy programs which have been extended and enriched in 2025 and our Outdoor Education and Sporting program.

Recently the contributions of parents have allowed us to enhance the Wi-Fi network and improve the offerings in Year 7-9 electives, lay grass for primary students to enjoy improved play areas, replace our theatre lighting equipment to ensure we maintain a high-quality performing Arts Centre, refurbish our Sports Centre and improve our classroom libraries across Prep to Year 9.

The College does not require parents to engage in any "fundraising", we ask parents to support the College through the contributions to elective programs for students and primarily our voluntary contributions.

With your contributions for the 2026 academic year, the College intends to renew, replace and refresh the robotics equipment and enhance this program. We also plan to enhance the primary food tech program and space, including developing kitchen garden planting areas. The College also plans to increase primary science for Years 3-6 strengthening primary science, extend the digital technologies programs for students in Years 5-9. These improvements started in 2025, will continue throughout 2026.

Importantly we are building updated resources for the new primary build currently underway. These resources include but are not limited to services for primary science room in the new build, primary sports room and primary roof top sports area (specifically designed). The primary spaces will also have library spaces that we are currently resourcing.

Alamanda is a well-respected school prioritising programs and resources outside the normal scope, we rely upon our community to assist us. The funding arrangements for schools has changed in the last 24 months and your assistance is very much appreciated if we are to continue to offer the wide variety of programs and resources across the school.

With renewed generous contributions of parents, we are also able to employ additional support staff for students, improve our learning spaces and develop an enriched technology program in the classroom. We also plan to maintain the grounds and environment.

Continued arrangements contribute to making Alamanda College a school that excels.

For further information on the Department's Parent Payments Policy, please see the one-page overview included in the Detailed Guide. Alamanda seeks your support for the 2026 academic year.

Yours sincerely,
Felicity Mayes, Acting Principal and Deepti Dhillon, School Council President

2026 year 07

Parent Contributions

DETAILED GUIDE

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.

PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

YEAR 07 2026

How to read your Summary Student Book Pack, Curriculum Contributions, Tax Deductible Contributions and Other Contributions Guide

Curriculum Contributions Items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment • Art – paint, crayons, canvas, glitter, coloured paper; Science – STEM materials, laboratory resources; Mathematics – manipulatives; English – book boxes / shared and reading materials for classroom libraries; Sports – equipment for classroom borrowing; Music – shared equipment for borrowing; ensembles practice.	$240.00
ICT devices – provision of devices from the shared classroom sets	Nil charge
Printing and photocopying of worksheets and learning materials	Nil charge
Whole school events • Resources to support Book Week, Science Week, Literacy and Numeracy Week, Kitchen Materials and Science Programs and other whole school events.	$60.00

Elective Subjects Items and activities that students use, or participate in	**Amount**
Each student will participate in all the following electives throughout the year, cost is for whole year and includes all requisites: Drama - Music - Art - Photography - Science (Ecology) - Wood Technology - Food Technology - Textiles - Bike Education	$200.00

Other Contributions - for non-curriculum items and activities	**Amount**
School Sports Victoria membership	Nil charge 2026
Student wellbeing programs	Nil charge 2026
First aid equipment	Nil charge 2026
School grounds maintenance and improvements	Nil charge 2026

Tax deductible contributions (There will be no formal fundraising activities throughout the year so your donation would be appreciated)
Building fund A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. ☐ $20 ☐ $50 ☐ $70 ☐ $100
Library fund A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource. ☐ $20 ☐ $50 ☐ $70 ☐ $100

YEAR 07 2026

Educational items for students to own

- **STUDENT STATIONERY PACK – TO BE PAID DIRECTLY TO OUR THIRD-PARTY SUPPLIER**

  Alamanda College is using an online only ordering system for 2026 Booklists with our stationery supplier *Paperchase Office National*. Orders will be delivered free of charge to the school for on-time orders. If you elect not to purchase the booklist through *Paperchase Office National* please consult with the school so that your child has the correct items as there may be some items that parents cannot purchase themselves.

  Items provided will supply your child with all the stationery they will require for 2026 (ie. pens, colouring pencils, exercise books, etc.).

  The price of $98.24 is to ensure quality items can be included in the booklist for personal student requisites. Families can purchase from any supplier of choice but it is recommended they are bought through the school's third-party provider *Paperchase Office National* as the school can negotiate the best price by buying the items in bulk. Other advantages include all students have the same supplies and materials are of equal standard.

  Please place your order online no later than Monday 15th December 2025 to guarantee your order is delivered to the school ready for the start of Term 1. Orders placed after the due date may not be processed until February due to our extremely busy schedule in January 2026.

  Please refer to the information sheet at the end of this document on how to place your child's individual stationery order.

- **OXFORD RESOURCE BOOKS**

  Parents may order via *Paperchase Office National* or purchase your own items from your preferred supplier. Families can purchase from any supplier of choice but it is recommended the Oxford Resource Books are bought through the school's third-party provider as the school can negotiate the best price by buying the items in bulk.

  Please find below a list of the Oxford books that the school recommends you purchase from *Paperchase Office National* for your child to individually own and use, these are offered as Print & Digital for $134.20.

  - Oxford VIC Science and Oxford VIC Maths (compulsory)
  - Oxford VIC MyEnglish (optional for homework and practice at an extra cost of $29.15)

- **YEARLY ONLINE SUBSCRIPTIONS – TO BE PAID DIRECTLY TO THE SCHOOL**

  All subscriptions are individually owned by students and can also be used at home - Mathletics, PM Reading materials, Seesaw, Education Perfect, E-Platform for home use, EPIC for home use. The subscription also covers electronic device security/contents screening and management. This is purchased through the school and payable directly to Alamanda College upon book pack collection.

- **ELECTRONIC DEVICES – TO BE PAID DIRECTLY TO OUR THIRD-PARTY SUPPLIER**

  Parents have a choice of ordering through two of our third-party suppliers, *JB Hi-Fi* or *Beyond The Box* or purchase your own electronic device from your preferred Apple supplier. Both third-party suppliers are aware of the school's IT requirements.

  The school recommends you purchase your child's electronic device from our preferred third-party suppliers for your child to individually own and use. Please refer to the information sheet at the end of this document on how to place your child's device order.

Extra-Curricular Items and Activities

Alamanda College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. The school also provides activities at a Nil cost to parents. The school also provides activities that we request and appreciate a "a parent contribution". This greatly assists us to offer other programs.

Extra-Curricular Items and Activities (based on previous years but all to be confirmed)
Optional Year 7 Orientation Camp – price to be adjusted after quote from provider
Optional Year 7 Indigenous speaker – nil charge
Optional Year 7 Science Excursion – price to be adjusted after quote from provider
Optional Year 7 Brainstorm Productions – price to be adjusted after quote from provider
Optional Year 7 Great Barrier Reef Camp – price to be adjusted after quote from provider
Optional Year 7 Ski Trip – price to be adjusted after quote from provider
Optional Year 7 End of Year Transition Celebration – price to be adjusted after quote from provider

Stationery Collection and Parent Contribution Payment Days and Times

- Location: Administration Great Space – Alamanda College, 86-100 Alamanda Blvd, Point Cook
- Collection: Monday 19th to Friday 23rd January 2026 between 11.10am-7.00pm

Financial Support for Families

Alamanda College understands that some families may experience financial difficulty and offers a range of support options, including:

- **Camps, Sports and Excursions Fund (CSEF)**
  Parents holding a valid means-tested concession card may be eligible to apply. A special consideration category also exists. Eligible families will need to apply for CSEF at the school office with applications entered by school administration onto a web-based system.

  A payment of $400.00 for both primary and secondary school students is paid directly to the school and can be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- **State Schools Relief Fund (SSRF)**
  SSRF may cover the cost of new uniforms, shoes or more for disadvantaged students.

  Alamanda College is always available to help disadvantaged students with student requisites, uniform and loan devices. Please contact the school office should you need assistance.

- For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact Felicity Mayes, Acting Principal on 8376 5200 or via email at alamanda.k9@education.vic.gov.au.

Total

Category	
PART A Third-party supplied book pack	$98.24
PART A Yearly online subscriptions	$130.00
PART A Third-party supplied Oxford resource books	$134.20
PART A Third-party supplied electronic device	$TBC
PART B Curriculum Contributions – classroom consumables	$240.00
PART B Curriculum Contributions – whole school events	$60.00
PART C Extra-Curricular Items and Activities – Elective subjects	$200.00
PART C Extra-Curricular Items and Activities – Camps, trips, excursions and incursions	$TBC
PART C Extra-Curricular Items and Activities – Swimming and sporting programs	$TBC
PART C Extra-Curricular Items and Activities – House Recreation programs	$TBC
PART D Tax deductible Contributions – Building Fund or Library Fund	$20.00
Total	**$882.44**

Payment methods

Alamanda College accepts payments by way of EFT, cash or BPAY. Each family has their own unique BPAY reference number. Should you wish to pay via BPAY and do not know your family reference number, please contact the school office on 8376 5200.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

ALAMANDA COLLEGE BOOKLIST

ONLINE ORDERING INSTRUCTIONS

PLEASE READ CAREFULLY as the process may have changed from previous years

DUE DATE: 15 DECEMBER 2025

Important Information

- Orders must be placed by the due date in order for your child to receive their pack for the first day of Term 1.
- **Orders place after the due date will not be delivered to the school until mid February due to our extremely busy schedule in January. NO EXCEPTIONS. Please order early to avoid disappointment.**
  We apologise if you are a new enrolment or missed the due date due to unavoidable circumstances, but the school is aware your pack won't be ready on the first day of school, so your child should not be disadvantaged.
- All packs will be delivered to the school and cannot be collected from Paperchase.
- Complete packs only can be ordered through Paperchase Booklist Website. We do not have a walk-in shop and individual items cannot be purchased. All orders must be placed online.

PROCESSING & HANDLING CHARGES	
Orders placed after the due date will incur additional processing and handling charges as outlined below.	
ORDER DATE	**PROCESSING/HANDLING FEE**
Up to 15 December	-
15 December – 1st February	$6.50 per pack

Online Booklist ordering will close on 1 FEBRUARY 2026.

You will not be able to order through our dedicated Booklist Website after this date. Please order early to avoid disappointment

Online Ordering Procedure

1. Go to http://booklist.paperchase.com.au
2. Enter this School Access Code: **BTSAC**
   Access code must be entered. Searching for school will not work
3. Click 'Create Order'
4. Enter students first and last name, choose year level from the drop-down list click '**Continue**'.
5. Click 'Add Order to Cart'
6. You may then either Checkout or Add Another Student.

Please check your E-mail for order receipt. *If you do not receive email confirmation, please contact Paperchase directly to confirm your order was placed correctly.*

PLEASE NOTE: Payment must be made during the online ordering process, by **Visa or Mastercard** (credit card or debit card accepted). ZIP Pay also available*

* ZIP -Interest free, nothing to pay upfront, flexible repayments. You will need an active Zip account. Conditions apply: https://zip.co/create- an-account

If you elect not to purchase the booklist through Paperchase please ensure children come to school on the first day with the required materials.

How to order your child's BYOD device

JB HI-FI Education

Better learning is just a click away

JB Hi-Fi Education's Bring Your Own Device (BYOD) program is the easy way to purchase education-specific laptops, tablets and accessories that are compatible with your child's school and designed for the rigours of student life.

- Dedicated portal with products approved by your school and school-specific software.
- Education-specific product at commercial pricing.
- Extended warranty and insurance options.

Scan here to access the BYOD portal

Follow the step-by-step guide:

Step 1
Go to:
https://byod.jbhifi.education
Or scan the QR code at the top of the page.

Step 2
Enter your school code:
ALMC2026

Step 3
Once logged in, select a student program.

Step 4
Follow the prompts to choose your device and accessories, as well as extended warranty and insurance options.

Step 5
Enter your personal details.

Step 6
Choose your preferred delivery method: at home or pick up in a JB Hi-Fi store.

Step 7
Select a payment method and complete your order.

Step 8
If you have any questions, contact us at https://byod.jbhifi.education or 1300 746 752 (Option 6).

Alamanda College

School Device Program 2026

Beyond the box

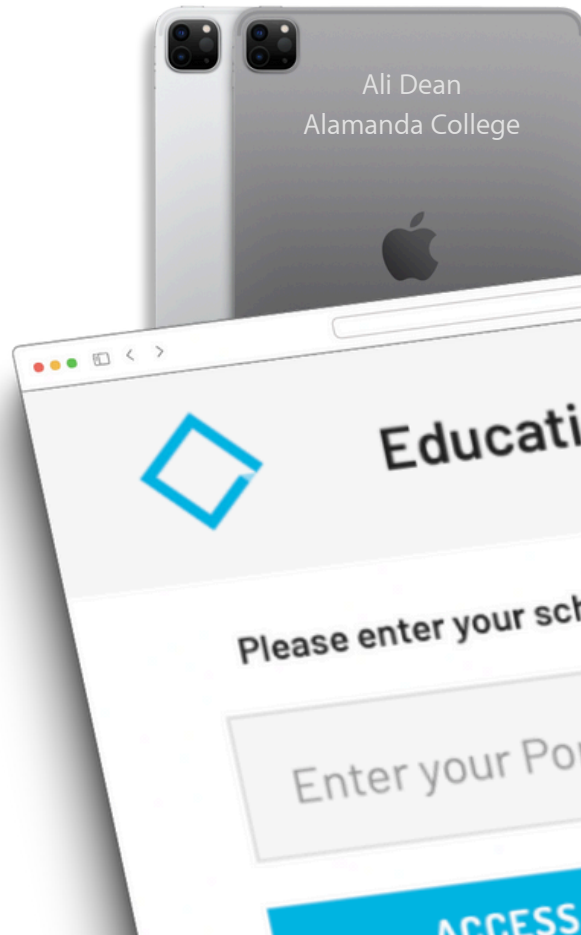
Alamanda College's technology partner for over a decade

Supporting the Alamanda community since 2012
Beyond the Box is proud to continue our long-standing partnership with the parents of the Alamanda College community by once again providing a first-class device purchasing experience.

Purchase through Beyond the Box for:

- **Access to discounted education pricing**
- **Premium Apple Authorised Repair Centre via School Helpdesk**
- **Support and advice from our experts *- not a call centre!***
- **Only what your child needs - *no unnecessary and confusing extras***
- **Secure delivery direct to school**
- **Family owned and operated**

Laser engraving available!



Follow these 3 easy steps to make your purchase

1. Visit our link below for Alamanda College purchase portal and use the code to access

2. Select your device and accessories

3. Pay online using our secure payment gateway

Orders will be delivered to school for easy collection

Website: www.beyondthebox.com.au/portal
Portal Access Code: alamanda2026

Got a question? Give us a call!
P: 03 9372 8899
E: education@beyondthebox.com.au