



# Aquinas College

## Honour Roll

### Introduction

The Aquinas College Honour Roll recognises outstanding leadership and achievement of former Aquinas students in the wider society. The Honour Roll is a special way of acknowledging to the College community contributions that are seen to be outstanding and can serve to inspire future generations of young Aquinians.

### Who can be nominated?

Honour Roll nominations are only for former students of the College. It is expected that former students nominated will understand that Aquinas College was their major school of secondary education. In most cases this will mean that their final year of secondary education was at Aquinas College. This honour may be awarded posthumously.

### Preparing a nomination

Your nomination must include:

- a fully completed nomination form including the nominee's signature of acceptance
- a response to the selection criteria (listed below) clearly articulating how these have been achieved
- a summary of a nominee's curriculum vitae highlighting their achievements.
- endorsements from two other Aquinas College community members that verify the information provided

You may also choose to add testimonials from others. Please limit these to no more than two pages.

### Selection Criteria

The panel will consider one or more of the following criteria in determining those who will be inducted into the College's Honour Roll

The nominee:

- has a demonstrated record of achievement, recognition and community profile within their chosen career or service area
- has a record of dedication to a religious or community service organisation whose mission is consistent with the ethos of the College
- has demonstrated in his/her life values that are consistent with the mission of the College.

### Assessment of nominations

The assessment panel will comprise as ex-officio members the College Principal and the College Board Chair. In addition other members will join the panel with the approval of the Aquinas College Board.

### Completed nominations are to be posted to the College:

The Aquinas College Honour Roll  
Aquinas College  
PO Box 190, RINGWOOD VIC 3134

### Additional information

If you have any further questions, please contact the Office of the Principal:

Phone: (03) 9259 3008 or email:

[principal@aquinas.vic.edu.au](mailto:principal@aquinas.vic.edu.au)

# Nomination Form

Title: Surname

Given Name: Preferred Name:

Postal Address:

Suburb: Postcode:

Phone: AH: BH: Mobile:

Email Address:

Years at Aquinas:

Deceased: Yes  No  Date of Death:

All previous honours e.g. OA:

## Nominee's Agreement:

- I agree to be nominated for the Aquinas College Honour Roll;
- I understand that by signing the nomination form, and if accepted as an inductee, I agree to my photo and key details being appropriately placed in the College.
- I agree as appropriate and possible to be available to visit the College and address staff and students.
- I agree as appropriate to participate in a media interview and photograph.

Nominee's Signature of Acceptance: \_\_\_\_\_

Note: Being unable or unwilling to participate in a media interview or photograph does not influence selection into the Aquinas College Honour Roll.

## Posthumous Awards:

If the Nominee is deceased please provide Next of Kin details.

Next of Kin Name:

Relationship to Nominee:

Address:

Suburb: Postcode:

Phone: AH: BH: Mobile:

## Next of Kin acceptance:

- I am willing to accept the nomination on behalf of the above nominee;

Next of Kin Signature of Acceptance: \_\_\_\_\_

Phone:

**Nominator Declaration Form and Details:**

Title: \_\_\_\_\_ Surname: \_\_\_\_\_ Given Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: AH: \_\_\_\_\_ BH: \_\_\_\_\_ Mobile \_\_\_\_\_

Email Address: \_\_\_\_\_

Years at Aquinas: \_\_\_\_\_ Commencement Year: \_\_\_\_\_

Nominator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Relationship to Nominee: \_\_\_\_\_

Please provide two endorsements of the information you have provided regarding your nominee.

**Endorsement 1: I have read the above nomination and I certify that the information provided is a true and correct account of the nominee.**

Title: \_\_\_\_\_ Surname: \_\_\_\_\_ Given Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: AH: \_\_\_\_\_ BH: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email Address: \_\_\_\_\_

Years at Aquinas: \_\_\_\_\_ Commencement Year: \_\_\_\_\_

Nominator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Relationship to Nominee: \_\_\_\_\_

**Endorsement 2: I have read the above nomination and I certify that the information provided is a true and correct account of the nominee.**

Title: \_\_\_\_\_ Surname: \_\_\_\_\_ Given Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: AH: \_\_\_\_\_ BH: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email Address: \_\_\_\_\_

Years at Aquinas: \_\_\_\_\_ Commencement Year: \_\_\_\_\_

Nominator' Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Relationship to Nominee: \_\_\_\_\_

Please note: This is a Nomination Form only and it does not mean automatic inclusion onto the Aquinas College Honour Roll. There will be no provision for appeal.

Privacy Statement: The information collected on this form will be used to process and consider your nomination for the Aquinas College Honour Roll. This information will not be used for any other purpose or be shared with any other people or organisations, unless otherwise stated.

Thank you for your nomination.

#### Guidelines for Nominee Profile / Tribute Piece (300-350 words)

- Tell the story of the nominee's achievements.
- Include all titles and honours (eg OAM, etc)
- Include quotations from the nominee / nominator (for posthumous nominations)
- Suggested questions for the nominee might include:
  - Thinking about what you've achieved, what are you most proud of?
  - What sort of opportunities do you hope you have created for our society?
  - What personal characteristics have helped you achieve the things you have done?
- Nominee profile should be between 300 and 350 words